

VILLAGE OF MILAN COUNCIL MEETING

June 6, 2022
Milan Municipal Building
5:30 P.M

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Regular Meeting Minutes of May 16, 2022
4. Consideration of the Special Meeting Minutes of May 2022
5. Consideration of the Administrator's Report
6. Consideration of the Inspector's Report
7. Consideration of the Department Heads' Reports
8. Consideration of the Semi-Monthly and Miscellaneous Bills
9. Consideration to Authorize Mayor Dawson to Execute Employment Agreement between the Village of Milan and Shawn C. Johnson
10. Consideration of a Liquor License for Triple Play Slots LL
11. Consideration of a Resolution Authorizing a Intergovernmental
12. Agreement between the Village of Milan and the Big Island River Conservancy District regarding Maintenance Responsibilities of the Milan/Big Island Local Flood Protection Project
13. Consideration of Approval for Guardians Block Party Hillcrest Addition 2800-2900 blocks on June 18, 2022
14. Committee Reports
15. Citizens Opportunity to Address the Village Board
16. Adjourn

Roll Call

Roll call showed Trustees Bruce Stickell, Michelle Hubbard, Cassandra Mikaio and Karen Wilson were present. Trustees Jay Zimmerman and Harry Stuart were absent.

Pledge of Allegiance

Attorney Scott led the Pledge of Allegiance.

Consideration of the Regular Meeting Minutes of May 16, 2022

There being no additions or corrections to the Regular Meeting Minutes, Trustee Stickell moved to approve them as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Special Meeting Minutes of May 19, 2022

There being no additions or corrections to the Special Meeting Minutes, Trustee Wilson moved to approve them as presented. Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Administrator's Report

Administrator Seiver stated there will be a few changes in the Public Works Department and Police Departments due to retirement.

Public Works Superintendent Dave Pannell is retiring with thirty-eight and one-half years of service. His official date of retirement will be Tuesday June 14th. Steve Gibson will serve as the interim Public Works Superintendent.

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Ryan Dunbar from the Public Works Department will also be retiring with 8 years of service. Mr. Dunbar will be starting as a teacher at United Township. His retirement leaves another spot open in Public Works.

Chief Shawn Johnson will be retiring with 25 years of service in the Police Department. Chief Johnson will continue through June 11th as Chief and then beginning Monday June 13th will be working as the Assistant Administrator for Milan. Detective Chris Johnson will be acting as interim Chief of Police. This will leave one spot open in the department for a new patrol person.

Administrator Seiver stated the village has gone to VISA cards for purchases as some businesses will not bill, they want a charge card so they get their money right-a-way. The village has \$50,000 limit on eight credit cards. Since some of the credit card holders have changed, new signature cards will be signed; Steve Seiver, \$15,000, Shawn Johnson, \$5,000, Arion Cox, \$15,000, Kevin Farrell, Danielle DeWaele, Jeanne Beuseling, Chris Johnson and Steve Gibson, \$3,000 each.

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There being no further discussion on the Administrator's report, Trustee Stickell moved to approve it as presented. Trustee Hubbard seconded the motion and all Trustees voted "Aye". Motion carried.

Consideration of the Inspector's Report

Trustee Stickell stated it was a good report for the month of May. The report shows mostly repairs.

Inspector Moller stated Dollar General is painting the outside of the old Save-a-Lot building before moving in.

Trustee Karen Wilson asked if Dollar General will keep their old store on W. 4th Street as well as the old Save-a-Lot store they are remodeling to move into.

Mr. Moller stated that is the plan as far as he knows. He also stated Shanghi is planning to reopen to carry out only in June.

There being no further discussion on the Inspector's Report, Trustee Stickell moved to approve it as presented. Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Department Head Reports

Mayor Dawson called on the Chief of Police, Shawn Johnson for his report.

Chief Johnson stated he is working on policies, radios, he is wrapping up a few projects and continuing on some. He is working on his transition out of the department due to his retirement and working to also transition other officers within the department.

Administrator Seiver stated Steve Gibson has submitted a report for the first two weeks he has been acting interim Public Works Superintendent and Superintendent of W/S Kevin Farrell left his report, both are in the meeting packet.

Trustee Hubbard moved to accept the reports as listed in the Council Packet. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-Monthly and Miscellaneous Bills

In the absence of Trustee Zimmerman, Trustee Wilson reported on the payables submitted for approval

Trustee Wilson stated the regular payables for FY22 are \$28,906.59 and those for FY 23 are \$182,991.27, Eye and Dental reimbursements were \$596.00 for a total of \$212,493.86. The five highest FY2023 bills were to IL QC Communication Center, \$74,152.00, Blick & Blick Oil, \$24,642.00, Mississippi Valley Pump (2 invoices) \$27,336.00 and for FY 2022 Compass Minerals in the amount of \$7,008.69.

