

**VILLAGE OF MILAN COUNCIL MEETING**

May 2, 2022  
Milan Municipal Building  
5:30 P.M.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Minutes of April 18, 2022
4. Consideration of the Administrator's Report
5. Consideration of the Inspector's Report
6. Consideration of the Department Heads' Reports
7. Consideration of the Appointments to the Various Boards
8. Consideration of the Semi-Monthly and Miscellaneous Bills
9. Consideration of a Request by Milan Lions to hold Diabetes Awareness Day May 14, 2022
10. Consideration of Ordinance #1759 Creating the Position of Assistant Village Administrator
11. Consideration of a Correction to the May 17, 2021 Minutes
12. Authorization for Purchase of a Utility Trailer for the Public Works Department
13. Authorization for the Purchase of a Police Department Vehicle
14. Committee Reports
15. Citizens Opportunity to Address the Village Board
16. Adjourn

ROLL CALL

Roll call vote showed Trustees Harry Stuart, Karen Wilson, Bruce Stickell and Michelle Hubbard present. Trustees Cassandra Mikaio and Jay Zimmerman were absent.

PLEDGE OF ALLEGIANCE

Attorney Lincoln Scott led the Pledge of Allegiance.

CONSIDERATION OF THE MINUTES OF APRIL 18, 2022

Mayor Dawson asked if there were any additions or corrections to the minutes of April 18, 2022.

Clerk Lee stated Chief Johnson would like to add verbiage to the minutes before they are approved. He stated discussion from the Executive Session of 5/17/21 regarding sick days was not thoroughly discussed in the April 18, 2022 minutes. He would like this verbiage added to the minutes before tonight's approval.

Trustee Hubbard moved to approve the minutes with Chief Johnson's additional information. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

CONSIDERATION OF THE ADMINISTRATOR'S REPORT

Mayor Dawson stated the Administrator is on vacation, but left a copy of the first Compliance Report submitted to and accepted by the "State and Local Fiscal Recovery Funds" (ARPA). The village has received ½ of its' allotment.

CONSIDERATION OF THE INSPECTORS' REPORT

Inspector Moller stated the total of the permits issued for March 2022 was \$8,964. He stated he receive a permit fee from Hy-Vee for a remodel, but returned it as they decided against doing the project at this time. The permit money was deposited and the reimbursement will show in tonight's payables. Basically, the total permits were good last month.

Mr. Moller continued by stating the ventilation system in the municipal building has never worked properly and needs to be upgraded. Replacing or upgrading the system can reduce energy costs. There is money to upgrade the system, so he will get some proposals and get back to the Council.

There being no further discussion on the Inspector's report, Trustee Stickell moved to approve it as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Department Heads' Reports

Water and Sewer Superintendent Farrell stated their department was awarded a new HACH \$6,000 automatic Refrigerated Sampler from Water Environment Federation as part of the Auto Sampler Supply, Training and Troubleshooting Program. They are awarding this equipment with possible sampling for emerging contaminants including PFAS. This equipment could be used to sample for COVID testing. Samples would be sent out to a private lab for analysis.

Public Works Superintendent Pannell stated his department is busy mowing and patching potholes. He normally contracts with surrounding communities to get a better bid price. They are not doing any resurfacing this year due to price increases in fuel and oil. He stated for today's price we could only repair 60% of the roads we normally could do.

May 2, 2022

Mr. Krouth stated 32<sup>nd</sup> Avenue basically has no base and has several soft spots. Next year it will only be worse.

Mr. Pannell stated he agrees.

Mayor Dawson asked Mr. Pannell to re-assess the road and then decide in committee what to do.

Chief Johnson stated the P.D. budget has been set for the next fiscal year. He attended several meetings regarding policy, recording and dispatching. The first quarterly ARPA report has been sent in and approved. One half of the ARPA money has been received by the village and the other half will come this summer.

Trustee Stickell moved to approve the Department Heads reports as presented and Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Appointments to the Various Boards

Mayor Dawson read the following to be re-appointed to the various Boards: 2022-2025 Planning Commission reappointments of Bill Favri, Dan Verbeck and Ed Weinert, 2022-2025 Police Commission reappointment of Richard Stout, 2022-2024 Police Pension Board reappointment of Roger Reed.

Mayor Dawson stated with these appointments, all Commissions and Boards are complete.

Trustee Stickell moved to approve Mayor Dawson's re-appointments. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-Monthly and Miscellaneous Bills

Trustee Wilson, in the absence of Finance Chairman Zimmerman, reviewed the payables tonight and found them to be in order. She noted there were \$63,297.14 in regular payables for FY22 and \$19,307.44 regular payables for FY23, \$4,173.82 Eye & Dental payables FY22 and a miscellaneous payable for payment of the 2014 W/S Bond payment in the amount of \$297,810. The total payables for approval tonight are \$384,588.40.

She stated larger payments were a refund for the Building Permit for Hy-Vee, \$6,106.25, Meritain Health, \$19,307.44, IL Public Risk Fund, \$6,399 Curve Communications, \$4,866.22 and Lindsay Anderson \$4,321.32.

There being no questions on the payables, Trustee Wilson moved to approve the payables in the amount of \$384,588.40. Trustee Hubbard seconded the motion. Roll call vote showed Trustees Wilson, Stickell, Hubbard and Stuart voted "Aye". Motion carried. The payables will be paid from the following accounts:

General	\$ 59,370.37
Garbage	677.01
Camden Centre	920.31
Insurance Reserve	19,307.44
Water/Sewer	<u>304,313.27</u>
Total	<u>\$384,588.40</u>

Consideration of a Request from the Milan Lions to hold Diabetes Awareness Day May 14, 2022

Mayor Dawson read a letter of request from Lion Val Stuart, Chairman of the Diabetes Awareness Day Committee. She would like to hold Diabetes Awareness Day on May 14, 2022. Mayor Dawson stated the Lions always get permission to collect donations from store owners for their events.

