

**VILLAGE OF MILAN COUNCIL MEETING**

Monday August 15, 2022  
Milan Municipal Building  
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Appointment of a New Public Works Superintendent
4. Consideration of the Minutes of August 1, 2022
5. Consideration of the July 2022 Treasurer's Report
6. Consideration of the Semi-Monthly & Miscellaneous Bills
7. Consideration to Change Liquor License Name from Hy-Vee, Inc. dba Hy-Vee Gas to Hy-Vee, Inc. dba Hy-Vee Fast and Fresh.
8. Consideration of Amendment to Milan Municipal Code Title 7, Chapter 8, Section 2, Regarding Removal of Vehicles
9. Consideration to Purchase New Building Permit, Inspection, Code Enforcement, Planning and Zoning Processing Software
10. Consideration of Finance Committee Recommendations
11. Consideration of 2022-2025 Extension of Property Tax Rebate Partnership
12. Committee Reports
13. Citizens Opportunity to Address the Village Board
14. Adjourn

Roll Call

Roll call showed Trustees Karen Wilson, Bruce Stickell, Michelle Hubbard, Harry Stuart and Cassandra Mikaio present. Trustee Jay Zimmerman was absent.

Pledge of Allegiance

Attorney Lincoln Scott led the Pledge of Allegiance.

Appointment of a New Public Works Superintendent

Mayor Dawson introduced Mr. Steven Gibson as the recommended choice to fill the position of Public Works Superintendent. Previous Public Works Superintendent, Dave Pannell stated Mr. Gibson has worked for him for five years and has done all aspects of the Public Works department. He is dependable and a hard worker. Mr. Pannell is confident he will do a great job for the village.

Mayor Dawson stated the Board has discussed Mr. Gibson's appointment and has gotten favorable comments on Mr. Gibson's work ethics.

Trustee Wilson moved to approve the appointment of Steven Gibson to the position of Public Works Superintendent and Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

Mayor Dawson said Mr. Gibson played for the Quad City Mallards from 1997-2004 when the Mallards won the United Hockey League Championship twice. As a professional hockey player, he has played for the Johnstontown Chiefs, Wheeling Thunderbirds, and played one year for the Iserlon Team of Germany. The Mallards retired his Jersey #55 on March 17, 2012. It now hangs in the arena of the Taxslayer Center.

Consideration of the Minutes of August 1, 2022

Mayor Dawson asked if there were any additions or corrections to the August 1, 2022 minutes.

There being none Trustee Wilson moved to approve the minutes as written and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the July Treasurer's Report

Mayor Dawson stated the Board has received the July Treasurer's report from Treasurer Cox. He asked if there were any comments. He asked Trustee Wilson if she had comments.

She stated she went over the bills and they looked in order. She stated the largest bills were IL Quad Cities Communications Center for 911 maintenance, MidAmerican Energy for gas and electric, Ray O'Herron for bullet proof vests, Village of Milan for water and Lauterbach & Amen for police pension services. These larger bills make up \$102,326.35 of the \$138,815.97 of the normal bills. The eye and dental reimbursements totaled \$5,676.50 for a grand total of \$144,492.47.

There being no questions on the bills, Trustee Wilson moved to pay the normal bills in the amount of \$138,815.97 and the eye and dental reimbursements in the amount of \$5,676.50. Trustee Stickell seconded the motion. Roll call vote showed Trustees Stickell, Hubbard, Stuart, Mikaio and Wilson voted "Aye". Motion carried.

Mayor Dawson stated the Board did not vote on the Treasurer's report. He would like to know if there were any comments on the Treasurer's report.

Administrator Seiver stated the revenue is up in the General Fund. He stated the property tax is coming in which helps the General Fund. It is paid over four payments from June to November so we will see an increase of revenue these months. Motor Fuel Tax is coming in and that fund has a good balance as well.

