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Village of Milan Council Meeting
Monday, November 7, 2022 - 5:30 P.M.
Milan Municipal Building

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of Council Meeting Minutes of 10/17/2022
4. Consideration of the Administrator's Report
5. Consideration of the Inspector's Report
6. Consideration of the Department Heads' Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bills
8. Consideration of the October 2022 Treasurer's Report
9. Consideration of the 2022 Milan Police Pension Municipal Compliance Report and Tax Levy Request
10. Consideration of a request from AFSCME Local 1132A Council 31
11. Consideration of LBR Cameras Purchase and Service Agreement
12. Consideration of Ordinance Authorizing a Redevelopment Agreement between the Village of Milan and Subsero Illinois Grow RE, LLC
13. Consideration of an Ordinance Regarding Abandoned Vehicles
14. Consideration of a proposal for GIS and Data Support Services from QCGIS Consulting
15. Committee Reports
16. Citizens Opportunity to Address the Village Board
17. Closed Session 5ILCS 120/2(c)(1) appointment of specific employees
18. Action from Executive Session
19. Adjourn

Roll Call

Roll call showed Trustees Cassandra Mikaio, Karen Wilson, Bruce Stickell, Michelle Hubbard, Jay Zimmerman and Harry Stuart present. No one was absent.

Pledge of Allegiance

Attorney Scott led the Pledge of Allegiance.

Consideration of the Minutes of October 17, 2022

Mayor Dawson asked if there were any additions or corrections to the Council Meeting Minutes of October 17, 2022.

Clerk Lee stated she added additional information regarding the concern of the Planning Commission which, was about the traffic from Metro Link buses loading and unloading up and down 10th Ave. E. providing service to Export Packaging. She gave each council member a copy of the new page to insert into their copy of the minutes.

Trustee Stickell moved to accept the minutes as presented with that additional information. Trustee Zimmerman seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Administrator's Report

Administrator Seiver stated he attended a meeting at Rock Island County where updates to the current flood maps are being done. Not much progress has been done. They are looking at any major river and its waterway. The Mississippi River is not included in this mapping. There are several hundred residential and business properties these maps cover and the changes could impact the property value. The property owners can buy flood insurance if there is no protection from these various larger rivers, but any levy must be inspected annually. Milan properties are protected, so they do not have to purchase flood insurance. The levy is inspected annually by the Corp of Engineers. The first phase of the project doesn't have much impact on Milan, but later on it will. We are about two years away from the committee looking at legal action if there is no progress.

Trustee Wilson stated all of Milan, even people up the hill, would be impacted if there were a flood downtown, as the village services are all downtown.

Trustee Stickell moved to approve the Administrator's Report as presented and Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Inspector's Report

Trustee Stickell stated it was a good month for October, with quite a few permits issued.

Inspector Moller stated contractors are predicting a 17% increase in building materials, so he is not looking at much new building starting.

Mayor Dawson stated work is continuing to get more properties cleaned up around town. Later in the meeting, the Board will consider an ordinance which will make it easier for the village to legally be able to remove junk vehicles from private properties.

Inspector Moller met with other Inspectors of the Quad Cities to continue working on wording of all building codes to reflect the same in each city. This would make it much easier for contractors, as well as building inspectors. He is hoping the code will be ready to present to the Council in December.

Inspector Moller stated he has hired Mr. Rob Schultz to assist him with his Building Inspector's duties.

There being no further comments on the Inspector's report, Trustee Stickell moved to approve the report as presented. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Department Heads' Reports

Mayor Dawson asked Chief Chris Johnson, how things are going in his department.

Chief Johnson stated everything is going along well. Two of the new squad cars from Morrow Brothers Ford, were delivered this week. They were expecting them to arrive in May. They are being outfitted this week with the necessary police equipment and then they should be on the road the following week.

Superintendent of Water/Sewer, Kevin Farrell, stated they were sighted for an ammonia leak, but that has been resolved and under control. There was one water break this month.

He reported the water main break created by Metro Net's contractor is still not paid. The contractor and Metro Net are arguing about who will pay the village for fixing the break. They would like the Council to take the bill under consideration.

Mayor Dawson said the invoice for the work was according to normal charges for work and they should work it out and get it paid.

