

**VILLAGE OF MILAN COUNCIL MEETING**

October 5, 2020

Milan Municipal Building  
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of September 21, 2020
4. Consideration of the Administrator's Report
5. Consideration of the Inspector's Report
6. Consideration of the Department Heads Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bills
8. Consideration of an Ordinance Amending the Village of Milan's Municipal Code, Title 3, "Finances and Taxation", Chapter 3, "Village Taxes", Article C, "Hotel Tax"
9. Consideration of a Franchise Agreement with CMN-RUS, Inc. (MetroNet)  
Letter Agreement (Fiber-To-The-Premises Network)  
Cable Television Franchise Agreement
10. Consideration to Purchase Rotary Brand Vehicle Lift (Public Works)
11. Consideration of Setting Hours for Trick or Treat on October 31, 2020
12. Committee Reports
13. Citizens Opportunity to Address the Village Board
14. Adjourn

**\*PUBLIC ATTENDANCE TO OPEN SESSION IS PERMITTED\***

**Room capacity is restricted to 25 persons, including elected officials and staff.  
Social distancing requirements and the use of face masks will be enforced.**

ROLL CALL

Roll call showed Trustees Bruce Stickell, Jim Flannery, Jay Zimmerman, Harry Stuart, Karen Wilson and Jerry Wilson were present. No one was absent.

PLEDGE OF ALLEGIANCE

Attorney Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES

There being no corrections to the minutes as presented, Trustee Harry Stuart moved to approve them as presented. Trustee Jerry Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT

Administrator Seiver stated he received documentation from The Economic Development Group regarding a TIF III Agreement with Quality Warehouses, LLC. The agreement was signed January 20, 2020 after Mr. Joe Ramer, Manager of Quality Warehouses stated in order to rent out space in the warehouse major remodeling had to occur. Mr. Ramer has finished the remodel and has submitted invoices showing the cost of the remodel. After verification of the invoices by Tom Jacob's office, Quality Warehouses, LLC. Will be paid the full amount of the agreement \$50,000.

The Commercial Business Assistance Loan Program has a balance of \$107,500, which includes \$50,000 of Brissman's contribution of matching funds \$50,000 Village's matching funds and \$7,500 of left over beginning balance. There is still interest from Milan businesses in the CBALP funding. The program gives both forgivable loans and reimbursable loans.

Since Economic Development Director Mark Hunt left, he has been taking over that position. A committee was set up to decide which businesses would receive the CBALP funds. Since he is now interviewing businesses for the funds he feels he should not continue on the board who releases the funds. He would like to recommend the loans range from three to five years and loan amount to be from \$7,500 to \$15,000 and the interest on repayable loans be set at the Federal Rate.

Mayor Dawson stated he appoints the Finance Committee to be on the Board along with himself. If any other Board Member wants to attend the meetings they are welcome.

Mr. Seiver stated the State administered Coronavirus Urgent Remediation Emergency Support Program (Local CURE Program) has marked \$210,000 in reimbursable funds for Milan. We have a list of expenses incurred due to the Coronavirus and as soon as the certification process is completed a portal will be open for reimbursement.

FEMA will reimburse 75% of expenses incurred during the 2019 floods. Right now the village should receive \$90,000 which is not the total amount spent on flood measures, but by following through with the CURE program we will get closer to the total cost.

Milan's 9-1-1 Center has agreed to support other 9-1-1 centers which may go down in an emergency. They also have an agreement with Rock Island County for training. Milan will earmark some of the Covid-19 moneys for expenses through December 31, 2020.

There being no further discussion on the Administrator's Report, Mayor Dawson called for a motion to accept it. Trustee Stickell moved to accept the Administrator's report as presented. Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE INSPECTOR'S REPORT

Inspector Moller stated it has been a good month for permits. He reported three new houses going up in The Conservancy. Mr. Tom Steel is getting his first multi-business building up. Highcliff Mobile Home Park has added 10 new trailers which brings the total new trailers to 30 in the past three years.

Trustee Stickell moved to accept the Inspector's Report as presented and Trustee Karen Wilson seconded it. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE DEPARTMENT HEADS' REPORTS

Chief Shawn Johnson stated all body cams are in use and the new squad has had its camera installed. He has been notified that all three polling places will be open for voting on November 3<sup>rd</sup> for the General Election. Those polling places are the Camden Center, St. Matthews and St Ambrose.

Superintendent Kevin Farrell stated flushing hydrants has been going on from September 21st until October 9th.

Trustee Jerry Wilson handed a certificate to Mr. Farrell which was issued by the IEPA for having the Highest Standard of Fluoridation for the past thirteen years.

Superintendent Dave Pannell stated the Corp is moving ahead on the levee project. His department assisted the Blackhawk Fire Department in building a boat launch for their rescue boat. It is located where Mill Creek meets Rock River. The Fire Department purchased the gravel and Public Works spread it out.

Trustee Stickell moved to approve the department heads reports as presented. Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE SEMI-MONTHLY AND MISCELLANEOUS BILLS

Trustee Zimmerman stated there is only one run of Semi-Monthly bills and there are no miscellaneous bills tonight. The largest Payables are to Quad city Bank & Trustee for interest on the Water/Sewer Bonds, Lightning Maintenance Inc. for Girls Softball Diamond lights, Mill Creek Mining for the dump truck the Sewer Department bought, IL Public Risk Fund for Work Comp and Strand Associates, Inc. for Administration of the Discharge Permit at the Sewer Plant.

There being no questions on the bills, Trustee Zimmerman moved to approve payment in the amount of \$111,362.81. Trustee Stickell seconded the motion. Roll call vote showed Trustees Flannery, Zimmerman, Stuart, Karen Wilson, Jerry Wilson and Stickell voted "Aye". Motion carried.

