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VILLAGE OF MILAN COUNCIL MEETING

March 7, 2022

Milan Municipal Building

5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of February 21, 2022
4. Consideration of the Treasurer's Report for January 2022
5. Consideration of the Administrator's Report
6. Consideration of the Inspector's Report
7. Consideration of the Department Head Reports
8. Consideration of the Semi-Monthly and Miscellaneous Bills
9. Consideration of Purchasing Microsoft Licensing Software
10. Consideration to Authorize Purchase of Squads
11. Consideration of Business Loan for Milan License and Title
12. Consideration of the Milan Planning Commission's Recommendations (2)
13. Consideration of the Committee Reports
14. Citizens Opportunity to Address the Village Board
15. Adjourn

Roll Call

Roll call showed Trustees Wilson, Stickell, Hubbard, Zimmerman, Stuart and Mikaio were present. No one was absent.

Consideration of the Minutes of February 21, 2022

Mayor Dawson asked if there were any corrections or additions to the Council minutes of February 21, 2022.

There being none, Trustee Wilson moved to approve the February 21, 2022 minutes as presented. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the January 2022 Treasurer's Report

In the absence of Treasurer Cox, Administrator Seiver commented on the highlights of the January 2022 Treasurer's Report.

General Fund revenue for January was \$658,512 mostly due to Sales Taxes (\$175,497 + \$102,122) and Local Cannabis Tax (\$88,174).

Garbage is holding its own with \$19,405 revenue of which \$17,400 was from recycling receipts.

Camden Centre is slowly recuperating by getting more and more events booked. TIF I-III has paid surplus funds from their accounts to the Rock Island County Treasurer for redistribution to the affected taxing bodies due to our TIF Program. The Village will receive a share of the surplus money, which will go into the General Fund.

The Water and Sewer Fund revenue for January was \$159,303 and expenses were \$111,198, leaving a surplus of \$48,105.

Village of Milan total cash balance being held at the Blackhawk Bank and the Illinois Funds is \$13,950,963.26. Mr. Seiver stated this is the most cash the village has ever had.

Consideration of the Administrator's Report

Administrator Seiver stated Mr. Seiver stated the village will receive the second half of the Cures Act Grant (\$210,000) this summer. The Cures Grant can

be used to reimburse the village for money paid out for people being off due to Covid as well as additional overtime spent due to Covid. This is restricted money, which has complicated reporting requirements. The village hasn't spent any of the first half of the grant, so no reporting has been done. We may have to hire someone to prepare these reports for us.

Last fall the village received their first allotment of the American Rescue Plan Act (ARPA) in the amount of \$340,000, which can be used to reimburse qualified projects listed in the Act. This summer the village will receive another \$340,000. They require extensive accounting of how this money is spent. He stated since our software will not accommodate a separate project file from the regular accounting of village business, the chart of accounts has to be set up differently.

Last Friday, Governor Pritzker signed a new Gubernatorial Disaster Proclamation extending it through April 2, 2022. The Order relaxed the mask mandate and is now treating light cases of COVID as regular illnesses. They have also relaxed the reason for and number of days to stay isolated from work. The village has followed the rules for isolation per the Governor's Orders and have paid employees for time off of work accordingly. Now that the isolation period is lifted to a point. The village will not be paying employees to stay home due to illness. Employees will need to use their earned days off. The village will be requiring they bring in a back to work slip from their doctor according to the union contract they are a member of.

There being no further discussion on the Administrator's Report, Trustee Stickell moved to approve the report and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Inspector's Report

Trustee Stickell stated the last two months the permits were coming in really well. He is wondering how many people will be building due to the cost of lumber being so high.

Inspector Moller stated building has stopped on one house in the Legends due to inflation on materials.

Inspector Moller stated he has been contacted by the owners of the land adjoining the village owned parcel on Knoxville Road. The village's parcel was owned by Orrin and Joan Meyers, both have recently passed away. The daughter Julie Strader and son Brian Meyers are inquiring about purchasing the village's parcel. They would allow the village to have the sewer line easement which runs through the parcel. Mr. Moller stated he did find an arrangement for maintenance of the property when the village purchased the property and the Meyers have been cutting the grass there since the village purchased it. He also stated if sold the village would be getting it back on the tax roll.

Trustee Stickell moved to direct Attorney Scott to take the legal steps to declare it surplus property and then draw a Resolution for the sale of the property. Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Mr. Moller stated the owners of the Shang-Hi Restaurant are not reopening their business after the fire destroyed the business. Renovations are being made to the building by the owner and it will house a different type of restaurant after renovations are complete.

Continuing, he was called by a sign company regarding our signage codes. They were inquiring for Dollar General. This leads him to believe they will be moving into the old Save More Store.

There being no further discussion on the Inspector's Report, Trustee Stickell moved to approve it as presented. Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Department Head's Reports

Chief Johnson stated officer training for the new P25 radio equipment has been ongoing for the past two weeks. He has been working with the City Law Enforcement Group on the new policy and procedure changes.

STP/Water Superintendent Farrell stated retired employee Tommy Leingang's funeral was well attend by his co-workers.

The STP had a few minor violations, but they were back in line quickly.

Mayor Dawson stated a report from the Public Works Department was given to all Board Members.

There being no further discussion on the Department Heads Reports, Trustee Stickell moved to approve them as presented. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-Monthly and Miscellaneous Bills

Trustee Zimmerman, Finance Chairperson, stated he has gone over the bills and it was a good month so far with no major expenses. He stated the higher bills were for insurance, solar electric, EPA services, backflow service and reimbursement of Medicare.

