

VILLAGE OF MILAN COUNCIL MEETING  
September 17, 2018  
Milan Municipal Building  
5:30 P.M.  
AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of September 4, 2018
4. Consideration of the Treasurer's Report
5. Consideration of the Semi-Monthly and Miscellaneous Bills
6. Consideration of a Liquor License for K & J Living
7. Consideration of QCGIS Contract Extension
8. Consideration of Modifications to the Milan Municipal Building
9. Consideration of entering into Closed Session for the following purpose:
  - Discussion of ongoing Litigation
10. Return to Open Session
11. Consideration of Resolution 18- 3 Authorizing Mayor Dawson to execute a settlement agreement on behalf of the Village of Milan regarding litigation with Cody Turner
12. Committee Reports
13. Citizens Opportunity to Address the Village Board
14. Adjourn

Roll Call

Roll call vote showed present, Trustees Harry Stuart, Jody Taylor, Jerry Wilson, Bruce Stickell, Jim Flannery and Jay Zimmerman. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES OF September 4, 2018

All Board Members received a copy of the September 4, 2018 Village Board meeting minutes. There being no further additions or corrections, Trustee Flannery moved to approve them as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE TREASURER'S REPORT

Mr. Mark Hunt, Treasurer/Finance Director, reported key general revenues are mostly on schedule or ahead with the exception of the utility and telecommunications tax. The expenditures in each fund are lower than expected with the exception of the Police and Street Departments. Some expenditures in the General Fund were high due to expenses for QComm911 equipment, engineering, wages, and other professional services. These expenses will be reimbursed by QComm when they become fully established. The Park Department paid for the 4<sup>th</sup> of July pyrotechnics. The Garbage Fund had major repair costs to the garbage trucks which brought their expenses up. The TIF Funds have large surpluses at this time some of which will be used to upgrade the Municipal Building security and heating and air conditioning automation and controls. TIF I paid out \$1,017,213.81 mostly for Bond and Interest Payments on two Bond Series. The Water and Sewer Fund has a small surplus.

September 17, 2018

Trustee Wilson moved to accept the Treasurer's Report as presented and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Jody Taylor stated there are two sets of bills to consider this evening. The regular bills are not too high this time. Larger bills consisted of Visa payment, engineering, garbage truck repairs, chemicals and Muncie fees. The miscellaneous bills were for work being done on the third floor to set up the QComm911 Center. Most of the bills will be reimbursed by the Rock Island County 911 Board. \*\*\*\* see correction

There being no further discussion on the bills, Trustee Taylor moved to approve the semi-monthly bills in the amount of \$49,338.14 and the miscellaneous bills in the amount of \$140,914.40. Trustee Zimmerman seconded the motion. Roll call vote showed Trustees Taylor, Wilson, Stickell, Flannery, Zimmerman and Stuart voted "Aye". Motion carried. The bills will be paid from the following accounts.

General	\$143,427.30
Garbage	7,385.77
Motor Fuel Tax	3,426.57
Community Center	2,815.14
Police Pension	515.70
Community Center Deposit	500.00
Water & Sewer	<u>9,592.06</u>
Total	\$190,252.54

CONSIDERATION OF A LIQUOR LICENSE FOR K & J LIVING

Mayor Dawson stated he would like to table this item until he has a chance to talk to the owners of K & J regarding the type of license they are asking for.

Trustee Stickell moved to table item 6 on the agenda until the next council meeting. Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF QCGIS CONTRACT EXTENSION

Finance Director Hunt stated QCGIS Consulting, LLC was contracted to review the 2020 Local Update of Census Addresses (LUCA) for residents in Milan. QCGIS's contract was not to exceed \$3,000 for the project. The software the Census Bureau has provided keeps crashing, hindering the progress of the review and making it necessary to make personal visits to some to verify the information needed. QCGIS is willing to extend their contract at the same hourly rate up to \$3,000.

Mayor Dawson stated he felt Milan was not counted correctly in the last census and lost quite a few residents. This could have happened due to the Census information did not include newly annexed properties. He feels it would be a worthwhile cause to extend QCGIS's contract to get an accurate count in 2020.

Mr. Hunt stated State and Federal funding is determined by population and he also would like to see the work continue.