The bills will be paid from the following accounts:

General Fund	\$ 49,288.73
Garbage Fund	5,444.52
Camden Centre Fund	150.25
Water/Sewer Fund	<u>56,479.31</u>
TOTAL	\$111,362.81

CONSIDERATION OF AN ORDINANCE AMENDING THE VILLAGE OF MILAN'S MUNICIPAL CODE, TITLE 3, "FINANCES AND TAXATION", CHAPTER 3, "VILLAGE TAXES", ARTICLE C, "HOTEL TAX"

Mayor Dawson stated this Ordinance has been presented to the Board in draft form several times before tonight. Attorney Scott has prepared the completed Ordinance and is presenting it tonight. Mayor Dawson stated this Ordinance will rescind and replace Ordinance #1486 in the Municipal Code Book. The amount of the tax to be remitted to the village is set at 5% of the gross rent charged for each day with the exception of anyone renting or leasing for thirty days or more shall not pay any tax. Mayor Dawson stated there will also be a penalty for late payment of the tax of 5% and late filing and payment penalties of 5%.

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There being no further discussion on Ordinance #1731, Trustee Jerry Wilson moved to pass Ordinance #1731 and Trustee Bruce Stickell seconded the motion. Roll call vote showed Trustees Zimmerman, Stuart, Karen Wilson, Jerry Wilson, Stickell and Flannery voted "Aye". Motion carried.

CONSIDERATION OF A FRANCHISE AGREEMENT WITH CMN-RUS INC (MetroNet)

Administrator Seiver stated he and Mayor Dawson has met with Mr. Joe Salerno and went over an agreement which the Board must vote to authorize the Mayor to sign if Council wants MetroNet to install fiber to the premises for internet. Also they presented a Franchise Agreement for phone service to the people signing up for fiber internet. Mr. Seiver stated he has no idea what revenue will take place as anyone who signs up with MetroNet probably has service with AT&T who also has a Franchise Agreement with Milan. Fiber service is so much faster than cable and we do not want to be left out on getting it for our residents.

Trustee Flannery asked if they were open to letting us choose the areas they would service.

Mayor Dawson stated they did not show anything going out to Legends area, but they did say they would set down with the village to get their ideas on placement of the fiber. We can only try to convince them to go that area since it is an area for growth, but if they won't we shouldn't deny the rest of the village from getting it.

Trustee Zimmerman stated Milan should still layout the new areas and try to convince them to service that area also.

Trustee Flannery stated he feels if we do not negotiate with them now there won't be another chase. He also felt he doesn't want to lose it for the rest of the village.

There being no further discussion, Trustee Zimmerman moved to direct Mayor Dawson to sign the Agreement with MetroNet for them to provide fiber to the premises and to sign the Cable Television Franchise Agreement as presented. Trustee Karen Wilson seconded the motion. Roll call vote showed Trustees Stuart, Karen Wilson, Jerry Wilson, Stickell, Flannery and Zimmerman voted "Aye". Motion carried.

CONSIDERATION TO PURCHASE A ROTARY BRAND VEHICLE LIFT

Superintendent Pannell stated at this time the Public Works Mechanic has one in ground floor lift that will lift cars and pickup trucks all other equipment has to use a creeper to get under them. The lift system he is recommending will handle all of the vehicles, tractors and mowers. They are mobile units and will be safer and more efficient for the mechanic to service and make repairs to the vehicles. He is recommending a Rotary Brand Lift from Auto Zone and two jack stands from Auto Zone. The total cost of the lifts will be \$33,276.96.

There being no discussion, Trustee Stuart moved to purchase from Auto Zone the lifts Mr. Pannell recommended in the amount of \$33,276.96. Trustee Jerry Wilson seconded the motion. Roll call vote showed Trustees Karen Wilson, Jerry Wilson, Stickell, Flannery, Zimmerman and Stuart voted "Aye". Motion carried.

CONSIDERATION OF SETTING HOURS FOR TRICK OR TREAT

Mayor Dawson stated he would like to see Trick or Treat allowed, at the discretion of the residents.

After much discussion, it was the recommendation from Chief Johnson to keep the Trick or Treat hours the same as the surrounding municipalities, 5:00 p.m. to 8:00 p.m.

Trustee Stickell moved to set Trick or Treat on October 31, 2020 from 5:00 p.m. to 8:00 p.m. Trustee Flannery seconded the motion. Motion carried.

COMMITTEE REPORTS

Trustee Zimmerman stated there would be a Finance Committee Meeting at 4:30 p.m. Monday October 12<sup>th</sup> to discuss setting up regulations affiliated with loans to businesses.

Administrator Seiver stated there will be a presentation to discuss a pre-tax retirement benefit being presented by the FOP. The village would have no obligation to the program except a step in payroll to take the deduction.

Mr. Seiver stated he has received over two hundred fifty resumes for the secretarial job on second floor. He and Finance Director Cox are going through them. He stated so far there are several excellent resumes.

Mayor Dawson asked the Council what their thoughts were on a leaf pick up at no cost during the month of November. People would have to purchase

the bio bags to put the leaves in but wouldn't have to buy the stickers. The consensus of the Board was to do it after the Mayor and Dave discuss the details.

CITIZENS OPPORTUNITY TO ADDRESS THE COUNCIL

No one from the audience spoke.

ADJOURN

There being no further business to come before the Board, Mayor Dawson asked for a motion to adjourn the meeting.

Trustee Jerry Wilson so moved and Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:55 p.m.

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Barbara L. Lee, Certified Municipal Clerk