There being no questions on the bills, Trustee Zimmerman moved to approve payment of the bills totaling \$43,444.22. Trustee Stickell seconded the motion. Roll call vote showed Trustees Stickell, Hubbard, Zimmerman, Stuart, Mikaio and Wilson voted "Aye". Motion carried.

The bills will be paid from the following accounts:

General Fund	\$ 27,640.92
Garbage	1,428.77
Camden Centre	244.83
Insurance Reserve	1,782.00
Water/Sewer	12,347.70
TOTAL	\$43,444.22

Consideration of Purchasing Microsoft Software and Licensing

Administrator Seiver stated the Administration, Accounting, Police, Water/Sewer, Public Works and Camden Centre software is Windows Office 2016 and he would like to replace it with the newest version, Windows Office 2021. Within the price of replacing 35 software packages is a onetime fee for licensing. This software will last approximately five years and then need to be updated. The licensing fee is a onetime fee, so as we update software we will not have to pay the licensing fee ever again.

Mr. Seiver stated cyber-attacks are becoming more prevalent and we are looking for a protective layer of software for our servers to intercept attacks.

There being no further discussion, Trustee Mikaio moved to approve the payment to Heartland Business Systems for 35 packages of 2021 software and licensing fees. Trustee Zimmerman second the motion. Roll call vote showed Trustees Hubbard, Zimmerman, Stuart, Mikaio, Wilson and Stickell voted "Aye". Motion carried.

Consideration to Authorize the Purchase of Squads

Chief Johnson stated the Police fleet has not been updated in two years and funds were allocated in the budget for the purchase of two new squads. He stated it has been a challenge to find any new vehicles. He has found two new Ford Explorer Interceptors, which can be delivered in two to four weeks. They are trading in the 2012 and 2016 Chevy Impalas. They have had major repairs to them, as they are cars and not heavy duty vehicles like the Tahoes have been. Next year these Tahoes will be replaced with Impalas which will be ordered from the State bid. If we can get them sooner than May 1st we may come back to the Board and ask to purchase them early.

Trustee Hubbard moved to approve the purchase of two 2022 Ford Explorer Police Interceptor Utility AWD vehicles at \$37,005 each. Trustee Mikaio seconded the motion. Roll call vote showed Trustees Zimmerman, Stuart, Mikaio, Wilson, Stickell and Hubbard voted "Aye". Motion carried.

Chief Johnson stated they will auction off the old vehicles. By purchasing these two vehicles it is getting our fleet replacement list up to date.

Consideration of a Business Loan for Milan License and Title

Administrator Seiver stated Andrew and Sherri Sandquist, owners Milan License and Title have made application for a Business Loan. Their application qualifies for a \$10,000 loan for 5 years at 1%.

They will purchase a fingerprint I. D. machine. They do about 40 a day right now.

Trustee Zimmerman moved to approve the loan in the amounts mentioned. Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Mr. Seiver would like to have a Finance Meeting sometime in the next few weeks to go over the program guidelines. This program hasn't been used much and maybe the limited amount of the loan holds businesses back. The Brissman Foundation is part of the program so they will be at the meeting.

Consideration of two Milan Planning Commission's Recommendations

Petition 22-1:

Mayor Dawson read a letter of recommendation on Petition #22-01 from the Milan Planning Commission. A hearing to review a Re-Zoning request from R-1 to AG-2 of Lot A in Legends Subdivision from the original developer Millcreek Manor, LLC. Owner Dr. Ronald Fiscella explained he wanted the rezoning to reduce the tax on the property as it was unbuildable.

Although other people attended by zoom, Dr. Fiscella was not present either on zoom or person.

The public hearing was attended by many adjoining property owners either in person or by zoom. At least two spoke against the rezoning to AG-2 and the rest were fervently opposed to the rezoning due to uses allowed on an AG-2 zone.

Chairman Humphrey asked for a motion to approve the request. Hearing none he called for a motion to approve the request. Hearing none he declared the petition denied due to the lack of a motion.

The recommendation to the Village Board was to deny this rezoning request.

Administrator Seiver stated he attended the public hearing. He would like the Planning Commission to revisit the petition and take an official vote by a member of the Commission to deny or accept the rezoning. That motion to have a second and a roll call vote of all the members in attendance or on zoom.

Mayor Dawson asked for a motion to table this agenda item to allow the Planning Board to revisit the petition.

Trustee Wilson moved to table agenda #12 regarding Petition 22-1. Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Petition 22-2:

Mayor Dawson read a letter of recommendation on Petition #22-02 from the Milan Planning Commission. A hearing to review a Re-Zoning request of lots 1 & 5 from B-4 to B-5 in the Milan Business Park was held February 22, 2022. The petition was filed by the owner, Village of Milan by request of Matt Stearns of Nature's Treatment Inc. Mr. Stearns has made an offer on these two lots, anticipating that with the rezoning he could complete an application for a State Growers License. If Mr. Stearns purchases the properties they will be properly zoned for Mr. Stearns intended use to grow marijuana.

The rezoning was discussed and a vote taken. It was unanimous to recommend to the Village Board to rezone both lot 1 and lot 5 to B-5 zone.

Trustee Stickell moved to approve the recommendation to rezone Lot 1 and Lot 5 in the Milan Business Park from zone B-4 to zone B-5. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

Committee Reports

Trustee Zimmerman would like to call a Finance Meeting at 5:00 p.m. on Monday, March 14, 2022. The meeting will be held in the second floor conference room.

Citizens Opportunity to Address the Village Board

No one from the audience spoke.

Adjourn

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Zimmerman so moved and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

The meeting adjourned at 6:45 p.m.

Barbara L. Lee, Certified Municipal Clerk