

05/31/2017 2:08:44 PM
VILLAGE OF MILAN COUNCIL MEETING
June 5, 2017
Milan Municipal Building
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of May 15, 2017
4. Consideration of the Administrator's Report
5. Consideration of the Inspectors' Reports
6. Consideration of the Department Heads Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bills
8. Presentation by Ms. Kelly Thompson, Brissman Foundation
9. Consideration of Stream Bank Erosion Mitigation and Sewer Stabilization Work
10. Consideration of the Sewer Treatment Plant Generator Bids
11. Consideration of the Prevailing Wage Ordinance
12. Consideration of the 2017 Appropriations Ordinance
13. Consideration of Class D-1 Liquor License Application for Koellner Enterprises 4 LLC, DBA Annie's
14. Committee Reports
15. Citizens Opportunity to Address the Village Board
16. Adjourn

Updated: 6/2/2017 3:23:34 PM

The regular meeting of the Milan Village Board of Trustees was held June 5, 2017 at 5:30 p.m. in the Milan Municipal Building. In the absence of Mayor Dawson, Mayor Pro Tem Stuart presided.

ROLL CALL

Roll call showed the following Trustees present: Harry Stuart, Jody Taylor, Jerry Wilson, Bruce Stickell and Jim Flannery. Trustee Jay Zimmerman was absent.

PLEDGE OF ALLEGIANCE

Attorney Lincoln Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES OF MAY 15, 2017

All Board members received a copy of the May 15, 2017 Village Board Meeting Minutes. There being no additions or corrections, Trustee Wilson moved to approve the minutes as presented and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT

Administrator Seiver attended electronically and reported Well #4 is now online. The final Rock Island water purchase bill was due before this meeting so to avoid a penalty he authorized payment to Rock Island in the amount of \$38,042.23. Also emergency electrical repairs were needed at well #5. He stated he authorized Peerless Well & Pump to begin time and material repairs estimated at \$16,250 to correct the problem. He asked the board to

ratify these two payments in this evenings bills. He also reported Milan and Moline have signed the Intergovernmental Agreement organizing QComm911. Silvis and East Moline will bring it before their council meetings this month. He reported Trinity Physician Hospital Organization will no longer provide PPO discounts for the Village's self-funded health plan. They will be replaced by Aetna and claims processing will now be handled by Meritain Health effective July 1. There will be a mandatory meeting of all personnel regarding the changes to the health plan. Employees may attend either the 3:00 p.m. or the 5:30 p.m. informational meeting on June 20th.

Trustee Wilson moved to approve the report as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE INSPECTOR'S REPORT

Trustee Stickell stated this has been a thin month for permits. Mr. Moller stated Pard's in now using their building for inside storage, MVP Gym is now open and June 1st he issued a permit for a new house in the Legends addition.

There being no further discussion on the Inspector's reports, Trustee Stickell moved to approve them as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE DEPARTMENT HEADS' REPORTS

Police

Chief Johnson submitted his report but was absent from the meeting.

Water/Sewer

Superintendent Farrell stated Well #4 is back online and Well #5 has had an electrical problem repaired. Later in the meeting he will be speaking on the purchase of a generator for the Sewer Plant and also updating the stream bank erosion problem west of Hillcrest Addition.

Camden Centre & Spray Ground

Director Pam Skelton stated the Spray Ground is open and has been doing really good. They had a \$700 day already. She will be purchasing more table umbrellas as one has already been snapped off by the wind.

She stated there was a Community Center Meeting last week and it was decided to raise the drink prices immediately and raise the rent as of July 1, 2017 for future rentals. The new price will not affect any rentals which have already been made. She stated the light above the podium on the stage is acting up. While trying to find a replacement she found the lights are obsolete. She called Lakewood Electric and they found a retro fit for the one causing problems at this time.

Ms. Skelton stated the washer at the Centre broke down and was replaced by a new one which cost \$600.00.

Ms. Skelton stated she has turned in her retirement date to Administrator Seiver and her last day will be September 6, 2017.

