

VILLAGE OF MILAN COUNCIL MEETING

May 1, 2017

Milan Municipal Building

5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Swearing in of Newly Elected Officials
4. Consideration of the Minutes of April 17, 2017
5. Consideration of the Administrator's Report
6. Consideration of the Inspector's Report
7. Consideration of the Department Heads' Reports
8. Consideration of the Semi-Monthly and Miscellaneous Bills
9. Consideration of the Committee Appointments
10. Discussion of the FY 2018 Budget Draft
11. Discussion of an Intergovernmental Agreement Concerning Consolidated Dispatch
12. Consideration of TIF I Agreement with Blackhawk Bank & Trust
13. Consideration of Proposals for Lighting Upgrade at 435 First Street East
14. Committee Reports
15. Citizens Opportunity to Address the Village Board
16. Adjourn

The regular meeting of the Milan Village Board of Trustees was held May 1, 2017 at 5:30 p.m. in the Milan Municipal Building. Mayor Dawson presided.

ROLL CALL

Roll call showed the following Trustees present: Jim Flannery, Jay Zimmerman, Harry Stuart, Jody Taylor, Jerry Wilson and Bruce Stickell. No Trustees were absent.

PLEDGE OF ALLEGIANCE

Attorney Lincoln Scott led the Pledge of Allegiance.

SWEARING IN OF NEWLY ELECTED OFFICIALS

Mayor Dawson stated April 4, 2017 a General Election was held to elect one Mayor, one Clerk and Three Trustees to four year terms in the Village of Milan. Rock Island County Clerk has determined Duane Dawson won the mayoral vote, Barb Lee won the Village Clerk vote and Jerry Wilson, Jody Taylor and Jim Flannery won the three available Village Trustee votes.

Mayor Dawson swore into office Barbara Lee as Village Clerk. Then Clerk Lee swore into office Duane Dawson as Mayor and Trustees Wilson, Taylor and Flannery as Village Trustees.

CONSIDERATION OF THE MINUTES OF APRIL 17, 2017

All Board members received a copy of the April 17, 2017 Village Board Meeting Minutes. There being no additions or corrections, Trustee Wilson moved to approve the minutes as presented and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT

Administrator Seiver stated the State of Illinois mandated by June 2017 all 9-1-1 call centers in Illinois had to be reduced by 50%. After many meetings and discussions by the Village of Milan, Cities of Moline, East Moline and Silvis, Milan was determined to be the new call center for their municipalities. The site will be built on the 3rd floor of the Milan Municipal Building and will be called QComm 911. A QComm 911 committee was formed to start making decisions for the call center.

In order to build and equip the 911 center, an extension of time for the mandate was applied for and granted to December 31, 2018.

The committee has chosen "Studio 483" to coordinate the RFP for construction on the 3rd floor and then to oversee the construction. After review of the RFP the QComm 911 committee will ask the Municipal Boards permission to post it in the paper and mail it out.

Mr. Seiver stated on May 2nd interviews will be taken for the QComm 911 Director. There have been 33 applications. Each of the four cities will be involved in the interviews. Hopefully a person will be hired in a couple of weeks following the interviews.

Mr. Seiver gave the Council blueprints of the plans for the remodel of the 3rd floor. Building Inspector Moller and all four cities worked on these plans. The Board and Mr. Seiver then discussed some of the plan details.

Trustee Stickell moved to approve the report as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE INSPECTOR'S REPORT

Trustee Stickell stated this has been a good month for permits and attributed it mostly to permits purchased by Saint Ambrose Church for their new addition. Mr. Moller explained how the church is expanding.

There being no further discussion on the Inspector's reports, Trustee Stickell moved to approve them as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE DEPARTMENT HEADS' REPORTS

Police

Chief Johnson stated this week was "National Prescription Drug Take Back Day". The police department collected 139 lbs. of unwanted pharmaceuticals from the public. Chief Johnson stated the collection keeps the drugs from ending up being flushed into the sewer system or dumped into the landfills.

Chief Johnson stated the emergency siren on Knoxville Road is not working. He has received a quote for parts and repairs in the amount of \$13,611 from Braniff Communications Inc. This company checks and insures the sirens on an annual basis. Trustee Flannery asked how long it will take to fix it. Chief Johnson stated they quoted three to four weeks.

