

VILLAGE OF MILAN COUNCIL MEETING

Monday May 18, 2020 5:30 p.m.

Milan Municipal Building

THIS MEETING WILL BE HELD AS A ZOOM CONFERENCE MEETING

**PUBLIC ATTENDANCE IS SUSPENDED
PURSUANT TO THE COVID-19 PANDEMIC**

The Public may attend thru phone conference lines by contacting steveseiver@milan.il.us 2 hours prior to the meeting

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of May 4, 2020
4. Consideration of the Treasurer's Report
5. Consideration of the Semi-Monthly and Miscellaneous Bills
6. Consideration of the Milan Police Pension Annual Treasurers Report
7. Consideration of Tower Lease Agreement with AT&T
8. Consideration to Update the Ordinance Pertaining to Local State of Emergency
9. Committee Reports
10. Citizens Opportunity to Address the Village Board
11. Adjourn

ROLL CALL

Roll call showed Trustees Karen Wilson, Jerry Wilson, Bruce Stickell, Jim Flannery, Jay Zimmerman and Harry Stuart present by remote attendance.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Dawson.

CONSIDERATION OF THE MINUTES OF MAY 4, 2020

All Board Members received a copy of the May 4, 2020 Village Board meeting minutes. There being no additions or corrections, Trustee Stuart moved to approve them as presented. Trustee Jerry Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE TREASURER'S REPORT

Finance Director Hunt gave his Treasurer's Report for the twelve months ending April 30, 2020. He noted all of the revenue funds have met the target amount for the FY with the exception of income tax. Income Tax has a lag time of two to three months, so when the village receives it, income tax will meet the target for FY 2020 also.

Right now the General Fund shows a deficit of \$500,485. With a significant revenue of \$230,000 from TIF Surplus coming back, the deficit will be cut to \$130,000. Necessary purchase of a garbage truck and a costly flood caused the deficit as neither expense was budgeted for. We expect a reimbursement from FEMA for the flood expenses in the \$150,000 to \$200,000 range. When that is received and posted, the General Fund Balance will have a small beginning balance for FY 2021.

Mr. Hunt stated the Payroll Tax Fund has ended up with a surplus balance of \$175,000 and the Surplus Fund has an excess of \$5,000. He suggested transferring these excess funds to the General Fund to keep it at a level balance when the effects of the Covid-19 pandemic hits in FY 2021.

He stated the other funds are in good shape with the exception of the Camden Centre, which has been decimated by the Covid-19 closures. He anticipates the Centre will not begin to have large assemblies until later in 2020 or early 2021.

Administrator Seiver stated the Camden Centre Director has been transferred to the Clerk's Office for the time being.

Mayor Dawson asked the Board how they felt about the transfer Mr. Hunt recommended in his report. After some discussion, Administrator Seiver recommended the transfer and the consensus of the Board was to make the transfer.

Mayor Dawson asked for a motion to that affect.

Trustee Karen Wilson moved to direct Finance Director Hunt to transfer \$175,000 from Payroll Tax Fund and \$5,000 from the Surplus Fund into the General Fund. Trustee Stuart seconded the motion. Roll call vote showed Trustees Jerry Wilson, Bruce Stickell, Jim Flannery, Jay Zimmerman, Harry Stuart and Karen Wilson voted "Aye". Motion carried.

Trustee Flannery asked what specifically will be the effect on the village due to the Coronavirus.

Mr. Hunt stated the effect from unemployment will show less spending, which will lower sales tax and income tax revenue. We may see defaults in house mortgages which will lower property taxes.

On the bright side Milan depends on grocery stores, restaurants, car sales and the cannabis sales for most of the sales tax, so we will not be hit so hard in that area. A 3% increase on cannabis sales beginning in July will give the General Fund a boost. The extra money, although collected in July, will not be received until September or October.

There being no further discussion on the Treasurer's Report, Trustee Jerry Wilson moved to approve the report as presented and Trustee Jim Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Zimmerman stated he has looked over the two regular payable lists and the miscellaneous list and they all seem to be in order.

Trustee Stuart had a question regarding a washer/dryer for the Municipal Building.

Administrator Seiver stated this was purchased for the Police Department as bodily fluids are sometime on their garments from people they stop. The washer and dryer were purchased so the Officers do not have to take the garments home to be laundered. He stated the expense was considered an improvement to the building equipment fund.