Public Works

Superintendent Pannell reported mowing is the main event of the Public Works. He is having a meeting with the head of the disc golf association in regards to them clearing more ground for disc golf pins. He stated they have already installed four more pins in sections they have cleared. The normal mowing time for the disc course is two days, but with all that has been cleared they could easily use 6 to 7 days to mow. Volunteers are doing a lot to keep the course in shape, but it still leaves a lot more mowing for the Public Works.

Trustee Stickell moved to approve the Department Heads Reports as presented. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Taylor stated there are four bill runs presented this evening. There were two emergency invoices that needed to be paid plus the normal semi-monthly and miscellaneous bills.

June 5th was the semi-monthly bills in the amount of \$111,171.93. The larger bills in this run were for the new excavator, work comp premium, health insurance payments, water meters, spray ground chemicals and Mid-American Energy.

May 22nd miscellaneous bills were run in the amount of \$38,042.23.

April 28th had two runs of bills for prior bills in the 2016 fiscal year in the amount of \$20,378.85 and \$1,057.68. Some of the larger bills for these runs were for Missman Inc. engineering on the stream bank erosion project, Mid-American Energy Gas and Electric, Visa and the Rock Island water bill.

There being no questions on the bills, Trustee Taylor moved to approve all four runs totaling \$170,650.69. Trustee Stickell seconded the motion. Roll call vote showed Trustees Taylor, Wilson, Stickell, Flannery and Stuart voted "Aye". Motion carried. The bills will be paid from the following funds:

General	\$ 33,498.82
Garbage	1,194.07
Motor Fuel Tax	7,112.79
Camden Centre	5,888.90
Special Tax Allocation I	27,300.00
Special Tax Allocation II	18,232.23
Insurance Reserve	13,158.63
Police Pension	1,133.63
Camden Centre Deposit	2,000.00
Water & Sewer	61,131.62
Total	<u>\$170,650.69</u>

PRESENTATION BY MS. KELLY THOMPSON, BRISSMAN FOUNDATION

Economic Development Director Mark Hunt stated back in April he applied for a grant from the Brissman Foundation to develop an Economic Plan and to update the village's Comprehensive Plan.

Ms. Kelly Thompson, Brissman Foundation Administrator is here to answer any questions you have about how the grant works.

Ms. Thompson stated the grant award system is based on four categories: enhancement of youth development, to foster community development, to support cultural activities and to invest in ways to relieve the suffering of underprivileged people.

Based on the information contained in the grant proposal, the Foundation is willing to commit to paying one half of the cost which would be \$7,500 for the comprehensive plan and \$15,000 for the economic development plan. They would need a commitment by the village to supply the rest of the cost. The conditions of this grant are that the village supplies a detailed proposal, work plan and budget from the contractor Vandewalle & Associates. Also a final report, including documentation of expenditures after the grant is issued.

Ms. Thompson stated the Brissman Foundation is provided with administrative and grant making services by the Community Foundation of the Great River Bend.

Trustee Taylor asked how the Foundation determines how many grants are awarded.

Ms. Thompson stated they appropriate \$100,000 a year to grants.

Trustee Flannery asked if the economic development would be for the downtown or the Beltway.

Mr. Hunt stated he didn't want to pre determine that, but he would like to focus on specific businesses. The plans will save on future costs of planning and engineering for new projects.

Trustee Stickell stated economic development is one of high priority for the village.

Mr. Hunt stated tonight's discussion is to determine if the Board wants him to proceed by sending out an RSP for an economic development plan. He is confident that Bi-State will be able to update the Comprehensive Plan.

Trustee Taylor moved to move forward with the grant commitment and continue to explore the idea of updating the comprehensive plan and sending out the RSP for the economic development plan. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF STREAM BANK EROSION MITIGATION AND SEWER STABILIZATION WORK

Kevin Farrell, Water/Sewer Superintendent stated the engineering is finished on the sewer line manhole erosion problem. He will be meeting with landowner Mr. Penmatcha this week to discuss the plans for the project. He would like Board approval to advertise for bids for the stream bank erosion and sewer stabilization work.

