

VILLAGE OF MILAN COUNCIL MEETING  
May 7, 2018  
Milan Municipal Building  
5:30 P.M.  
AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of April 16, 2018
4. Consideration of the Administrator's Report
5. Consideration of the Inspectors' Reports
6. Consideration of the Department Heads Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bills
8. Consideration to Continue Lease with the University of Illinois Extension at 321 W. 2<sup>nd</sup> Avenue
9. Consideration to allow Quad City Animal Welfare Center use of the Hennepin Canal for their Annual Mutt Strut
10. Presentation of Flood Regulatory Standards with Big Island River Conservatory District by Tom Kost
11. Consideration of an Inter-Governmental Agreement for Building Inspection Services
12. Consideration of Annual Committee/Commission Appointments
13. Consideration of Declaring Surplus Equipment/1993 International Dump Truck
14. Consideration/ Milan American Legion Poppy Days May 18 & 19
15. Committee Reports
16. Citizens Opportunity to Address the Village Board
17. Adjourn

Roll Call

Roll call vote showed present, Trustees Bruce Stickell, Jim Flannery, Jay Zimmerman, Harry Stuart, Jody Taylor and Jerry Wilson. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES OF APRIL 16, 2018

All Board Members received a copy of the April 16, 2018 Village Board meeting minutes. There being no additions or corrections, Trustee Wilson moved to approve them as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT

Administrator Seiver stated the QComm911 buildout bids were received on April 24th. The bid prices were about 8% below estimates, but due to delays in completing repayment agreements among the four member cities and the QComm911 Board no contracts were awarded.

The Police Pension Fund financing is complete with a four million dollar transfer to the Pension Fund. This brings that fund balance to over ten million dollars and enables a wider variety of investments to be made which will bring in more interest and reduce the contributions the village has to make.

He stated the village's IMRF rate of contribution for 2019 has been lowered from 10.8% to 8.24%. This contribution is made on a calendar year so the village will finish out 2018 with the higher rate and pick up the lower rate beginning January 2019.

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Mr. Seiver stated the excellent claim experience for the past ten month period resulted in a favorable renewal of the excess loss carrier group health insurance premium. The majority of the program's expenses are medical and prescription costs, which are self-insured by the Village.

There being no questions regarding Administrator Seiver's report, Trustee Stickell moved to accept the report as presented and Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

#### CONSIDERATION OF THE INSPECTORS' REPORTS

Inspector Moller stated the house that was going to be built in Candlelight Ridges has been cancelled. Water problems developed during digging the basement. Another lot was offered to the builders, but they were not interested.

There being no questions of Mr. Moller, Trustee Stickell moved to approve the Inspectors' Reports as presented and Trustee Zimmerman seconded the motion. All Trustee voted "Aye". Motion carried.

#### CONSIDERATION OF THE TREASURER'S REPORT

Finance Director Hunt stated his report shows the last twelve months finances ending the fiscal year May 1, 2017 through April 30, 2018. The report shows a loss of about \$199,000 to the General Fund due to the State of Illinois withholding 13% of our sales and none home rule taxes.

He stated the Garbage Fund had a fiscal year end deficit of \$6,942 and the Camden Centre had a deficit of \$5,520. The TIF I Fund shows a deficit of \$159,552 due to the Surplus Revenue payment. Money from TIF II and III can be transferred into TIF I to get it to a positive fund balance. Water and Sewer Fund showed a positive balance of \$260,498.

Mr. Hunt stated the ending cash balances for each fund are shown on the last page of his report.

There being no questions of Mr. Hunt his report was approved with the Department Head Reports.

#### CONSIDERATION OF THE DEPARTMENT HEADS' REPORTS

Water and Sewer Superintendent Farrell stated he attended the annual Illinois Association of Water Pollution Control Operators conference and heard a presentation concerning anticipated new Phosphorus Limits. He stated if the new limit of .05 mg/L is passed it would take significant improvements to our treatment facility to meet this lower level of expulsion.

Police Chief Shawn Johnson stated the new dispatcher will start tomorrow. He is still working with Administrator Seiver on the QComm911 project.

Camden Center Director Jeanne Beuseling stated most of the proms are over now and bookings will be for parties, wedding receptions and normal monthly rentals for May.

Public Works Superintendent Pannell stated the flood gates were opened for three weeks and shut down again due to high water/running pumps on Big Island. Mayor Dawson asked if the upcoming rain will affect flooding for us and Mr. Pannell stated no.

There being no questions of the Department Heads, Trustee Flannery moved to approve the Department Head Reports and the Treasurer's Report as presented. Trustee Stickell seconded the motion. All Trustee voted "Aye". Motion carried.

