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VILLAGE OF MILAN COUNCIL MEETING

March 7, 2016
Milan Municipal Building
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of February 15, 2016
4. Consideration of the Administrator's Report
5. Consideration of the Economic Developer's Report
6. Consideration of the Inspectors' Reports
7. Consideration of the Department Heads Reports
8. Consideration of the Bi-Monthly and Miscellaneous Bills
9. Consideration of the Appointment of Arion Cox as Deputy Clerk
10. Consideration of a Fiber Optic Agreement with PEG Bandwith
11. Committee Reports
12. Citizens Opportunity to Address the Village Board
13. Adjourn

The regular meeting of the Milan Village Board of Trustees was held Monday March 7, 2016 at 5:30 p.m. in the Milan Municipal Building. In the absence of Mayor Dawson Mayor Pro Tem Stuart presided.

ROLL CALL

Roll call showed present, Trustees Jay Zimmerman, Harry Stuart, Jody Taylor, Jerry Wilson, Bruce Stickell and Jim Flannery. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES

Copies of the minutes of the regular meeting of February 15, 2016 were given to all Trustees. There being no additions or corrections, Trustee Wilson moved to approve them as presented and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT and THE ECONOMIC DEVELOPER'S REPORT

Administrator's Report

Administrator Seiver stated he and Chief Johnson have been working with surrounding communities regarding the consolidation of 9-1-1 call centers. East Moline and Moline will be asking their Councils to approve Milan's site on the third floor of the Municipal Building. Silvis is building a new Police Station with four dispatch seats which is two more than the existing two seats they now have. Rock Island County has twelve full time dispatch seats and Silvis wants them to use the Silvis facility. So far we are no closer to decisions on finance, staff and build out than we have been.

Mr. Seiver stated he was happy to know that the Quad City Chamber will be meeting at the Camden Centre on March 16th for their "Morning Network". The expected attendance will be 120 which will allow a large amount of people to see the Camden Centre and hopefully bring in some new customers.

Mr. Seiver stated he has been participating in a free web-based seminar regarding emergency services response. He is focusing on improving the village's ability to inform and alert our community in the event of natural disasters, weather emergencies and other public safety risks. The web-site also provides seminars on planning, public works and water & sewer facilities, police services, land use and building inspection mapping tools.

There being no questions of Mr. Seiver, Trustee Zimmerman moved to accept the Administrator's report as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

ECONOMIC DEVELOPER'S REPORT

Ms. Ernst stated the developer on a project located south of the RIA Federal Credit Union is waiting for some solid numbers on the project from his contractor before moving forward.

There being no questions of Ms. Ernst, Trustee Wilson moved to accept the Economic Developer's report as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE INSPECTOR'S REPORT

Trustee Stickell stated there were a nice number of permits issued for the month of February.

Inspector Moller stated the second bid for a HAVC system for the back part of the village's rental building at 435 East 1st Street came in below the first bid. The bid was awarded to Crawford Heating and Air Conditioning. Crawford has set up temporary furnaces in the building until the new furnace and air conditioner can be installed.

There being no further discussion, Trustee Stickell moved to approve the Inspectors' reports as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION TO APPROVE THE DEPARTMENT HEADS' REPORTS'

Mayor Dawson stated all board members have received copies of the department head reports.

WATER/SEWER

Superintendent Farrell stated there were five water main breaks in February.

He talked with Raju Penmatcha, who owns several wooded acres of land South of 92nd Avenue and West of Rt 67. He is considering clearing the area for development and had a concern over the height of some of the storm drains in the area. Mr. Farrell stated there is an erosion problem around a sanitary sewer on an easement on Mr. Penmatcha's property that will have to be repaired. Mr. Farrell will meet with Mr. Penmatcha sometime in March to continue their discussion and hopefully get some decisions made.

He received the Public Notice for the 2016 NPDES Permit. It must be posted for 30 days in case the village or public want changes made to it. New special conditions will have to be met in order to obtain the permit. One he is aware of is that there will have to be a Phosphorus Discharge Optimization Plan put in place regarding discharge into the river.

Mr. Farrell stated several staff members met with TJ Rodebaugh of Ferguson Water to discuss a possible 3 year residential water meter replacement program.

PUBLIC WORKS

Superintendent Pannell stated he was catching up a lot of work in the parks and along the flood levee due to the mild winter.

POLICE DEPARTMENT

Chief Johnson stated the Police Department raised \$4,000 for Special Olympics by sponsoring a Trivia Night at the Camden Centre. They will also be holding the Polar Plunge in March to raise an additional donation.

Chief Johnson stated Angie Gillette a 4 year part time dispatcher has been hired full time to replace Jennifer Cartwright.