There being no further comments on the Treasurer's Report, Trustee Wilson moved to approve the July Treasurer's Report as presented and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

#### Consideration of the Semi-Monthly and Miscellaneous Bills

Mayor Dawson stated the bills were mistakenly discussed with the Treasurer's Report. He would like any new comments on the bills and then a new roll call vote on their approval.

Trustee Wilson would like to rescind her motion in the Treasurer's Report on semi-monthly and miscellaneous bills.

Trustee Stickell would like to rescind his motion in the Treasurer's Report on the semi-monthly and miscellaneous bills.

Trustees Stickell, Hubbard, Stuart, Mikaio and Wilson stated they would like to rescind their roll call vote in the Treasurer's Report on the semi-monthly and miscellaneous bills.

Trustee Hubbard moved to pay the normal bills in the amount of \$138,815.97 and the eye and dental reimbursements in the amount of \$5,676.50, a total of \$144,492.47. Trustee Mikaio seconded the motion. Roll call vote showed Trustees Hubbard, Stuart, Mikaio, Wilson and Stickell voted "Aye". Motion carried.

The bills will be paid from the following accounts:

|                          |                     |
|--------------------------|---------------------|
| General Fund             | \$115,345.85        |
| Garbage Fund             | 2,603.73            |
| MFT Fund                 | 2,883.03            |
| Camden Centre Fund       | 1,958.87            |
| TIF II                   | 27.88               |
| Community Centre Deposit | 1,000.00            |
| Insurance Reserve        | 510.30              |
| Water/Sewer Fund         | <u>20,162.81</u>    |
| TOTAL                    | <u>\$144,492.47</u> |

#### Consideration to Change Liquor License Name from Hy-Vee Gas to Hy-Vee, Inc. dba Hy-Vee Fast and Fresh

Mayor Dawson stated this is a name change only and from now on it will not be on the agenda as an item after tonight. There is no need to bring liquor licenses before the Board as he as Liquor Commissioner can take care of them. He would like a motion to change the name of the Hy-Vee Gas liquor license to Hy-Vee, Inc. dba Hy-Vee Fast and Fresh.

Trustee Mikaio so moved and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

#### Consideration of Amendment to Milan Municipal Code Title 7, Chapter 8, Section 2, Regarding Removal of Vehicles

Mayor Dawson stated at the August 1, Council Meeting, Building Inspector Moller brought up a problem he had with removing junk vehicles off of private Property. The State Statute regarding entering upon private property to remove junk cars has been changed, and in order for him to deal with these nuisance vehicles we need to bring our code up to State Statute. There seems to be a growing problem with code none compliancy within the village. The change is imperative to getting these code violations corrected.

He presented Moline's policy regarding the towing of junk vehicles to Attorney Scott.

Attorney Scott stated Moline has a Traffic Division that deals with these situations. He would like to review the policy and then speak with someone from their department to see how it is working out for them.

Mayor Dawson asked Attorney Scott if the Ordinance amending our code ordinance would be ready for the September 6<sup>th</sup> Council Meeting.

Attorney Scott stated it would be.

Mayor Dawson stated no action will be taken on this agenda item tonight.

#### Consideration to Purchase New Building Permit, Inspection, Code Enforcement and Planning and Zoning Processing Software

Administrator Seiver stated he, Assistant Administrator Johnson and Building Inspector Moller have been looking at Building Permit Software. The software we are using is not the best and the company we purchased it from, Tyler, is discontinuing support. Mr. Seiver stated the recommendation from the group is to purchase three software programs from Cloudpermit. As represented in their company name all information will be stored in the "Cloud". This means we do not have to store it inhouse.

Inspector Moller is excited about the software. He stated it will keep the history of our permits indefinitely and information can be called up on a phone or computer from anywhere. Contractors will see the status of their permit or inspections from their phone, which keeps them from making a trip to the Municipal Planning Department or to their project. It will save time for the inspector and the contractors. The programs we are looking at will interface with the Tyler software we are using for our accounting procedures.