Mayor Dawson stated due to the emergency status of the repair a vote should be taken to approve payment to Braniff for the repair. Trustee Zimmerman moved to approve payment to Braniff Communications Inc. in the amount of \$13,611. Trustee Taylor seconded the motion. Roll call vote showed Trustees Zimmerman, Stuart, Taylor, Wilson, Stickell and Flannery voted "Aye". Motion carried.

Trustee Taylor stated the maintenance contract on the sirens started May 1, 2017 and it did not cover this siren. Will Braniff cover it on this contract when it is repaired? Chief Johnson stated it will after the repairs are made and it tests out.

Water/Sewer

Superintendent Farrell stated the annual Water Quality Report was submitted to EPA. Copies of the report will be distributed to the residents

in the next two water billings. High Cliff Estates installed the new water meter and cross connection piping. Missman Inc. has submitted the construction plans for the manhole repair project along the Penmatcha property. Well 4 pump has been repaired. The specs for the wastewater emergency generator have been sent out and we are hoping for bids by May 23.

Mr. Farrell stated the Wastewater Treatment Plant has received a certificate of commendation for achieving the highest standard of compliance for at least 10 years from the Illinois Department of Health.

Camden Centre

Director Pam Skelton was absent but left her report with the Council.

Public Works

Superintendent Pannell was absent but left his report with the Council.

Trustee Stickell moved to approve the Department Heads Reports as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Taylor stated there are three bill runs presented this evening. The first run in the amount of \$46,528.93 consists of work on well 3 and 4, Police Pension management fee, Rock Island Electric work on well 4 pump, repair of the street sweeper and weed killer. These large bills make up \$28,000 of the total \$46,528.93 run.

The second run of bills is in the amount of \$219,828.75. Large bills were for the Camden Centre dram shop insurance, siren maintenance contract, medical premiums, cleaning well 3 water tower, work comp, Tyler software maintenance contract and interest on the 2008 G.O. Bond and BAB Bond. The third run will be for payment of principal and interest on the 2013 W & S Revenue Bond in the amount of \$251,000.

There being no questions on the bills, Trustee Taylor moved to approve all three runs, \$ 46,528.93, \$219,828.75 and \$291,535.00. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Stuart, Taylor, Wilson, Stickell, Flannery and Zimmerman voted "Aye". Motion carried. The bills will be paid from the following funds:

General	\$ 42,804.41
Garbage	931.73
Camden Centre	5,208.01
Special Tax Allocation I	455,544.05
Special Tax Allocation II	1,727.52
Special Tax Allocation III	431.71
Insurance Reserve	14,245.85
Police Pension	2,929.28
Water & Sewer	<u>34,070.12</u>
Total	\$557,892.68

CONSIDERATION OF THE COMMITTEE APPOINTMENTS

Mayor Dawson stated he has spoken with members of the council and they are happy with the committees they were on last year and asked to remain on the same ones. He stated the members are familiar with the workings of their committee and they get a lot done at those meetings. It also makes them better prepared to bring up business at the regular council meetings. Anyone can attend committee meetings and the functioning has improved over the years. He would like a motion to keep the Trustees on their current committees for the next fiscal year. Trustee Stickell moved to approve the Mayors choice of committee members. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

DISCUSSION OF THE FY 2018 APPROPRIATIONS DRAFT

Finance Director Hunt gave a review of the 2017 Appropriations. He stated this fiscal year is ending on a good note. He and Administrator Seiver worked with each department head on their needs for the upcoming year. The department heads have held their requests within the constraints of the revenue projected. He has estimated the revenue for the upcoming year and considered the expenses projected and has come up with a budget summary.

A Public Hearing regarding the appropriations was published in the newspaper. It will be held at 5:15 p.m. for public comment before the May 15th Council Meeting where the Appropriation Ordinance will be considered for passage. Mr. Hunt stated if anyone has any questions or comments on the appropriations he would be happy to meet with them and go over any concerns.

DISCUSSION OF AN INTERGOVERNMENTAL AGREEMENT CONCERNING CONSOLIDATED DISPATCH

Administrator Seiver introduced an intergovernmental agreement between the municipalities of Moline, East Moline, Silvis and Milan which forms and sets up rights and privileges associated with a newly formed Public Safety Answering Point (PSAP) named QComm 911 which aforesaid parties are members.

