

VILLAGE OF MILAN COUNCIL MEETING

July 18, 2016
Milan Municipal Building
Council Chamber
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of July 5, 2016
4. Presentation of the Annual Audit/Jim Taylor & Dave Gosse
5. Consideration of the Treasurer's Report
6. Consideration of the Semi-Monthly and Miscellaneous Bills
7. Committee Reports
8. Citizens Opportunity to Address the Village Board
9. Adjourn

The regular meeting of the Milan Village Board of Trustees was held July 18, 2016 at 5:30 p.m. in the Milan Municipal Building. Mayor Dawson presided.

ROLL CALL

Roll call showed present, Trustees Jerry Wilson, Bruce Stickell, Jim Flannery, Jay Zimmerman, Harry Stuart and Jody Taylor. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Scott led the Pledge of Allegiance.

PRESENTATION OF THE ANNUAL AUDIT/JIM TAYLOR & DAVE GOSSE

Mr. Taylor thanked the Milan personnel who were involved with this year's audit. They were very helpful to the staff of Carpentier, Mitchell, Goddard who performed Milan's annual audit.

This year the only change the Government Accounting Standards Board changed was the method of auditing pension funds.

The net position of the village equals the difference in the village's assets, expenses, liabilities and revenue. This fiscal year's net position decreased by \$84,114, which was basically due to increased wages, benefit costs and equipment maintenance. The police pension liability is the most problematic.

Administrator Seiver stated there are three ways to fund the pensions, employer and employee contributions and interest on investments. For the past four years the village has allocated 100% of the property tax revenue to pensions. The 2017 budget includes a new line item to include additional General Fund money to the pensions. The village's required contribution to the pension fund in 2007 was \$162,719 and has risen to \$448,801 in 2016. It is impossible to find that amount of revenue at this point. The actuarial is based on restricted investments earning 6.5% interest, which is unheard of currently.

Finance Director Bohnsack stated it is now taking more money than the active police officers monthly contributions to pay the retirees' pensions. We currently have thirteen officers receiving benefits and only fourteen contributing.

Mr. Taylor stated the village is not meeting the required contributions for pensions, but is doing a much better job than most other municipalities.

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Mayor Dawson asked overall how is the village's finances?

Mr. Taylor stated they look at the General Fund to see how the village is basically doing. Although the General Fund went over budget as a whole the village is holding its own. The village's carryover has improved to about a three month carryover with the best case scenario being between five and six months. The Water and Sewer Department has had a major improvement in revenue over expense ratio.

Mayor Dawson thanked Mr. Taylor and Mr. Gosse for their presentation.

He asked for a motion to accept the 2016 annual audit. Trustee Taylor so moved and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE MINUTES

Copies of the minutes of the regular meeting of July 5, 2016 were given to all Trustees. There being no additions or corrections, Trustee Wilson moved to approve the minutes as presented and Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE TREASURER'S REPORT

Treasurer Sarah Bohnsack was present and stated the village received its first property tax allotment for this fiscal year. She has been busy with preparing for the audit, training the new employee and preparing the traffic signalization reimbursement invoice to the State. There being no further comments on the report, Trustee Flannery moved to approve the Treasurer's report and Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Taylor stated the regular semi-monthly bills were a little higher this time totaling \$113,759.03. The larger bills were gas and electric, recycling and landfill fees, STP chemicals, gasoline and the Fourth of July expenses.

There being no more comments on the bills, Trustee Taylor moved to pay the bills in the amount of \$113,759.03. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Stickell, Flannery, Zimmerman, Stuart, Taylor and Wilson, voted "Aye". Motion carried. The bills will be paid from the following accounts:

General	\$ 64,627.86
Garbage	11,019.91
Motor Fuel Tax	4,312.95
Camden Centre	9,385.30
Special Tax II	35.50
Camden Centre Deposit	1,000.00
Water & Sewer	<u>23,377.51</u>
Total	\$113,759.03

COMMITTEE REPORTS

Trustee Taylor stated the Finance Committee met and discussed the need to replace one of the part time persons that quit in the Finance Department. In order to comply with the requirements for separation of duties, it would be necessary to have three people employed in the office. The Finance Committee directed Sarah Bohnsack, Finance Director to place an ad in the newspaper for a part time person to work three 8 hour days per week with a salary of \$11 per hour.

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Trustee Zimmerman stated he was working with Steve Moller on some problem properties.

Administrator Seiver is working on the plans for the build out on the third floor for a 9-1-1 dispatch center.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Zoning Officer Moller stated he had a request for a permit to raise chickens in the village limits. At this time the village has an ordinance regarding chickens and this person's property would not meet the guidelines. He would like the ordinance amended to disallow the raising of chickens in the village limits.

Mayor Dawson stated he felt the ordinance fits the needs of the village at this time.

Mr. Moller also had a request for a permit to erect an 80-100 foot tower in the median on or about the area of 4th Street and 10th Avenue or on the Beltway. He stated the business LEC claimed to be a utility provider. His idea of them is that they are a for-profit business and are looking for a loophole in order to not have to purchase property to build the tower.

Administrator Seiver stated the foundation for a tower that size would require a massive base. This would not only be a traffic hazard, but take up space for future utilities.

Mr. Moller will be reviewing the ordinance on communications which was written in 1983.

ADJOURN

There being no further business to come before the board, Mayor Dawson asked for a motion to adjourn the meeting. Trustee Zimmerman so moved and Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:25 p.m.

Barbara L. Lee, Certified Municipal Clerk