

VILLAGE OF MILAN COUNCIL MEETING
December 5, 2016
Milan Municipal Building
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of November 21, 2016
4. Consideration of the Administrator's Report
5. Consideration of the Inspectors' Reports
6. Consideration of the Department Heads Reports
7. Consideration of the Bi-Monthly and Miscellaneous Bills
8. Consideration of the Appointment of Mark D. Hunt
9. Consideration of an Engineering Agreement with Missman Inc. for the repair of a Sanitary Sewer in Hillcrest Addition
10. Consideration of the 2016 Tax Levy Ordinance and Truth in Taxation Certificate
11. Committee Reports
12. Citizens Opportunity to Address the Village Board
13. Adjourn

The regular meeting of the Milan Village Board of Trustees was held December 5, 2016 at 5:30 p.m. in the Milan Municipal Building. Mayor Dawson presided.

Roll Call showed present, Trustees, Jay Zimmerman, Harry Stuart, Jody Taylor, Jerry Wilson, Bruce Stickell and Jim Flannery. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES

Copies of the minutes of the regular meeting of November 21, 2016 were given to all Trustees. There being no additions or corrections, Trustee Wilson moved to approve the minutes as presented and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT

Administrator Seiver stated he, Tammy Bedford and Chief Johnson attended a 9-1-1 PSAP seminar in Springfield, Illinois November 6th. He also attended the Telecommunications Conference on November 6th through the 9th.

Moline, East Moline, Silvis and Milan representatives met to discuss further plans for the Public Safety Telecommunication Center which will be constructed on the third floor of the Milan Municipal Building. Between January and March 2017 a study related to staffing will be conducted by Etico Solutions, Inc of Springfield.

He and Inspector Moller worked on the review of prospective projects involving zoning and building and answered some questions the owner of the former Amoco station had regarding grading and draining issues created by Adrian Carriers.

He met with A.J. Gallagher Risk Management Services to review the comprehensive insurance plan for the village and the quote seems favorable.

There being no further discussion on Administrator Seiver's report, Trustee Wilson moved to approve the report as presented and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE INSPECTOR'S REPORT

Trustee Stickell stated the reports are down due to cold weather and that is to be expected. Nothing really stands out about the report so he moved to approve the Inspectors' reports as presented. Trustee Taylor seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE DEPARTMENT HEADS REPORTS

Police

Chief Johnson stated they are working on the three year list for applicants and the promotional list.

WATER/SEWER

Superintendent Farrell stated things are going along fine so far. He is thankful for the small amount of snow as it acts as insulation for the water lines.

PUBLIC WORKS

Superintendent Pannell stated the first snow fell this past Sunday. Plowing went well. There was a small problem with one of the plows, but it was an easy fix.

CAMDEN CENTRE

Director Skelton stated there are several small functions this month, but larger functions pick up in January.

There being no questions of the department heads Trustee Stickell moved to approve their reports as presented and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Taylor stated there is one list of bills this time. There are no big bills except for normal monthly bills such as the Mid-American, recycling, gas, Cypress Administrators and work comp.

There being no discussion on the bills, Trustee Taylor moved to pay the bills in the amount of \$61,557.39. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Stuart, Taylor, Wilson, Stickell, Flannery and Zimmerman voted "Aye". Motion carried. The bills will be paid from the following accounts:

General	\$ 25,833.58
Garbage	3,102.85
Motor Fuel Tax	4,384.96
Camden Centre	3,900.61
Camden Centre Deposit	500.00
Tax Allocation II	34.03
Insurance Reserve	14,298.91
Water & Sewer	9,502.45
Total	\$ 61,557.39

CONSIDERATION OF THE APPOINTMENT OF MARK D. HUNT

Mayor Dawson introduced Mark Hunt and gave a synopsis of his resume' to the Council. He stated the village has for some time been without an economic development director and a department head for the accounting department. Mayor Dawson feels Mr. Hunt is well qualified to fill these jobs. Mr. Hunt has a good background with economic development and the previous Treasurer and Accounting Director feels he will be able to do the accounting part of the job. Mayor Dawson stated he has spoken with all members of the Board regarding Mr. Hunt and they all seem happy with his choice. Mr. Hunt will be able to start January 3, 2017 as a full time staffer with all benefits of other full time employees.

Mayor Dawson would like a motion to approve of the appointment. Trustee Flannery moved to approve the Mayor's appointment and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF AN ENGINEERING AGREEMENT WITH MISSMAN INC. FOR THE REPAIR OF A SANITARY SEWER IN HILLCREST ADDITION

Administrator Seiver stated erosion of the bank along the sanitary sewer northwest of the Hillcrest Addition and South of the Beltway has caused damage to the property of Mr. Penmatcha. In order to fix the problem Missman will provide design services for stream bank erosion and mitigation and protection of an exposed sanitary sewer line. Mr. Seiver stated a temporary road has been built by Milan to get to the project.

Mayor Dawson ask if there would be a problem getting a permit to do the work. Administrator Seiver stated it is an emergency project and therefor a National Permit will be issued and no other permits will be needed.

Trustee Wilson wanted to know if the sanitary sewer would have to be replaced. Mr. Farrell, Sewer Superintendent stated the sewer line is in good shape and no part of it will be replaced. This is mainly an erosion problem.

Administrator Seiver stated the Engineering Agreement states Compensation for their work will be on time and material not to exceed \$5,000.

Trustee Wilson moved to approve the agreement with Missman, Inc. not to exceed \$5,000. Trustee Flannery seconded the motion. Roll call vote showed Trustees Taylor, Wilson, Stickell, Flannery, Zimmerman and Stuart voted "Aye". Motion carried.

CONSIDERATION OF THE 2016 TAX LEVY ORDINANCE AND TRUTH IN TAXATION CERTIFICATE

Administrator Seiver stated due to an increase in the village's EAV Milan will receive about \$5,500 more with no tax rate increase. The Milan portion of the residents' tax bill is 12% to 14% of the total their bill.

Mayor Dawson stated the tax levy does not exceeded the 5% increase and allows the signing of the Truth in Taxation Certificate so indicating.

There being no question regarding the Tax Levy, Trustee Zimmerman moved to pass Ordinance 1648 the Village of Milan Tax Levy for 2016 and for Mayor Dawson to sign the Truth in Taxation Certificate. Trustee Taylor seconded the motion. Roll call vote showed Trustees Wilson, Stickell, Flannery, Zimmerman, Stuart and Taylor voted "Aye". Motion carried.

COMMITTEE REPORTS

Trustee Wilson stated he received a complaint regarding the storage of items at the residence across from the County Highway Garage on 10th Avenue West.

Trustee Stickell stated Inspector Moller intermittently has to send a letter to remind that resident to clean up his yard. A letter will be sent.

Trustee Flannery will be holding a meeting with Girls Softball regarding the use of the parks.

Trustee Zimmerman stated he and Inspector Moller has hopefully solved a similar problem with a resident on West 12th Avenue.

Attorney Scott stated a new law was passed which mandates non-home rule municipalities to pass an ordinance setting Guidelines for Travel Expense Reimbursement. He will have that ready for next meeting as it must be passed by January 1, 2017.

Trustee Zimmerman stated we should start having our employees' skype seminars. It is used a lot where he is employed.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

No one from the audience spoke.

ADJOURN

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Wilson moved to adjourn the meeting and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:30 p.m.

Barbara L. Lee, Certified Municipal Clerk