

VILLAGE OF MILAN COUNCIL MEETING  
March 6, 2017  
Milan Municipal Building  
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of February 20, 2017
4. Consideration of the Administrator's Report
5. Consideration of the Inspectors' Reports
6. Consideration of the Department Heads Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bills
8. Presentation by Amber Straw/Art Project/Rendition of a Milan Flag
9. Consideration of an Electrical Engineering Services Agreement with IEFM Consulting Engineers
10. Consideration of Water Tower #3 Exterior Cleaning
11. Committee Reports
12. Citizens Opportunity to Address the Village Board
13. Adjourn

The regular meeting of the Milan Village Board of Trustees was held March 6, 2017 at 5:30 p.m. in the Milan Municipal Building. Mayor Dawson presided.

ROLL CALL

Roll call showed present, Trustees Harry Stuart, Jody Taylor, Jerry Wilson, Bruce Stickell, Jim Flannery and Jay Zimmerman. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Lincoln Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES

Copies of the minutes of the regular meeting of February 20, 2017 were given to all Trustees. There being no additions or corrections, Trustee Wilson moved to approve them as presented and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S

Administrator Seiver stated in December 2016 Milan, Moline, East Moline and Silvis signed the first intergovernmental agreement to consolidate their dispatch centers into one 9-1-1 PSAP Center. The center will be called QComm911. A second intergovernmental agreement will be drafted to formally establish guidelines for the QComm911 Center.

The State of Illinois issued an unfunded mandate June 2015 for municipalities to draw a plan to reduce from six to four the number of PSAP's. The mandate sets June 2017 for the consolidation to be completed. QComm911 steering committee is asking the State for an extension to December 31, 2018 with current plans to have the center operational by the first quarter of 2018.

QComm911 will consist of 30 full-time tele-communicators, several part-time dispatchers and one full-time director. It is estimated there will be 7-9 console positions.

Milan will need to upgrade the current dispatch radio equipment. This would be necessary even without the mandated consolidation of dispatch centers. RACOM has quoted an upgrade providing Harris Symphony consoles and radio equipment for two console positions.

Studio 483 an architectural and design firm has begun drawing a Schematic Design for the general layout for the renovation to the 3<sup>rd</sup> floor. A separate contract will cover the bid plans and documents.

In order to determine the amount each city will pay for the new 9-1-1 center a consultant has been hired to look at the last three years of calls for service to determine a proportionate amount from each city. At this time that amount is 52% Moline, 22% East Moline, 16% Milan and 10% Silvis.

Recruitment for the QComm911 Director will begin in about two weeks. This person will oversee staffing, scheduling, agency guidelines and also be involved in managing construction on the third floor. The Director will report to a Management Committee and a Board of Directors representing all four cities. Until the QC Public Safety Communications Center formally qualifies as an employer, the Director will be an employee of the Village of Milan. The Director's pay will be funded by the formula aforesaid mentioned.

Milan will serve as landlord for QComm911 and pay to renovate the third floor to accommodate it. QComm911 will then sign a long term lease with Milan which will recover capital, operating and administrative costs incurred by the Village.

Administrator Seiver asked for a consensus to advertise for the QComm911 Director and approval of the proposed bid on the radio equipment from RACOM. Mayor Dawson asked for a motion on the two requests. Trustee Zimmerman moved to approve both requests. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

There being no questions for Administrator Seiver, Trustee Zimmerman moved to accept the Administrator's report. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

#### CONSIDERATION OF THE INSPECTORS' REPORTS

Inspector Moller was present and stated there hasn't been much new activity this month. He reported the foundation for the habitat house on East Third Avenue has been put in.

There being no further discussion on the report, Trustee Stickell moved to approve the Inspectors' reports as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

#### CONSIDERATION TO APPROVE THE DEPARTMENT HEADS' REPORTS'

Mayor Dawson stated all board members have received copies of the department head reports.

##### Water/Sewer

Superintendent Farrell stated due to the mild weather there have not been many water main breaks. He has been getting proposals for the water tower cleaning, bids on a new generator for the Sewer Plant and proposals to repair a leak at Well #4. He also met with Missman's crew for ideas regarding a sewer line repair West of Hillcrest Addition.

##### Police:

Chief Johnson stated they are testing for promotions and working with Mr. Seiver on the new dispatch service.

##### Public Works

Superintendent Pannell stated he is looking at garbage trucks and pricing. He stated due to the mild winter he will have a stockpile of salt

for the next year. Depending on the price he may not order any for 2017 winter. He has placed an ad in the paper to take applications for the opening left by Tom Leingang's retirement.

Camden Centre

Camden Centre Director Pam Skelton stated it has been slow since December, but March is beginning to fill up.

There being no further discussion on the reports, Trustee Wilson moved to approve the reports as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION TO APPROVE THE MISCELLANEOUS AND SEMI-MONTHLY BILLS

Trustee Taylor stated there was only one bill register for payment this evening. She stated eight larger bills make up \$62,000 of the total \$82,490.22 to be paid.