Trustee Hubbard moved to approve the request and Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of Ordinance #1759 Creating the Position of Assistant Village Administrator

Mayor Dawson read Ordinance #1759 creating the new position of Assistant Village Administrator.

Trustee Wilson moved to pass Ordinance #1759 and Trustee Hubbard seconded the motion. Roll call vote showed Trustees Stickell, Hubbard, Stuart and Wilson voted "Aye". Motion carried.

Consideration of Corrections to the May 17, 2021 Minutes

Mayor Dawson stated Council has received corrected Closed Session and Open session minutes from May 17, 2021. The original statements "They be allowed to accumulate 72 sick days" and "these employees will be allowed to start July 1, 2020 with 72 days of sick time" will be struck and replaced with "Trustee Zimmerman moved to approve the following pay adjustments and the new benefits for the following fulltime appointed positions: Village Administrator, Department Heads, Finance Director, Chief of Police, Confidential Secretary, Camden Centre Director and Human Relations Secretary.

May 2, 2022

The Village Administrator, Department Heads, Finance Director, Chief of Police, Camden Centre Director will all begin July 1, 2020 with 72 days of sick time.

The Confidential Secretary and the Human Relations Secretary, will not be included in receiving the 72 hours of sick time on July 1, 2020 because they are and were already earning sick time, as all the union employees.

Village Administrator, Department Heads, Finance Director, Chief of Police, Confidential Secretary, Camden Centre Director and Human Relations Secretary will accrue 12 days of sick time annually beginning July 1, 2021. Sick days can be converted to the employees' eye and dental account at \$200 per sick day up to five (5) sick days."

Trustee Stickell moved to accept the minutes with Chief Johnson's additional verbiage as presented and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

#### Authorization to Purchase a Utility Trailer for the Public Works Department

Superintendent Pannell stated he received a proposal for a utility trailer, which he would like authorization to purchase for his department. The trailer is a Standard Deck-Over-Tag-A-Long sold by Kaufman, with a cost of \$10,990. There will be an additional \$500 for freight.

Trustee Stuart moved to authorize Mr. Pannell to purchase the trailer for \$10,990 and pay an additional \$500 for freight. Trustee Stickell seconded the motion. Roll call vote showed Trustees Hubbard, Stuart, Wilson and Hubbard voted "Aye". Motion carried.

#### Authorization for the Purchase of a Police Department Vehicle

Chief Johnson stated there is a tight window for the purchase of Chevy SUV's and he would like permission to start the bid process. The repair costs for the Chevy Tahoes and Impalas are increasing and he doesn't know how much longer they are going to last.

Trustee Wilson moved to approve Chief Johnson to start the bidding process for the purchase of a Police Department vehicle. Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

#### Committee Reports

Trustee Stuart asked Inspector Moller about Dollar General's status on their move into the old Save a Lot store.

Mr. Moller stated they are doing a complete make-over of the building, but they intend to be open sometime in August.

Trustee Wilson stated Superintendent Farrell is getting bids for a new lawnmower for the Sewer Treatment Plant. He should have them for the next meeting.

Mayor Dawson wanted to give the condolences of the Village Board to Mr. Jerry Huiskamp whose wife passed away this week. Mr. Huiskamp, President of Blackhawk Savings and Loan has worked with the village for many years for our banking services.

#### Citizens Opportunity to Address the Village Board

Residents from West 10<sup>th</sup> and West 11<sup>th</sup> Streets in Fontenoy Addition complained about another resident in the area who was burning garbage in his fire pit and he never has a hose near the fire for safety. He has his fence hooked to hers so he can store junk behind it. She would like him to disconnect his fence and he won't. They are still riding the four wheelers on the road and levee, one rider is only 7 years old. She has called the police department and fire department when problems occur, but the neighbor continues his nuisance after they leave. She would like to educate herself on when to call, who to call and what they can expect to happen.

She stated she has called the police department and the fire department with these complaints, but they still keep happening.

Mayor Dawson stated the village is aware of the code violations he commits and is working on it. Mayor Dawson stated, recently he assisted with the removal of an unlicensed junk truck from the violator's yard.

She stated the only thing that happened with that, was he put the truck in his mother's yard next door along with other junk he has acquired.

Inspector Moller stated he is working through the court to get him to correct the many problems he has with his property but, the court moves slowly. If you would like to learn the codes for residential property, they are on the village website.

May 2, 2022

The complaining resident has spoken to Chief of Police Johnson about starting up a neighbor hood watch program and he has some excellent people in mind to get it started.

Mayor Dawson thanked them for coming and stated it was a good general discussion and we will continue to work to correct these problems.

She would like to organize a block party and wanted information on how to do it.

Chief Johnson stated she needs to write a letter of request to the Village Board stating the day, time to and from and if roads need to be blocked off.

Chuck, editor of the "I Love Milan" page on Facebook, stated he started this site not as a complaint page. He and his wife co-edit the site to keep it family friendly. He said he gets lots of pictures of nice neighborhoods. He would like to suggest that the village update their web-page so it is easier to use.

Mayor Dawson said he would look into that as it has been a few years since an update on how it is setup.

Adjourn

There being no further business to come before the Board, Trustee Hubbard moved to adjourn the meeting. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

The meeting adjourned at 6:35 p.m.

---

Barbara L. Lee, Certified Municipal Clerk