

VILLAGE OF MILAN COUNCIL MEETING

Monday February 18, 2019

Milan Municipal Building

5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of February 4, 2019
4. Appointment to Fill the Vacancy of Village Trustee
5. Consideration of the Treasurer's Report
6. Consideration of the Semi-Monthly and Miscellaneous Bill
7. Consideration of Ordinance No. 1694 Declaring TIF Surplus Revenue
8. Consideration of Audit Services Contract with Carpentier, Mitchell, Goddard & Company LLC
9. Consideration of Economic Development Planning Contract with Ady Advantage
10. Consideration to Accept the "2019 Milan Comprehensive Plan"
11. Consideration to Approve a Liquor License for "Save More" 103 3rd Avenue West (previously Save-a-Lot)
12. Committee Reports
13. Citizens Opportunity to Address the Village Board
14. Adjourn

Roll Call

Roll call vote showed present, Trustees Bruce Stickell, Harry Stuart and Jerry Wilson. Jim Flannery and Jay Zimmerman were absent. There was an open seat for Trustee.

PLEDGE OF ALLEGIANCE

Mayor Dawson led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES OF FEBRUARY 4, 2019

All Board Members received a copy of the minutes of the February 4, 2019 Village Council Meeting. There being no additions or corrections, Trustee Wilson moved to approve them as presented. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

APPOINTMENT TO FILL THE VACANCY OF VILLAGE TRUSTEE

Mayor Dawson introduced Ms. Karen Wilson, 315 West 4th Street, Milan, Illinois. He stated he had spoken to her about filling the vacant Trustee seat on the Village Board and she has accepted. He stated her term will end April 30, 2020 and if she desires to continue would have to be on the 2021 ballot. He called for a motion on his appointment. Trustee Stickell moved to approve the appointment. Trustee Jerry Wilson seconded the motion. Roll call vote showed Mayor Dawson, Trustees Harry Stuart, Jerry Wilson, and Bruce Stickell voted "Aye". Motion carried.

Clerk Lee administered the Oath of Office to Ms. Wilson. She then took her seat with the other Council Members.

CONSIDERATION OF THE TREASURER'S REPORT

Mr. Mark Hunt, Treasurer/Finance Director, reported on the village finances ending January 31, 2019. We are hitting our target budget for all the taxing categories with the exception of Telecommunications Tax and Utility Tax. Expenses in the General Fund look high due to the QComm911

build out and also the Bond money for the Police Pension Fund was received in the last fiscal year and spent in this fiscal year. All funds are in the black which is exceptional for the Camden Centre and the Garbage Fund. Budget to actual and fund balance reports are attached to the report.

Trustee Stickell moved to accept the Treasurer's Report as presented and Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Finance Director Hunt stated the regular semi-monthly bills are in the amount of \$1,276,272.44. The bills look high because the annual payment of Surplus TIF Funds was paid to the Rock Island County Treasurer to be distributed back to all the taxing bodies. Milan will receive their share of the surplus tax back and it will be deposited into the General Fund. Other mentionable large bills were for street salt, health insurance claims and administration and recycling. The Miscellaneous bills were for QComm911. These bills are prepaid by 911ESB and have no financial impact on the General Fund.

There being no discussion on the bills, Trustee Jerry Wilson moved to approve the semi-monthly bills in the amounts of \$1,276,272.44 and the miscellaneous bills in the amount of \$161,106.14. Trustee Stuart seconded the motion. Roll call vote showed Trustees Stuart, Karen Wilson, Jerry Wilson and Stickell voted "Aye". Motion carried. The bills will be paid from the following accounts.

General	219,731.20
Garbage	8,727.16
Motor Fuel Tax	3,571.72
Community Center	3,757.31
TIF I	811,369.90
TIF II	329,193.30
TIF III	32,922.19
Insurance Reserve	16,072.67
Water & Sewer	<u>12,033.13</u>
Total	\$1,437,378.58

CONSIDERATION OF ORDINANCE NO. 1694 DECLARING TIF SURPLUS REVENUE

Administrator Seiver stated an agreement with the Rock Island/Milan School District was signed which would make whole the amount the school district loses from the TIF program in exchange to extended TIF I for another 12 years. Annually TIF Attorneys, Jacob & Kline formulate the surplus amount from all three TIF Districts. The village then passes an ordinance declaring TIF surplus money in this amount and pays it to the Rock Island County Treasurer for distribution to all taxing bodies affected by Milan's TIF program. He stated the village collected approximately 3.1 million dollars in TIF proceeds and is returning 1.2 million dollars back to the taxing bodies. This fulfills the agreement made with the school district.

There being no questions on the ordinance, Mayor Dawson asked for a motion on Ordinance No. 1694.

Trustee Stuart moved to pass Ordinance No. 1694 and Trustee Stickell seconded the motion. Roll call vote showed Trustees Karen Wilson, Jerry Wilson, Stickell and Stuart voted "Aye". Motion carried.