The consensus of the Board was that it would be profitable to continue the work and get accurate figures for the Census. Trustee Flannery moved to approve the extension of QCGIS's contract not to exceed an additional \$3,000. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF MODIFICATIONS TO THE MILAN MUNICIPAL BUILDING

Village Administrator Seiver stated in review of the level of security in the municipal building he is recommending a bullet proof glass be installed in the Clerk's Office front window. This office is the first point of contact with the public and they also handle large amounts of cash. At the present time the only security is an open window and a locked door.

He stated after talking to Estes Construction they proposed a price of \$18,590 to reconstruct the wall, provide the glass and install it.

Mr. Seiver stated this was budgeted for in this year's budget.

In addition to this upgrade, a modification to entrances will be needed for the new position of Confidential Secretary in the Police Department. The basic change will be to close off a door and install a new door to make a new opening into another room. The proposal for this work will be \$4,088 and is TIF eligible.

Although this work is not related to the QComm 911 project, Estes is holding their hourly labor cost to the same as for the QComm911 project.

Mr. Seiver stated he is looking at a bullet proof quality covering for the first and second story windows. He is not ready for this project but will bring it to the board when it is.

Trustee Taylor moved to approve the work as described with a total cost of \$22,678 and Trustee Stuart seconded the motion. Roll call vote showed Trustees Wilson, Stickell, Flannery, Zimmerman, Stuart and Taylor voted "Aye". Motion carried.

NORTHWEST AUTOMATION & CONTROLS PROPOSAL

Administrator Seiver stated due to ongoing problems with the heating and air conditioning controls, Northwest Automation & Controls has given a proposal to replace our existing system. The Niagara R2 system that was installed ten years ago when the building was built is no longer supported. Northwest is proposing a base bid of \$9,900 to furnish the materials, supervision, and equipment based on the scope of work in the referenced project.

Trustee Zimmerman moved to approve the proposal of \$9,900 to upgrade the automation & controls of the heating and air conditioning in the municipal building. Trustee Taylor seconded the motion. Roll call vote showed Trustees Stickell, Flannery, Zimmerman, Stuart, Taylor and Wilson voted "Aye". Motion carried.

MOVING AN AGENDA ITEM TO THE END OF THE AGENDA

Mayor Dawson would like to move the closed session to the end of the agenda. It was the consensus of the Board to do so.

COMMITTEE REPORTS

Trustee Stuart stated they have twelve tables filled for the October 8<sup>th</sup> Trivia Night, which will raise money for the Fourth of July event. They have advertised on T.V., put flyers out in businesses and HY-VEE agreed to put them in grocery sacks.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Mayor Dawson asked if anyone from the audience would like to speak. There were no comments.

CONSIDERATION OF ENTERING INTO CLOSED SESSION FOR THE FOLLOWING PURPOSE:  
DISCUSSION OF ONGOING LITIGATION

Mayor Dawson asked for a motion to enter into closed session. Trustee Stuart moved to enter into closed session and Trustee Stickell seconded the motion. Closed session began at 6:15 p.m.

RETURN TO OPEN SESSION

Mayor Dawson brought the meeting to open session at 6:30 p.m.

CONSIDERATION OF RESOLUTION 18-3 AUTHORIZING MAYOR DAWSON TO EXECUTE A  
SETTLEMENT AGREEMENT ON BEHALF OF THE VILLAGE OF MILAN REGARDING LITIGATION:  
CODY TURNER V VILLAGE OF MILAN

Mayor Dawson read Resolution 18-3 and asked for a motion to enter into the agreement as contained in the resolution.

Trustee Zimmerman moved to pass Resolution 18-3 as read and allow Mayor Dawson to sign the agreement contained in it. Trustee Taylor seconded the motion. Roll call vote showed Trustees Flannery, Zimmerman, Stuart, Taylor, Wilson and Stickell voted "Aye". Motion carried.

ADJOURN

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Wilson so moved and Trustee Zimmerman seconded the motion. The meeting adjourned at 6:45 p.m.

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Barbara L. Lee, Certified Municipal Clerk

\*\*\*\* See the October 1, 2018 Council Meeting Minutes  
Administrator Seiver stated on page 2 under Consideration of the Semi-Monthly and Miscellaneous Bills, he would like the word "reimbursed" changed to "prepaid". All of the miscellaneous bills will be prepaid by the Rock Island County 911 Emergency Services Board.