Trustee Wilson moved to direct Mr. Farrell to advertise for bids. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEWER TREATMENT PLANT GENERATOR BIDS

Kevin Farrell, Water/Sewer Superintendent presented the Board with a list of three contractors who have submitted bids for a wastewater plant emergency generator. The base bid was for a natural gas generator and alternate bid for a diesel generator. Mr. Farrell stated he would prefer a natural gas generator, but due to cost and budget restrictions he is proposing the diesel generator from Lakewood Electric in the amount of \$70,420.00.

Trustee Wilson stated \$80,000 has been budgeted for a generator, so he moves to purchase the diesel generator from Lakewood Electric. Trustee Stickell seconded the motion. Roll call vote showed Trustees Wilson, Stickell, Flannery, Stuart and Taylor voted "Aye". Motion carried.

CONSIDERATION OF THE PREVAILING WAGE ORDINANCE

Mayor Pro Tem Stuart introduced Ordinance No 1657, "An Ordinance Establishing the Prevailing Wage Rate for the Village of Milan" for June 2017 through May of 2018. He stated this ordinance is passed annually. Trustee Flannery moved to pass Ordinance No. 1657 and Trustee Taylor seconded the motion. Roll call vote showed Trustees Stickell, Flannery, Stuart, Taylor and Wilson voted "Aye". Motion carried.

CONSIDERATION OF THE 2017 APPROPRIATIONS ORDINANCE

Mayor Pro Tem Stuart introduced Ordinance No 1658 the 2017 Appropriation Ordinance for the Village of Milan. He stated the draft of this ordinance has been fully discussed by the Board of Trustees at previous meetings and a Public Hearing was held May 15, 2017 for questions from the Public. Ordinance No 1658 contains the same numbers as was in the draft. All requirements of the Appropriations Ordinance have been fulfilled and he called for a motion on the ordinance.

Trustee Taylor moved to pass Ordinance No. 1658 and Trustee Wilson seconded the motion. Roll call vote showed Trustees Flannery, Stuart, Taylor, Wilson and Stickell voted "Aye". Motion carried.

CONSIDERATION OF A CLASS D-1 LIQUOR LICENSE APPLICATION FROM KOELLNER ENTERPRISES 4 LLC, DBA ANNIE'S

Mayor Pro Tem Stuart stated Koellner Enterprises 4 LLC has passed the requirements to obtain a Class D-1 Liquor License in the Village of Milan. A D-1 license allows them to serve beer and wine on premises and also to apply for a video gaming license. After they receive their liquor license from the village, they will take it to the State. Once that is approved they will be applying for a video gaming license from the village.

Trustee Flannery moved to approve the D-1 liquor license and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

COMMITTEE REPORTS

Trustee Stickell stated the Building Committee has reviewed two proposals to clean the Municipal Building windows. The first bid is from McClendon's Cleaning Service in the amount of \$3,495 and the second bid is from 3D Lawn & Landscape in the amount of \$6,100. A third bid was taken but they never called back to reduce their bid by eliminating the third floor inside windows.

Trustee Stickell stated it is the recommendation of the Building Committee to accept the bid from McClendon in the amount of \$3,495.

Trustee Stickell moved to accept the bid from McClendon in the amount of \$3,495. Trustee Taylor seconded the motion. Roll call vote showed Trustee Stuart, Taylor, Wilson, Stickell and Flannery voted "Aye". Motion carried.

Trustee Stickell stated the Public Works will pressure wash the wall, sign and sidewalk in front of the Municipal Building.

Trustee Flannery stated he will be ordering the bounce house for the 4th of July event.

Trustee Stuart stated a Camden Centre Meeting was held and increases to the cost of the rentals and drinks at the Centre were discussed. It was decided to increase these items with the drink increase beginning immediately and the rentals increasing July 1, 2017.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

There were no comments from the audience.

ADJOURN

There being no further business to conduct, Mayor Pro Tem Stuart asked for a motion to adjourn the meeting. Trustee Wilson so moved and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:45 p.m.

Barbara L. Lee, Certified Municipal Clerk