There being no questions regarding the reports, Trustee Flannery moved to approve the reports as presented. Trustee Taylor seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION TO APPROVE THE MISCELLANEOUS AND SEMI-MONTHLY BILLS

Trustee Taylor stated there were two miscellaneous runs of bills this time. The run to pay the surplus TIF funds was approved at the last meeting and is not included in the total approval tonight. The other miscellaneous run was for an annual reimbursement of a retiree's Part B Medicare Premiums. The semi-monthly run included large bills to Blick & Blick Oil Inc to replenish the gas tanks at Public Works, Insurance Reserve and Mid American.

There being no discussion on the bills, Trustee Taylor moved to approve the semi-monthly bill run of \$101,001.33 and the miscellaneous bill run of \$2,517.60. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Stuart, Taylor, Wilson, Stickell, Flannery and Zimmerman voted "Aye". Motion carried. The bills will be paid from the following funds:

General Fund	16,773.39
Garbage Fund	2,024.78
Camden Centre	6,834.26
Special Tax Allocation I	1,275.00
Police Pension	795.00
Insurance Reserve	16,773.39
Water & Sewer	<u>12,752.54</u>
TOTAL	\$103,518.93

CONSIDERATION OF THE APPOINTMENT OF ARION COX AS DEPUTY CLERK

Clerk Lee introduced Arion Cox who has been employed in the Village Clerk's Office for the past seven years. With the approval of the Council, Clerk Lee would like to appoint Ms. Cox as her Deputy Clerk. There being no objections of the Council, Ms. Cox took the official oath of office. Clerk Lee and the Board congratulated Ms. Cox on her appointment.

CONSIDERATION OF A FIBER OPTIC AGREEMENT WITH PEG BANDWIDTH

Administrator Seiver stated in October 2013 Milan worked with PEG Bandwidth on the design, construction and lighting of a fiber optic cable along US 67. After the fiber was installed the village agreed to accept ownership of that portion from about 1,000' south of the Camden Centre to the Milan Municipal Building, but that agreement was never finalized. Milan would have 144 strands of fiber available for use. Milan made 72 strands available to PEG Bandwidth and 12 strands to the City of Rock Island for property along 92nd Avenue and 12 strands along RT 67 between the Milan Municipal Building and Rock River.

Mr. Seiver is asking the Board to authorize Mayor Dawson to execute the PEG Bandwidth agreement to accept ownership of about 1.7 miles of fiber optic cable installed by PEG Bandwidth.

Trustee Zimmerman moved to direct Mayor Dawson to sign the agreement with PEG Bandwidth. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

COMMITTEE REPORTS

Trustee Wilson stated a meeting was held to discuss implementing a pro active water meter replacement program. The consensus was that the timing was bad due to the recent rate increase and cost. The plan was for 600 meters a year for the next three years costing \$136,710 per year.

Trustee Stickell stated he would like to implement the program. He feels the meters could be replaced according to the date they were put in the houses.

Administrator Seiver stated the water/sewer rates were increased this May and unmetered water was a factor in deciding what rate to use. If new meters replaced the old meters these accounts would probably show a big increase in their bill due to the meter reading accurately the gallons of water they use. The village would have the expense of 600 meters all at once instead of a smaller expense for 16-20 meters at a time used for maintenance and as time permits to replace older meters.

The large meters on industrial or commercial properties have been checked and repaired as needed. These users account for about 70% of the water consumed so we try to keep these meters in good working order.

Superintendent Farrell stated there are about 480 older radio read meters and his crew replace these as time allows.

Administrator Seiver stated due to the cost of the program, it will be looked at again during the budget process.

Trustee Taylor hoped everyone had a chance to look at the brochure on the free Quad Cities Disaster Readiness Seminar being held at the Waterfront Convention Center in Bettendorf. She stated it is a great conference and some of the Citizen Board will be attending.

Trustee Stuart reported the Camden Centre has brought in \$7,000 of revenue by renting decorations for events. Staff at the Camden Centre participated at the Quad City Bridal Fair with that resulting in three bookings and two more possible ones. The ATM that was installed at the Centre last fall with usage starting off very slow, but now there is an average of 73 transactions weekly.

Trustee Stuart stated he felt the new electronic sign has helped market the Centre.

He announced the Milan Lions are having their second Black Light Bash at the Camden Centre on April 29th. They will be donating some of the profits to the Milan portion of the Hennepin Canal Project.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

No one from the audience spoke.

ADJOURN

There being no further business to come before the Board, Mayor Pro Tem Stuart asked for a motion to adjourn the meeting. Trustee Wilson so moved and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:40 p.m.

Barbara L. Lee, Village Clerk