CONSIDERATION TO ACCEPT THE "2019 MILAN COMPREHENSIVE PLAN"

Mayor Dawson introduced Ms. Gena McCullough from Bi-State Regional Commission.

Ms. McCullough gave a slide presentation showing what a comprehensive plan includes. She stated the Steering Committee for the Milan Comprehensive Plan has worked with her to upgrade and define the current plan which was adopted in 2006. Basically the 2006 plan is a good one so a lot is staying the same. They have worked to update strategies to meet particular goals. She explained the Plan provides a legal base from which the Milan Planning Commission can make recommendations to the Village Board on projects that come before the Planning Commission. In defining the plan consideration was given to the Comprehensive Plans of adjoining communities, as they wanted Milan's plan to work well with others. Bi-State is trying to get all municipal mitigation plans the same in Rock Island County. The population in Milan is declining. John Deere Parts Distribution Center is the largest employer in Milan and statistics show most of their employees commute from out of the area to work. The existing goal is to get these people to move here. They suggest a new well, storm water retainage, expansion of the Industrial Park land and bicycle and walk trails. Milan has done an excellent job of environmental planning by implementing the recycle program and the solar panel project.

Mayor Dawson thanked Ms. McCullough for her presentation. He noted that the village has had several new houses built over the past couple of years, but declining population is a concern.

Trustee Stickell felt if companies would check out the traffic count through Milan they may be more interested in investing here.

Trustee Stickell moved to accept the report as presented and directed Attorney Scott to draw an ordinance to its effect. Trustee Jerry Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION TO APPROVE A LIQUOR LICENSE FOR "SAVE MORE"

Mayor Dawson stated he received an application for a liquor license from Jaswinder Singh who has purchased the old Save-A-Lot Store. He will be using the property as a grocery store similar to the previous store, but would like to purchase a G-1 Liquor License to sell packaged liquor. Mayor Dawson stated he is pleased to see the new business opening but has some concerns with the liquor license. He would like to table the request until the next meeting so he has time to look over the Liquor Ordinance.

Trustee Karen Wilson moved to table this agenda item until the next meeting and Trustee Jerry Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF AUDIT SERVICES CONTRACT WITH CARPENTIER, MITCHELL, GODDARD & COMPANY LLC

Finance Director Hunt stated the village has used Carpentier, Mitchell, and Goddard for the annual audit for the past three years. They are proposing a slight increase in the audit costs for next fiscal year. Their proposal is still under the cost the village was paying before they were hired three years ago. Their proposal is \$20,400 for the Regular Audit and \$1,350 for the TIF Compliance Audit. He suggested going out for proposals next year.

Administrator Seiver stated he feels the increase is warranted. The staff in Director Hunt's office provides reports pertinent to the audit which saves on costs, but the growing complexity of the audit justifies the increase. Going out for proposals does keep vendors in check.

Mayor Dawson asked for a motion on the contract with Carpentier, Mitchell, and Goddard to provide the FY 2018 audit.

Trustee Karen Wilson moved to approve the contract for the April 30, 2019 audit with Carpentier, Mitchell, and Goddard. Trustee Jerry Wilson

seconded the motion. Roll call vote showed Trustees Jerry Wilson, Stickell, Stuart and Karen Wilson voted "Aye". Motion carried.

CONSIDERATION OF ECONOMIC DEVELOPMENT PLANNING CONTRACT WITH ADY ADVANTAGE

Mr. Hunt stated he would like to thank the Council for their support on the recent projects he has proposed. He is asking as the Economic Developer and a member of the Economic Development Steering Committee that the Council consider the committee's recommendation to accept the proposal from Ady Advantage to create a workable Economic Development Plan for the Village. Their proposal is \$40,000 to create the plan. Ady Advantage is a top notch company and comes with great recommendations. They will be creative with the TIF areas to make the most of the last years of TIF. The Brissman Foundation has granted \$20,000 toward the Plan, Milan Chamber will pay \$2,000 toward the plan, leaving the village paying \$18,000 which can come from TIF Funds. Bi-State is providing all their information on the Comprehensive Plan which has saved \$4,000 worth of work the Ady staff would have had to research.

Administrator Seiver stated this would be a good step into going further with the Comprehensive Plan instead of shelving it.

Trustee Stuart moved to approve the Ady Advantage contract. Trustee Stickell seconded the motion. Roll call vote showed Trustees Stickell, Stuart, Karen Wilson and Jerry Wilson voted "Aye". Motion carried.

COMMITTEE REPORTS

Trustee Stuart stated a new design has been painted in the foyer at the Camden Center. It looks very nice.

Trustee Wilson commented on the good job the Public Works employees have done on clearing the snow from the streets. He has gotten many compliments from residents.

Mayor Dawson stated census count training is beginning in March. This is an important procedure for the village.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Mr. Shawn Warner stated the stop light at HyVee has been stuck on red for a couple of weeks. Mr. Hunt will call Mid-American to see when they will be fixing it.

ADJOURN

There being no other business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Jerry Wilson so moved and Trustee Karen Wilson seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:30 p.m.

Barbara L. Lee, Certified Municipal Clerk