Mr. Seiver stated the purchase contract is for five (5) years and there will be no increase in price during that duration. The three software programs we would like to purchase are the building permit software at \$5,000, the planning/zoning program at \$2,000 and the code enforcement program for \$1,000, a total of \$8,000 billed annually. In order to get the billing started on a fiscal year basis, the first payment will include the one-time fee of \$1,500 for installation plus 70% of the annual fee.

There being no further discussion on the software purchase, Trustee Wilson moved to sign a five-year purchase agreement, to purchase three software packages as discussed costing an annual amount of \$8,000 plus the onetime set up fee of \$1,500. The first payment will be pro-rated at 70% to get the payment schedule set up on a fiscal year basis. Trustee Hubbard seconded the motion. All Trustees voting "Aye". Motion carried.

#### Consideration of the Finance Committee Recommendations

Trustee Wilson stated the Finance Committee met August 9, 2022 to discuss the Department Heads salaries which have not been set for 2022. Their recommendations are; Public Works \$80,000, Village Inspector \$74,100 HR Benefits Coordinator \$52,500 and the Plumbing Inspector \$6,400.

She also stated they are recommending 15 FOP Police Officers and one confidential secretary be paid \$5,000 Hazard Pay for their work during the COVID Pandemic. The newly hired police officer would not be included in this payout. The total payout is not to exceed \$80,000. The Chief of Police during that time, requested not to be included, since he now has a new position with the village.

Trustee Wilson moved to approve the wage increases as described above, beginning with the first full pay period of July and not to include the previous Chief of Police in the Hazard Pay as he requested. The Hazard Pay will be given as described above to the other officers and confidential secretary. Trustee Hubbard seconded the motion. Roll call vote showed Trustees Stuart, Mikaio, Wilson, Stickell and Hubbard voted "Aye". Motion carried.

#### Consideration of and Ordinance for the 2022-2025 Extension of Property Tax Rebate Partnership between the Village of Milan and the Rock Island/Milan School District

Administrator Seiver stated the Rock Island/Milan School Board has decided to extend their contract with the village regarding the Property Tax Rebate Program. They have agreed to a three-year rebate of 40% of the school property tax, with the village rebating 100% of the village property tax charged to owners of newly built single-family houses or condominiums in the Village of Milan. Mr. Seiver stated this has been a very beneficial program for the village.

Trustee Stickell moved to pass Ordinance #1762. Trustee Stuart seconded the motion. Roll call vote showed Trustees Mikaio, Wilson, Stickell, Hubbard and Stuart voted "Aye". Motion carried.

#### Committee Reports

Trustee Karen Wilson stated she would like to get someone hired to update the village web page.

Assistant Administrator Johnson stated he is working on it. He is trying to get someone who can tie into the Tyler software the village uses.

#### Citizens Opportunity to Address the Village Board

Mrs. De Leingang presented the Board with pictures of a steel bench she purchased in memory of her late husband Tommy Leingang. She stated Tommy loved the village and loved working for the village. She felt this was a memorial he would have liked. She knew all the bench spots on the Bike Path were filled, but would like suggestions on where she could place it in the village.

Consensus of the Board was that it should be in a park and Milan Presbyterian Park was suggested.

Mayor Dawson stated since the village leases the park there shouldn't be a problem putting it there. It would be nice to have a bench there close to the playground, or there is plenty of space to choose another nice spot to put it. He thanked Mrs. Leingang for the donation.

Chuck Henson stated a concern he had with a form on the Milan website. It has been resolved per Assistant Administrator Johnson.

Ms. Linda Hocker stated she would like more patrol in Hillcrest Addition and Hillcrest Road, due to speeding. She has heard that Candlelight also has a speeding problem. There is a speed sign on Hillcrest Road that says 35 MPH. She feels that is way too high for the condition and width of the road and the city buses that use it several times a day.

Mayor Dawson stated it is a State road and it would be up to them to set the speed limit.

Adjourn

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Wilson so moved and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

The meeting adjourned at 7:30 p.m.

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Barbara L. Lee, Certified Municipal Clerk