

VILLAGE OF MILAN COUNCIL MEETING
Monday, July 17, 2023 - 5:30 p.m.
Milan Municipal Building
AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of July 3, 2023
4. Consideration of the June 2023 Treasurer's Report
5. Consideration of the Semi-Monthly and Miscellaneous Bills
6. Consideration of the Closed Session Minutes
7. Appointment to the Zoning Board of Appeals
8. Consideration to Accept the Rules of the Police and Fire Commission
9. Consideration of an Agreement with Bi-State Regional Planning Commission for Contractual Services related to a Planning Study of the Andalusia Road and Indian Bluff Road Corridor
10. Opportunity to Address the Village Board
11. Committee Report
12. Adjourn

Posted 7/7/2023 Updated 7/14/2023

ROLL CALL

Roll call vote showed Trustees Harry Stuart, Cassandra Mikayo, Karen Wilson, Bruce Stickell and Michelle Hubbard present. Trustee Doug Humphrey was absent due to vacation, but called in to listen to the meeting. He will not be eligible to vote due to circumstance of his absents.

Pledge of Allegiance

Attorney Scott led the Pledge of Allegiance.

Consideration of the Minutes of July 3, 2023

Mayor Dawson had a correction to the minutes, John Schomer should be John Holgren under the heading Citizens Opportunity to Address the Board.

Trustee Stickell moved to accept the minutes with the name Schomer changed to Holgren. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the June 2023 Treasurer's Report

Treasurer Arion Cox stated the Auditors from Carpentier, Mitchell & Goddard were in today to begin the FY 2023 Audit.

Ms. Cox stated the ARPA Funds unobligated fund balance as of 6/30/2023 is \$373,498.49 with no activity in June of 2023. Funds must be obligated by 12/31/2024 and spent by 12/31/2026.

The first page of the report, shows the month and fiscal year to date activity amounts from May 1, 2023 through June 30, 2023. The General Fund balance had some large annual expense, some of which are shared by the other major funds. Among these are payments on bond interest, electric and gas purchases and the annual payment to QComm. The Garbage fund is doing well. The activity in TIF 1 is due to bank account interest only. There will be no more revenues in that fund. TIF IV is finally showing surplus activity due to property tax receipts coming in. The Insurance Reserve Fund has received money from the stop-loss insurance claims and therefore shows a healthy \$46,850 surplus for the month of June. The Economic Development Loan Fund is showing income due to bank account interest, as the interest received from loan payments is minimal. Water and Sewer is still in the negative due to the bond payment in May.

The top ten revenues and expenses for June are listed. Notable revenues included property tax, which we can expect around \$100,000 to be reallocated once Treasurer Cox receives confirmation from Administrator Seiver that the TIF Surplus Distribution is to be allocated to the General Fund only. Cannabis tax is doing well and the sales tax was almost double we get monthly, likely due to the timing of state filing deadlines for businesses. The top expenses were other professional services, maintenance of vehicles, bond interest and electric/gas purchases.

Account balances on 6/30/2023 totaled \$9,878,893.76 at Blackhawk Bank & Trust and \$10,108,560.78 in the IL Funds.

Ms. Cox stated after the final budget (passed in the Appropriations Ordinance last meeting) is provided to her, she will be able to update the Budget Report at the back of her Treasurer's Report. She will provide the

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Board with an amended report for May and June upon receiving confirmation of the two outstanding items from Mr. Seiver.

There being no questions regarding the report, Trustee Mikaio moved to accept the report as presented. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-Monthly and Miscellaneous Bills

Trustee Wilson stated the regular payables included \$199.33 in credit memos and a payable amount of \$157,673.01, eye & dental payable 8,001.85 and a miscellaneous payable for \$52,010.33. The total payables were \$217,685.19.

The largest bills were \$51,974.81 to Courtesy for the STP Ford 250 pick-up truck, \$30,227.98 to Federal Signal Corporation for lights, siren and other equipment for the two new squad cars, \$35,099.08 to Environmental Control Solutions for municipal controls retrofit for the air-conditioning at Village Hall, \$19,290.12 to Blick & Blick Oil for gasoline/diesel and \$18,096.10 to Mid-American Energy Company for gas & electric.

Trustee Wilson moved to approve the payables in the total amount of \$217,685.19 and Trustee Stickell seconded the motion. Roll call vote showed Trustees Stuart, Mikaio, Wilson, Stickell and Hubbard voted "Aye". Motion carried.

The bills will be paid from the following accounts;

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|---------------|----------------------|
| General | \$ 131,118.28 |
| Garbage | 2,884.97 |
| MFT | 2,779.81 |
| Camden Centre | 589.56 |
| TIF II | 27.69 |
| Water/Sewer | <u>80,284.88</u> |
| Total | <u>\$ 217,685.19</u> |

Consideration of the Closed Session Minutes

Mayor Dawson stated on November 11, 2022 the Council held a closed session meeting to discuss personnel. After consulting an attorney on procedure to open closed session minutes regarding personnel, to avoid any liability, the minutes should be redacted before opening to the public. That is what has been done and we now have Resolution 23-6 to consider which would open to the public the minutes of November 11, 2022 as redacted.