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There being no questions on the invoices, Trustee Wilson moved to pay the payables in the total amount of \$232,493.86. Trustee Hubbard seconded the motion. Roll call vote showed Trustees Hubbard, Mikaio, Wilson and Stickell voted "Aye". Motion carried. They will be paid from the following accounts.

General	\$128,158.00
Garbage	7,415.48
Motor Fuel Tax	7,008.69
Camden Centre	2,371.53
C.C. Deposits	1,000.00
Insurance Reserve	510.30
Water/Sewer	66,029.86
TOTAL	<u>\$212,493.86</u>

Consideration of Authorization for Mayor Dawson to Execute an Employment Agreement between the Village of Milan and Shawn C. Johnson

Mayor Dawson stated at the May 16th meeting the Board approved the appointment of Chief Shawn C. Johnson to the position of Acting Assistant Village Administrator. Chief Johnson is retiring and his last day acting as Milan Chief of Police will be this Saturday. In anticipation of Mr. Johnson's potential appointment to Assistant Administrator, Council has discussed with Mr. Seiver and Mr. Johnson issues of salary & benefits. Mr. Johnson indicated if he were offered the job of Assistant Administrator, he would accept it under the conditions discussed.

Mayor Dawson is asking the Board to Authorize him to execute an employment agreement with Mr. Johnson with the terms discussed previously. Mr. Dawson stated there will be some wording tweaks to finalize the agreement. This is a two-year agreement with wording to protect the village as well as Mr. Johnson's position.

Mayor Dawson asked for a motion on the request.

Trustee Stickell moved to authorize Mayor Dawson to sign an employment agreement with Mr. Johnson. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of Cleaning and Janitorial Service Bid

Administrator Seiver stated due to several complaints from various departments in the building regarding their dissatisfaction with the quality of cleaning service they are receiving from the current cleaning service. Employees are to the point that they are cleaning the restrooms themselves. Since the current cleaning services contract is expired, the accounting department took bids from three cleaning services. They are recommending the village hire FBG Service Corporation. The 9-1-1 Call Center located on the third floor of the building has hired them and are happy with their work. Their bid was \$38 over the current cleaning service bid. Mr. Seiver stated he and other staff in the building have talked to the current cleaning service owner several times regarding the dissatisfaction with her work. She has been asked to improve with no satisfactory results. She told Mr. Seiver she was having a hard time getting help and sometimes she has had to clean the building by herself. Chief Johnson stated his department has complained about her also. She heard complaints from several employees as well as Mr. Seiver. She was told the village was seeking bids for the job, but even at this point, her work still never improved. She submitted a bid also, reducing her price.

Trustee Wilson moved to accept her low bid. She stated every time she used the restroom it was clean. She would like to see us give her another chance.

Mayor Dawson asked for a second to Trustee Wilson's motion. He asked again and asked a third time. There being no response, he declared the motion died for a lack of a second.

Mayor Dawson stated the employees should not have to work in unsanitary conditions or clean bathrooms.

Trustee Stickell said he would like to have someone talk to her again. She has done satisfactory work in the past when she had adequate help.

Trustee Hubbard stated she would like to give her a second chance, but limit it to three months and then evaluate the work. If it has not improved in those three months move on to someone else.

Mr. Seiver stated he would like the staff keep a log of her work.

Mayor Dawson stated we would take her low bid of \$800, but wants the staff to talk to her about the work they want done. She would be re-evaluated in three months. If her work is unsatisfactory according the records kept, she would be let go.

Trustee Wilson moved to accept the low bid with a re-evaluation of her work in three months to determine if she would continue. Trustee Stickell seconded her motion. All Trustees voted "Aye". Motion carried

Consideration of a Liquor License for Triple Play Slots, LLC

Mayor Dawson stated a Liquor Commissioner he is not ready to give a license to Triple Play Slots, LLC as the owner doesn't have his name on the license application. He doesn't own the building or the business at this time. He wants to talk with him and get the license filled out properly and then give him the license.