There was no discussion regarding the bills so Trustee Taylor move to pay the bills in the amount of \$82,490.22. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Taylor, Wilson, Stickell, Flannery, Zimmerman and Stuart voted "Aye". Motion carried. The bills will be paid from the following funds:

General Fund	37,633.47
Garbage Fund	2,006.56
Motor Fuel Tax	4,473.02
Camden Centre	3,611.54
Special Tax Allocation II	35.75
Insurance Reserve	14,934.79
Water & Sewer	19,795.09
Total	\$ 82,490.22

PRESENTATION BY AMBER STRAW/ART PROJECT/RENDITION OF A MILAN FLAG

Mayor Dawson introduced Amber Straw, a Blackhawk College Art student. Ms. Straw stated as one of her art assignments they were to design a flag for the city they lived in. She proceeded to show a design she felt described Milan. Her flag had two bodies of water, the Mississippi River and Mill Creek. It also showed the two blue arches of the bridge over the Rock River. She stated the directions they followed was to make the flag simple with no writing on it.

Mayor Dawson thanked her for coming and complimented her on her flag.

CONSIDERATION OF AN ELECTRICAL ENGINEERING SERVICES AGREEMENT WITH IEFM CONSULTING ENGINEERS

Water/Sewer Superintendent Kevin Farrell provided the Council with a proposal for engineering a new generator for the Sewer Treatment Plant. Mid-American Energy provides two feeds of electricity from different directions into the plant. If power is lost on one feed the other takes over. If both electrical feeds go down the plant have two Waukesha natural gas engines that drive the pumps to keep the plant from flooding.

Administrator Seiver stated if there was a natural disaster and both electricity and natural gas were shut down by Mid-American the devastation would cost more than another generator fueled by electricity or propane.

Mr. Farrell stated the plant needs a generator in the area of 200 KW or more and estimates the cost at \$80,000 to \$90,000.

At this time Mr. Farrell would like the Council to consider IEFM Consulting Engineers to provide engineering to show what kind of a generator.

Would be needed to service the Sewer Plant. Their proposal is \$6,000.

Trustee Wilson moved to accept IEFM's proposal for engineering in the amount of \$6,000. Trustee Flannery seconded the motion. Roll call vote showed Trustees Wilson, Stickell, Flannery, Zimmerman, Stuart and Taylor voted "Aye". Motion carried.

#### CONSIDERATION OF WATER TOWER #3 EXTERIOR CLEANING

Water/Sewer Superintendent Kevin Farrell presented the Council with a proposal from Difinity Architectural Preservation Company to steam clean the 85' water tower #3 and the ground storage tank. Their proposal is in the amount of \$3,300 and was the lowest bid of two he received.

Mr. Farrell stated when Difinity looked at the tower they stated the lower part of the bowl lacked enough paint to keep algae from forming on it. They stated they would give a bid to paint that after it is cleaned.

Mayor Dawson stated it definitely needs to be cleaned and asked for a motion on the proposal. Trustee Wilson moved to accept the bid of \$3,300 for the water tower and storage tank to be cleaned. Trustee Stickell seconded the motion. Roll call vote showed Trustees Stickell, Flannery, Zimmerman, Stuart, Taylor and Wilson voted "Aye". Motion carried.

#### COMMITTEE REPORTS

Water/Sewer Superintendent Kevin Farrell stated he has been working with Missman's crew to survey along the Penmatcha property for a sewer line repair involving major erosion of a 10-12 foot deep manhole. The best option to fixing the manhole would be to abandon the old manhole and put in two new manholes south of the old one where erosion would be less likely.

Mr. Farrell went on to say he found Well #4 to be leaking water around the oil seal. He has contacted Peerless for repairs. He wants to get this done before summer months when there is high water usage and Milan may have to buy Rock Island water.

Trustee Flannery stated a Fund Run meeting was held last week and it was determined that the work to put it on compared to revenue brought in did not justify continuing it. It did not catch on like he had anticipated so it will be discontinued.

Trustee Flannery also stated they discussed the memorials people want to put up in the parks. He would like to hold a Park Meeting and get some ideas on this subject.

Mayor Dawson stated they are nice, but hard for the village to maintain.

Trustee Zimmerman was contacted by Mr. Nitzel, School Principal at Thomas Jefferson School. He stated he had spoken with Mr. Oberhaus, School Board Superintendent regarding marking out a no passing zone on West 4<sup>th</sup> Street in front of Thomas Jefferson School. They both agreed there should be one for the safety of children being dropped off at school. He stated the School Board offered to share the cost.

Mayor Dawson asked for a motion on creating the "No Passing Zone". Trustee Zimmerman moved to amend the Traffic Ordinance by adding a "No Passing Zone" on West 4<sup>th</sup> Street in front of Jefferson School. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried. Trustee Zimmerman stated he would talk to Chief Johnson and Public Works Superintendent Pannell to determine the area to be marked. Attorney Scott will then be notified to amend the traffic ordinance to include the new no parking zone.

Mayor Dawson stated the IDOT will be updating the traffic signals at the intersection of RT 67 and the Milan Beltway on June 16, 2017.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Mr. Steve Haring, Client Service Manager for MSA Professional Services, distributed material showing the types of services they can provide. He would like to meet with Mayor Dawson to discuss some of these services. He has already spoken with Administrator Seiver.

Mr. Jim Talbott stated there are a lot of piles of dog feces on the Bike Path. Maybe a sign should be put up asking owners to clean up after their animals.

Mayor Dawson stated they would look into it.

ADJOURN

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting. Trustee Wilson so moved and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:35 p.m.

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Barbara L. Lee, Certified Municipal Clerk