

VILLAGE OF MILAN COUNCIL MEETING
MONDAY, MARCH 16, 2020
MILAN MUNICIPAL BUILDING
5:30 P.M.
AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of March 2, 2020
4. Consideration of the Treasurer's Report
5. Consideration of the Semi-Monthly and Miscellaneous Bills
6. Consideration of an Ordinance Pertaining to Local State of Emergency
7. Consideration of Retail Strategies Recruitment Services Agreement
8. Committee Reports
9. Citizens Opportunity to Address the Village Board
10. Adjourn

ROLL CALL

Roll call vote showed present, Trustees Zimmerman, Stuart, Karen Wilson and Stickell. Trustees Flannery and Jerry Wilson were absent.

PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Stuart led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES OF MARCH 2, 2020

All Board Members received a copy of the February 17th 2020 Village Board meeting minutes. There being no additions or corrections, Trustee Stickell moved to approve them as presented. Trustee Karen Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

ADMINISTRATOR SEIVER'S ANNOUNCEMENT REGARDING THE AGENDA

Mr. Seiver stated the Open Meetings Act provides for meetings to be open to the public, but due to the Coronavirus pandemic Municipalities have been urged to encourage people not to attend.

Two items previously on the agenda have been removed since they concerned people to be present to present requests and information which could be handled at a later date. He stated he also is withholding the AT & T Agreement until Attorney Lincoln Scott can review it.

CONSIDERATION OF THE TREASURER'S REPORT

Treasurer Mark Hunt presented the Board with his Treasurer's Report for February 29, 2020. He stated the General Fund ended for the year to date with a small deficit of -\$144,192. Camden Center also had a deficit at year to date of -\$2,439. He stated all other funds were in good shape. The Village is in a relatively good place.

There being no further discussion, Trustee Stickell moved to approve the Treasurer's Report as presented and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Zimmerman stated the following are the five largest bills in the payables for approval this evening; Meritain Health Insurance, insurance administration, Mid Iowa Solid Waste, new Jetter, Miles Chevrolet, Police squad, Pools Welding, dump hoist cable and plow blades, Mid-American, gas and electric.

Administrator Seiver introduced two miscellaneous bills which came in late today. Great Plains Blind Factory in the amount of \$7,522 for blinds for the second and third floors, and a bill from Gallagher Insurance for the second payment for their contract to administer the Village's insurance in the amount of \$1,393.

There being no questions on the bills, Trustee Zimmerman moved to pay the semi-miscellaneous bills in the amount of \$165,641.16 and the miscellaneous bills in the amount of \$8,915.00. The total bills of \$174,556.16. Trustee Karen Wilson seconded the motion. Roll call vote showed Trustees Zimmerman, Stuart, Karen Wilson and Stickell voted "Aye". Motion carried.

The bills will be paid from the following accounts:

General Fund	\$96,365.13
Garbage Fund	1,548.16
Motor Fuel Tax	8,281.96
Camden Center	4,198.34
Special Tax Allocation II	25.54
Insurance Reserve	15,750.00
Water/Sewer	48,387.13
TOTAL	\$174,556.16

CONSIDERATION OF AN ORDINANCE PERTAINING TO LOCAL STATE OF EMERGENCY

Administrator Seiver read Ordinance No. 1721 "An Ordinance Pertaining to Local State of Emergency". This is a model ordinance composed by the Illinois Municipal League for use by Municipalities in Illinois. The Ordinance will be permanent, but with each meeting may be updated with new specific facts related to the powers the corporate authorities may take to update safety measures.

Mr. Seiver stated a Management Team formed by, Chief Johnson, Finance Director Hunt and himself are working with local and state officials on how to proceed to keep Milan workers and residents safe from the Coronavirus (COVID-19). At this time they are taking actions given by Governor Pritzker and following the recommendation of the CDC to allow no groups of more than 10 people to gather. Mr. Seiver stated the Governor is predicting these restrictions and others may last through September. Right now procedures to contain the flu are constantly being updated. We are making plans for a few days ahead right now, but may need to extend our plans into a longer time period. It is hard to keep operations going with such a small work pool. We are trying to keep separation of working employees to prevent spreading the virus if anyone should get exposed. Right now the Team is working with AFSCME regarding how these workers will be paid. At present employees that are off will use their sick time and if they run out, the village will advance next year's sick time to them. Anyone off for illness must provide a release back to work, from their physician. Police are using workers compensation if they are off. We are keeping track of time used concerning this pandemic in case we qualify for reimbursement through the Safford Act.

Public Works Employees are no longer doing bulk pickups until further notice. Regular garbage and recycle will still be collected. We may have public works reporting to work at different locations for separation of employees. We are urging everyone to pay water/sewer bills by mail or phone and make no cash payments. Checks and money orders may be placed in the drive-up payment box at the North end of the parking lot at Village Hall. For the protection of the Clerk's Office personnel, one employee at a time will report for work for a one week period of 8 hours daily. Disinfection of the office will be done throughout the day and the weekend will give the office a time to let any virus germs die before the next employee reports for work.

Mayor Pro-Tem Stuart asked for a motion on Ordinance No. 1721. Trustee Karen Wilson moved to pass Ordinance No. 1721 and after 45 days make amendments as necessary. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Stuart, Karen Wilson, Stickell and Zimmerman voted "Aye". Motion carried.

Mayor Dawson, who attended remotely, stated he would like any ideas the Village Board has on procedures the village can take during this pandemic to be presented to the Management Board. The national news does not sound good regarding when this will be over.

CONSIDERATION OF RETAIL STRATEGIES RECRUITMENT SERVICES AGREEMENT

Administrator Seiver asked that agenda item 7 be taken off the agenda as it is not of any urgency at this time. Mr. Hunt agreed.

Trustee Karen Wilson moved to remove the item from the agenda and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

COMMITTEE REPORTS

Trustee Zimmerman asked if the village have adequate masks?

Administrator Seiver stated we do. They are furnished to Police and Public Works. The Clerk's Office has a window so they do not wear masks at this time. If they request them we have them.

Administrator Seiver stated we may close the building and isolate anyone here since we have the police and 9-1-1 QCOM on third floor which must continue to work. At this time we asked them to enter and exit from the rear door of the building and to minimize any outside activities.

AUDIENCE

There was no one in the audience.

ADJOURN

There being no further business to come before the Board, Mayor Pro-tem Stuart asked for a motion to adjourn the meeting.

Trustee Zimmerman moved to adjourn the meeting and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

The meeting adjourned at 6:20 p.m.

Barbara L. Lee, Certified Municipal Clerk

DRAFT