Trustee Stickell moved to approve of Mayor Dawson decision to withhold the license at this time until the application is filled out properly. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

Agreement between the Village of Milan and the Big Island River Conservancy District regarding Maintenance Responsibilities of the Milan/Big Island Local Flood Protection Project

Mayor Dawson stated everyone has a copy of the agreement. His recommendation is to rewrite the agreement so it lasts three (3) years not perpetually as it is written. He would also like to tweak the area Big Island is going to take care of. All the levee West of Milan is not ours. The first contract was written in 1978 as a precondition of the Federal Government preparing to build the levee. Since the 80's Milan has helped with the maintenance of Big Island's part of the levee. We have taken care of the west pump station and west of Mirror Lake, which is a ponding area. Milan also takes care of the flood wall gate at the Big Island Conservation Club. They do not have much tax base so Milan taxes pay for any work west of the power lines running perpendicular south of Big Island Road. Milan is dependent on the levee being in good shape as it is what keeps the village from flooding.

Administrator Seiver stated West of the power lines is mostly Rock Island City and Rock Island County. In large floods like the one in 2019, FEMA and the Corp of Engineers did some work restoring the levee, but they do not work well together, because of their line of what work they can pay for.

Mr. Seiver stated Big Island people assigned to take care of the levy consists of a couple of ladies that work hard on levee projects and they are good to work with. They are a tremendous help.

Trustee Stickell stated he would like to see a three-year agreement and depict certain areas that we clean up west of the powerline boundary and Mirror Lake. He also recognizes we would continue to take care of the pumps and Conservation Club gate wall. He feels Milan Township would continue mowing and

spraying what they currently do and Big Island should pay for the Rip Rap along the west pump station.

Mayor Dawson stated we pay for the spray and a person needs a certain license to spray it. Big Island doesn't have the people to maintain the levee or anyone who wants to become licensed to spray. He feels the Big Island people are worried about what they will do when they no longer can do it.

Trustee Wilson stated she would prefer a three-year contract. She feels the Big Island people are looking for security when asking for the agreement to be perpetual. She agrees we have to keep the levee maintained, because in a major flood, if the levee fails, the whole downtown of Milan would be lost.

Attorney Lincoln Scott stated he feels the 70-acre portion in the contract needs to be re-written by adding the new work the village would do.

Mayor Dawson asked if the consensus of the board was to change the length of the agreement to three years and re-negotiate who would take care of the rip rap and spraying and mowing.

This was the consensus of the Board.

Mayor Dawson stated there will be no action by the Board, because it is evident more negotiation is needed on the agreement.

Consideration of Approval for Guardians Block Party, Hillcrest Addition

Mayor Dawson stated he received a request from the Hillcrest residents for a block party on 7th Street Court of their addition. The Neighborhood Watch Program has been brought back to life in several additions and they get together once in a while to meet each other by holding a block party.

Chief Johnson stated he wouldn't have a problem with it.

Trustee Stickell moved to approve the block party and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Committee Reports

The American Legion is having a portion of their parking lot repaired and would like to borrow barricades from Public Works on June 14th and 15th.

Camden Center Director Beuseling stated she is still having phone problems at the Camden Center. Administrator Seiver stated he would go out and see what the problem is. He was not aware of it.

Stephane Purdy, Milan Harvest Festival inquired about any licenses they would need for the event.

Trustee Stickell stated they have already been approved to use Camden Park and other than a Liability Insurance Policy, that is all they need.

Trustee Karen Wilson would like to bring a sample water/sewer/street repair program in to discuss with Administrator for possibilities of implementing it in Milan.

Citizens Opportunity to Address the Village Board

Mr. Brad Webster asked the status of the intersection of 4th Street and 10th Ave. He stated he was here at the last meeting and inquired if both the northbound and southbound lanes could get similar turning signals or signage.

Chief Johnson stated it is a work in progress. He has been working with our Public Works department and IL Department of Transportation since 10th Avenue is a state roadway and they pay for the traffic signals.

Mr. Chuck Evans asked the Board to consider hiring someone to update the webpage for Milan. He stated some of the Chamber stuff is from 2011 -2019. like to live here.

Mayor Dawson stated Augustana College was hired to set up the Milan website, but we haven't talked to them about updating it. That may be something our new Assistant Administrator could work with them on.

Ms. Nancy Kisner reported her grandchild was almost hit by a dirt bike. She just wants to let you know they are still riding on the streets.

Steve Moller stated something is happening with the situation on your street and the levee shortly.

She would like to know if the schools are going to have police presence due to the increase in school shootings.

Mayor Dawson stated that has to be addressed by the School Board before the Village can do anything.

Trustee Mikaio stated there is good police presence at the Thomas Jefferson School, with patrol before and after school.

Adjourn

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Wilson moved to adjourn the meeting and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 7:05 p.m.

Barbara L. Lee, Certified Municipal Clerk