Mr. Seiver presented the agreement with the covenants of the newly formed PSAP to the Council Members. He stated all of the other municipalities forming the new PSAP will review and consider the agreement at their respective council meetings for their signature. The agreement should be signed by all parties by the end of the month

CONSIDERATION OF TIF AGREEMENT WITH BLACKHAWK BANK & TRUST

Finance Director Hunt stated a Finance Committee meeting was held to discuss a TIF I Agreement application submitted by Blackhawk State Bank & Trust. Blackhawk has purchased the old B & B Hardware building. Their plan is to expand their bookkeeping department and gain some storage space and have room for future expansion. The outside of the building will remain basically the same with the exception of changing the roof line from flat to a pitched roof. The agreement states that the project is to be completed within 16 months of the execution of the TIF I Agreement.

Normally the return of annual incremental tax revenue generated by the project to the owner is set at 80%, but due to the short term remaining in TIF I which ends in the 2021 tax year, the Finance Committee is recommending to return 90% not to exceed \$650,000 of the project costs up until the end of the TIF I District life.

Trustee Zimmerman moved to pass Ordinance No 1655 approving the TIF I Agreement as discussed. Trustee Taylor seconded the motion. Roll call vote showed Trustees Taylor, Wilson, Stickell, Flannery, Zimmerman and Stuart voted "Aye". Motion carried.

CONSIDERATION OF LIGHTING PROPOSALS FOR UPGRADE AT 435 FIRST STREET EAST

Finance Director Hunt stated he published a request for proposals to upgrade the lighting at the village's leased building located at 435 First Street East. The lighting is old and 50% of the lighting was inoperable. The company that leases the building is an art based company and requires different degrees of lighting in different sections of the building thus the necessity for dimmer capabilities. This feature is included in the specs.

Two bid responses were received as follows: Rock River Electric \$28,959 and Tri City Electric \$19,920. The Staff recommendation is to award the job to Tri City Electric in the amount of not to exceed \$20,000. Mr. Hunt commented this money will come from the new 2017 Appropriations.

Trustee Taylor moved to accept the proposal from Tri City Electric in an amount not to exceed \$20,000. Trustee Zimmerman seconded the motion. Roll

call vote showed Trustees Wilson, Stickell, Flannery, Zimmerman, Stuart and Taylor voted "Aye". Motion carried.

Mr. Hunt stated a rebate from MidAmerican Energy is available for up to 70% of the eligible costs for the new lights.

COMMITTEE REPORTS

Trustee Stuart stated the flag poles at the Camden Center need repair. The Fire Department has volunteered to help with this.

Trustee Wilson had a meeting with Missman Inc. regarding the manhole repair located on Mr. Penmatcha's property and the Beltline. Missman engineers believe since the repair work affects a stream of water, a National Permit will be needed from the Corp of Engineers before the work begins. They will submit it.

Trustee Flannery would like to credit Mr. Seiver and Mr. Hunt for getting the Milan Area Girls Softball Committee on a financial software program similar to the Spray Ground's. They will now be able to produce better financial reporting to the Council necessary since they use a public park and gain revenue from it.

Trustee Zimmerman stated there is a problem at 316 W. 3rd Street regarding garbage pickup due to parking. He and Superintendent Pannell are working on a solution.

Trustee Zimmerman also reported that Street Superintendent Pannell has ordered the "No Passing" signs for West 4th Street in front of Thomas Jefferson School. When the signs are put up he will then paint the no passing yellow lines on W. 4th Street.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Mr. Joe Leonard thanked the village for the water quality report which was added to the water bills this month. It was very informative.

Mr. Leonard also brought up the news that Lewis Machine and Tool was moving out of Milan to an Iowa location.

Mayor Dawson stated Lewis Machine manufactures guns and they need a larger location for expansion. They had been looking for something for quite some time. They also expressed concern to the village that they were very concerned with the thought Illinois may be changing the State gun laws which may hinder their business. Mayor Dawson said he hated to see them or any business leave Milan, but sometimes there is no solution.

ADJOURN

There being no further business to come before the board Mayor Dawson asked for a motion to adjourn the meeting. Trustee Wilson so moved and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:45 P.M.

Barbara L. Lee, Certified Municipal Clerk