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CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Jody Taylor stated there are three sets of bills for consideration tonight. They consist of the regular bills for April 30, 2018 and one set of miscellaneous bills for April and a miscellaneous list for May 2018.

The April semi-monthly run in the amount of \$31,663.65, was mostly gas and diesel, work comp audit, joint purchase, preventative maintenance to heat and air conditioners, Chessell Charts for the Water Department and cable and exhaust fan for the Sewer Treatment Plant.

The April miscellaneous bills in the amount of \$161,881.76 consisted of auto parts for repairs, final payment to Brandt Construction for the Stream Bank Erosion project, computer equipment and the Mid American and Verizon bills.

The miscellaneous bills for May in the amount of \$21,178.42 were for June's Workers Comp and Health Insurance and Administration costs.

Finance Director Hunt stated he needed to add one more invoice to the list for the Quad City Disaster Conference he attended.

There being no discussion on the bills, Trustee Taylor moved to approve the April semi-monthly bills in the amount of \$31,663.65, the April miscellaneous bills in the amount of \$161,881.76 and the May miscellaneous bills in the amount of \$21,178.42 for a total amount of \$214,723.83. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Flannery, Zimmerman, Stuart, Taylor, Wilson and Stickell voted "Aye". Motion carried. The bills will be paid from the following accounts.

General	46,324.77
Garbage	4,583.77
Motor Fuel Tax	3,570.88
Camden Centre	7,240.14
Insurance Reserve	15,679.01
Special Tax Allocation I	770.00
Special Tax Allocation II	30.19
Camden Centre Deposit	100.00
Water & Sewer	<u>136,425.07</u>
Total	\$214,723.83

CONSIDERATION TO CONTINUE LEASE WITH THE UNIVERSITY OF ILLINOIS EXTENSION AT 321 W. 2<sup>ND</sup> AVENUE

Mayor Dawson stated the University of Illinois would like to continue their lease with the village for 321 W. 2<sup>nd</sup> Avenue. A lease agreement was negotiated for a three year period for \$15,984 per year. This is a 30% increase from the previous lease contract.

Trustee Flannery asked if the contract could include a provision that would have U of I help with any major repair costs on the building.

Finance Director Hunt stated he thinks we have a pretty good deal.

Trustee Taylor stated she was glad to see an increase in the lease. She said most of the major repairs on the building have been completed, like the roof, furnace and air conditioning. These things should last quite a few years and we should start to see a little more revenue retained from the lease payments. The University provides a good service and are responsible renters.

Mayor Dawson asked for a motion on the lease agreement.

Trustee Taylor moved to approve the lease agreement as presented and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

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CONSIDERATION TO ALLOW QUAD CITY ANIMAL WELFARE CENTER USE OF THE HENNEPIN CANAL FOR THEIR ANNUAL MUTT STRUT

Ms. Stacy Teager representing the Quad City Animal Welfare Center presented the Board with information on the projects provided by the Welfare Center and asked if they could use the Milan Bike Path and the Milan Logo on the t-shirts for their annual Mutt Strut. She said it would take place on September 15<sup>th</sup> from 9:00 a.m. to 11:30 a.m. with September 16<sup>th</sup> as a rain date.

Mayor Dawson stated he knows the animals are well taken care of at the Shelter and the employees there do a much needed service for the village.

Trustee Zimmerman moved to approve the QC Animal Welfare Center's request and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

PRESENTATION REGARDING FLOOD REGULATORY STANDARDS with BIG ISLAND RIVER CONSERVANCY DISTRICT by Tom Kost

Mr. Kost stated after their engineers surveyed the 10.4 miles along the Hennepin Canal, they had their attorney write up an agreement with regulations concerning underground and overhead utilities. He would like the Council to pass the agreement also.

Mayor Dawson stated Administrator Seiver received a copy of the agreement and he will go over it with Attorney Scott.

Mr. Seiver would like to see an addition of directional borings added to the agreement.

Mayor Dawson stated the matter will be discussed at the May 21<sup>st</sup> Council Meeting. He would like Administrator Seiver and Attorney Scott to go over it before it is considered.

CONSIDERATION OF AN INTER-GOVERNMENTAL AGREEMENT FOR BUILDING INSPECTION SERVICES

Mayor Dawson stated Attorneys Lincoln Scott and Mark Schwiebert have drawn an agreement between the Village of Milan and the Village of Oak Grove which hands over the duties of Building Inspection Services from Oak Grove to Milan. It is a continuing agreement that will be reviewed at the end of each two year period. It states that whichever Building Code is approved by the Milan Board will be the codes used.

Milan Building Inspector Steve Moller agreed.

Mayor Dawson stated the agreement has been written up in Ordinance form and is Ordinance No 1676.