Trustee Wilson moved to approve Resolution 23-6 and Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Appointment to the Zoning Board of Appeals

Mayor Dawson stated the Zoning Board of Appeals has a vacancy. He received a recommendation from Dave Krouth, Chairman of the Planning Commission and member of the Zoning Board. He recommends appointing Sarah Stout who lives in the Legends of Mill Creek addition.

Mayor Dawson respects Mr. Krouth's integrity and would like to appoint Sarah Stout by recommendation from Mr. Krouth. Could I have a motion to that affect.

Trustee Stickell moved to approve the appointment of Sara Stout and Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration to Accept the Rules of the Police and Fire Commission

Mayor Dawson stated, Chief Johnson presented the Rules of the Police And Fire Commission at the July 3rd Council Meeting. He stated there was one change regarding hiring a new officer by means of a lateral transfer. The officer must have proof of going through and passing the training testing, thus the officer will not have to go through the training process again. The change is reflected in Chapter 3, Section 8 subsection c. of the Rules and Regulations Booklet. The Board has now had time to review the booklet. Are there any questions.

Administrator Seiver stated he believes we passed the Rules of the Police Commission, without reference to the Fire Commission. He would like to remove all Fire related portions of the Booklet so it only refers back to the Police articles.

After some discussion Mayor Dawson directed Attorney Scott to review the Booklet and remove the Fire portion of it leaving only the Police rules.

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Trustee Wilson moved to accept by correction, the Rules of the Police and Fire Commission. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of an Agreement with Bi-State Commission for Contractual Services related to a Planning Study of the Andalusia Road- Indian Bluff Road Corridor

Administrator Seiver stated a grant was applied for by Bi-State Regional Commission for a study of the Andalusia Road to Indian Bluff Road corridor. Participating entities will be Village of Milan, City of Rock Island, City of Moline and Rock Island County. The \$200,000 grant was awarded with the grant paying \$160,000 and the county and cities lying within the study area paying \$40,000, based on the portion of road lying within the study and the most possibility for increased economic development. The village and Rock Island will pay the largest portion leaving the balance to be paid by Moline and Rock Island County. Milan's portion would be \$12,740.

The three other entities have approved the contract with Bi-State to use their contractual services for planning the study.

Possibilities of the study include widening the road in specific areas to accommodate the increased traffic from manufactures and repair of Mill Creek bridge. We have to make some changes to make the bridge safe, but we could get more changes using the grant.

Trustee Hubbard moved to approve the agreement with Bi-State Regional Commission for Contractual Services related to a Planning Study of the Andalusia Road to Indian Bluff Road. Trustee Stuart seconded the motion and all Trustees voted "Aye". Motion carried.

Committee Reports

Mayor Dawsons stated approval was received from IDOT for the Motor Fuel Tax Money to be spent on Micro Surfacing the streets. He is hoping it all gets done this year as Superintendent Gibson only has three seasonal helpers.

Administrator Seiver stated he is getting all the work done. He feels the Micro Surfacing will be done this year.

Trustee Stuart required of the Finance Director if Milan ever received payment from Metro Net for work done by Milan to fix a water break that they were responsible for. She stated they had not and it has been since November 2022 when it happened. Invoices were sent to them with no response.

Mayor Dawson stated he would not want to sue them, but we may have to. He directed Attorney Scott to write a letter with our concerns.

Trustee Mikaio stated a Park Committee meeting was held last Thursday to discuss park renovations. We put money in the budget plus we have two commitments for grants for the work. We should be able to do a lot of work. It was decided to hire a professional architect to design some improvements. It was also decided to start dismantling the spray ground.

Mayor Dawson stated he feels it will be worth it to hire a professional to draw plans for the renovations. He asked Trustee Hubbard how the snake fundraiser is going. He was talking to some people who work the Milan Food Pantry and they are thrilled about the fundraiser. She stated so far she has collected \$175 and lots of food for the pantry. The snake is growing rapidly. It is really kind of pretty with all kinds of decorated rocks. Mell at the Pub donated rocks and paint and food. She is very community oriented.

Trustee Wilson stated the Pub's outdoor event shared with the Milan Legion was very successful and had no trouble. Many residents attended and it reminded her of old times.

Trustee Wilson would like to know the status of the emergency services program.

Administrator Seiver stated Assistant Administrator Johnson is spearheading that project and he is on vacation. He can give an update when he returns. He knows they are still working on getting the proper boundaries covered. He feels Labor Day would be a target to get it up and running.

He stated Chief Johnson was concerned that he had not been contacted by the Festival regarding hiring officers to work the festival for traffic and control on the festival grounds.

Mayor Dawson asked Trustee Wilson and Chuck Hensen, in their capacity as members of the Festival Board, to make the Chief's concerns known.

Citizens Opportunity to Address the Village Board

Mayor Dawson asked if anyone from the audience would like to speak.

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Mr. Chuck Hensen asked the status of the new Milan Website.

Administrator Seiver stated some stuff is moved over from the old website to the new. It is a slow process.

Adjourn

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Wilson moved to adjourn the meeting and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:15 p.m.

Barbara L. Lee, Certified Municipal Clerk