There being no further questions on the bills, Trustee Zimmerman moved to approve the bills as presented in the amount of \$132,350.89 and Trustee Jerry Wilson seconded the motion. Roll call vote showed Trustees Stickell, Flannery, Zimmerman, Stuart, Karen Wilson and Jerry Wilson voted "Aye". Motion carried.

The bills will be paid from the following funds.

General	\$ 78,372.05
Garbage	2,408.02
Motor Fuel Tax	8,724.44
Camden Centre	4,943.41
TIF II	83.16
Camden Centre Deposit	1,100.00
Insurance Reserve	16,575.79
Water/Sewer Fund	<u>20,144.02</u>
TOTAL	\$132,350.89

CONSIDERATION OF THE MILAN POLICE PENSION ANNUAL TREASURERS REPORT

Finance Director Hunt gave his annual police pension report. He stated it is a basic report of the revenue to and expenses from the police pension fund. The fund started with a little over \$10,000,000 and lost \$30,000 and still ended with a little more than \$10,000,000. That means the Pension Board can still invest in larger stocks.

Administrator Seiver stated the State has full control over the regulations of the Police Pension Fund. The village must just find ways to keep it funded.

There being no further discussion on the report, Trustee Karen Wilson moved to approve the Treasurer of the Pension Funds Report as presented. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF TOWER LEASE AGREEMENT WITH AT&T

Administrator Seiver stated AT&T would like to renew their tower lease agreement and add an amendment, which would allow them to pour a four by ten foot cement space to set a generator on. It would have a chain link fence around it. There are not many outages so it won't run often. We looked at putting up a noise barrier, but it is too close to the property line to accommodate a fence or bushes. AT&T will pay an additional \$125 a month for the lease of the property.

There being no further discussion, Trustee Stuart moved to approve the Lease Agreement with the amendment. Trustee Jerry Wilson seconded the motion. All Trustees voted "Aye", with the exception of Trustee Zimmerman who abstained. Motion carried.

CONSIDERATION TO UPDATE THE ORDINANCE NO 1725 PERTAINING TO LOCAL STATE OF EMERGENCY

Administrator Seiver stated at the Council Meeting May 4th the Council voted to update the Ordinance pertaining to the Local State of Emergency every 30 days or at the next Council Meeting whichever comes first. The Ordinance will be updated with the Governor's latest regulations on May 29th in regard to the COVID-19 Pandemic.

Trustee Zimmerman moved to pass Ordinance 1726 updating the Local State of Emergency Ordinance. Trustee Stuart seconded the motion. Roll call vote showed Trustees Flannery, Zimmerman, Stuart, Karen Wilson, Jerry Wilson and Stickell voted "Aye". Motion carried.

COMMITTEE REPORTS

Trustee Karen Wilson asked if an announcement was put in the newspaper regarding the date change to September 6th for the Milan 4th of July fireworks display.

Administrator Seiver stated he did not officially announce the date change as the Governor has now put in effect a five step plan to open the State. At this time there is to be no fireworks set off until step 5 or when a vaccine is found. That could be as far out as the middle of next year.

Trustee Karen Wilson asked if we had paid anything to the pyrotechnics at Melrose.

Administrator stated their invoice is in the payables approved this evening. The check could be pulled, it could be printed and held or printed and sent. On May 29th the Governor will be making an announcement regarding changes to re-open Illinois with regard to the COVID - 19 pandemic. For now his recommendation is to print the check, but hold up on sending it until after the May 29th announcement by Governor Pritzker. Meanwhile I will go over the fireworks contract with Attorney Scott to get his opinion.

Mayor Dawson asked for a motion on the payment.

Trustee Zimmerman directed Finance Director Hunt to print the check to Melrose Pyrotechnics, but hold off mailing it until the May Order by Governor Pritzker when the Board can make an informed decision. Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried.

CITIZENS OPPORTUNITY TO ADDRESS THE VILLAGE BOARD

Mayor Dawson stated one person called into the meeting so he asked if he had any comments. He stated he did not.

ADJOURN

There being no other business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Zimmerman moved to adjourn the meeting and Trustee Flannery seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:34 p.m.

Barbara L. Lee, Certified Municipal Clerk