Trustee Wilson moved to approve the Inter-Governmental Agreement between the Village of Milan and the Village of Oak Grove and to pass Ordinance No 1676. Trustee Stickell seconded the motion. Roll call vote showed Trustees Zimmerman, Stuart, Taylor, Wilson, Stickell and Flannery voted "Aye". Motion carried.

CONSIDERATION OF ANNUAL COMMITTEE/COMMISSION APPOINTMENTS

Mayor Dawson asked the Board if they would like to stay on the same committees they are on or change. The consensus was they would stay on the ones they are on.

Mayor Dawson then reappointed the following committee members:

Mayor Pro-Tem	Harry Stuart to May 1, 2019
Deputy Clerk	Hayley Stephens to May 1, 2019
Police Pension Board	Roger Reed to May 1, 2020
Police Commission	Doug Humphrey, Robert DeVrieze, Greg Collins, Dave Krouth to May 1,
Zoning Board of Appeals	Dough Humphrey, Ed Weinert to May 1, 2023

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Mayor Dawson asked for a motion to approve his appointments.

Trustee Flannery moved to approve the Mayor's appointments and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF DECLARING SURPLUS EQUIPMENT/1993 INTERNATIONAL DUMP TRUCK

Superintendent Farrell would like the Board to declare the 1993 International Dump Truck surplus equipment so it can be sold. It has 85,291 miles on it. It will be sold on EBay or to the highest sealed bid. He would like to have the bid opening on May 21<sup>st</sup> at 10:00 a.m.

Mayor Dawson asked for a motion to declare the truck surplus equipment.

Trustee Zimmerman moved to declare the truck surplus equipment. Trustee Taylor seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION/ MILAN AMERICAN LEGION and AUXILIARY REQUEST TO HOLD POPPY DAYS MAY 18 & 19

Mayor Dawson read a request from the Milan American Legion to hold Poppy Days on May 18<sup>th</sup> and 19<sup>th</sup>. The Poppy Proclamation states the red poppy has been designated as a symbol of sacrifice of lives in all wars. It is a reminder to all Americans of the price of war and the debt owed to those who died.

Trustee Taylor moved to approve Poppy Days on May 18<sup>th</sup> and 19<sup>th</sup>. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

COMMITTEE REPORTS

Mayor Dawson stated the Annual Milan Yard Sale will be held May 18<sup>th</sup> and 19<sup>th</sup>. To register your address for the sale go to [MilanYardSales@AOL.com](mailto:MilanYardSales@AOL.com).

Mayor Dawson stated this is the 10<sup>th</sup> Anniversary of the new Municipal Building.

Trustee Stuart stated a meeting was held at the Camden Centre to discuss co-hosting with the Milan Lions a Black Light Bingo with all proceeds going to the Milan Fireworks. Another meeting will be held to discuss further details of the event.

Trustee Flannery stated after meeting with Street Superintendent Pannell regarding making a pickle ball court on the old tennis courts at Dickson Park, plans may be on hold. There will be about a \$2,000 cost to resurface, paint and fence the area. He would like to take a pole of clubs and maybe put a questionnaire on the website to see how much interest there would be before spending the money.

Trustee Zimmerman stated he is still working with Mid American about the flood light issue at the Little League Ball Park. The lights have been turned further toward the ground, but the residential block across from the park is still getting a lot of light in their windows. Inspector Moller suggested to have shields put on them. Trustee Zimmerman stated he will continue to work to solve the problem and report back.

Administrator Seiver stated he received an email from Kevin Stickell, Union Stuart for the AFSCME Union regarding how this year's negotiations went. He felt the negotiations went smoothly and he stated all ASFSCME personnel appreciated the generosity of the Council.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Mr. Robert Gosney stated he called the clerk's office on May 9<sup>th</sup> to have his water turned back on after returning from Arizona for the winter. The water department said they could turn it on May 10th if he could be there. He called them back and stated he couldn't make it on the 10th but could be there on the

11<sup>th</sup> so they rescheduled for the 11<sup>th</sup> and they turned it on. He received a water bill for water starting on May 10<sup>th</sup> and the water wasn't on until May 11<sup>th</sup> so he  
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wanted that day's water charge taken off his bill. He is willing to pay the \$25 charge to turn the water on.

He was also upset that he was told he would have to come to the meeting to get the credit on the bill ok'd because they were not authorized to credit anyone's bill.

He felt for such a small credit the office personnel should have been able to do it.

It was explained that the Water/Sewer Committee must ok all credits on any account. This is and has been the policy for years.

Mayor Dawson stated the Water and Sewer Committee will take up the problem and will get back with an answer

#### Adjourn

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Zimmerman moved to adjourn the meeting and Trustee Wilson seconded it. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:40 p.m.

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Barbara L. Lee, Certified Municipal Clerk