Trustee Stickell moved to approve the Department Heads' Reports as presented and Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-monthly and Miscellaneous Bills

Trustee Jay Zimmerman stated he has gone through all of the bills. Larger bills included Zions Bank, interest and principal on the Refunded Bonds, Thomas Lee for roofing costs, IDOT for utility relocation, Morrow Brothers Ford for two squads and Blick & Blick for gasoline and oil. He stated Public Works Superintendent, Steve Gibby, reported a bill that should be deleted from the payables list, as it was paid last month under a different account number. Trustee Zimmerman stated it has been deleted from the other bills on the payable summary sheet. With that correction, he would like to make a motion to pay the bills in the total amount of \$1,092,085.04. Trustee Hubbard seconded the motion. Roll call vote showed Trustees Wilson, Stickell, Hubbard, Zimmerman, Stuart and Mikaio voted "Aye". Motion carried.

The bills will be paid from the following accounts:

General	\$149,265.01
Garbage	17,969.23
MFT	22,051.77
Camden Centre	1,352.93
TIF I	835,350.50
TIF II	28.21
CC Deposits	500.00
Water/Sewer	<u>65,567.39</u>
Total	\$1,092,085.04

Consideration of the October Treasurer's Report

Treasurer Arion Cox presented the October 2022 Treasurer's Report, which showed the month and year to date performance by fund. It also shows the year to date with either the surplus or deficit of each fund. She included separate reports for revenue and expenses by fund in the month of October 2022. The Account Balances from the Blackhawk Bank & Trust and the Illinois Funds were also included.

Ms. Cox attached the budget report showing the activity for October and the positive or negative %left in the budgeted amounts by department.

Trustee Zimmerman moved to approve the Treasurer's Report for October 2022 and Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Treasurer Cox discussed the recent Standard & Poors Global Ratings. S&P Global has upgraded the Village of Milan's long-term and underlying rating (SPUR) from BBB+ to A- with a Stable outlook "due to strong operational performance and improved reserves". She explained past interest rate data could save the Village approximately 40 basis points on future financing opportunities such as the annual rollover bonds and capital improvements. Treasurer Cox provided the S&P analyst's recommendations of "staying the course" by continued commitment of funding police pension contributions and budget review, forecasting and planning, as well as "maintaining management structure" - focusing on organizational continuity by retaining current staff and discussing succession planning, as well as upholding current financial practices and implementing policies to assist with future operations.

Consideration of the 2022 Milan Police Pension Municipal Compliance Report and Tax Levy Request

Secretary/Treasurer of the Milan Police Pension Fund, Arion Cox presented the 2022 Milan Police Pension Municipal Compliance Report and the Police Pension Levy Request.

Ms. Cox stated the pension fund investments have been fluctuating, but are on a rise now. Lauterbach & Amen, LLP, Certified Public Actuaries for the Milan Police Pension Fund have advised the Pension Board to stay the course. The pension board has recently transitioned power to Illinois Police Officers' Pension Investment Fund (IPOPIF) to handle the pension's investments as part of the consolidation required by Illinois State Statute. IPOPIF has assumed investment authority only; the pension board will still be responsible for all administrative duties. The percent funded has increased by 5.6% to 74.80%. Total net position as of April 30, 2022 was \$12,480,244 with a net investment return of -7.83% and unfunded liability of \$4,376,537.

Administrator Seiver stated the village sold four million dollars of bonds four years ago, which gave the pension board the ability to change its portfolio mix. This was done as an effort to have the pension investments increase earnings, thus relieving tax payers of some liability to the fund. By using this plan, the village is hopeful to reach a benchmark of 90% funded within twenty years.

Trustee Hubbard moved to approve the Municipal Compliance Report and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

Arion Cox, Secretary/Treasurer of the Milan Police Pension Board, then presented a request from the Police Pension Board to levy \$619,195 to fund the village's portion of contributions to the Milan Police Pension Fund. She attached a copy of the May 1, 2022 Actuarial Valuation Report prepared by Lauterbach & Amen, which was accepted and adopted by the Milan Police Pension Board. New this year was a software programming update which reduced the recommended unfunded liability by \$753,000. Due to this significant change, Lauterbach & Amen recommended smoothing the reduction over the next 5 years. The Management summary shows how the recommended contribution was determined. Including how the unfunded liability schedule of amortization to show how the plan changes would be amortized throughout future years.

Trustee Stickell moved to approve the request from the Milan Police Pension Board. Trustee Stuart seconded the motion. Roll call vote showed Trustees Stickell, Hubbard, Zimmerman, Stuart, Mikaio and Wilson voted "Aye". Motion carried.

Consideration of a Request from the AFSCME Local 1132A Council 31

Trustee Zimmerman, Chairman of the Finance Committee stated he would like to have no action on this agenda item at this time. He will be holding a Finance Meeting to discuss the AFSCME request and discuss consideration of non-union employees in our decision. He will have the Committee's recommendation ready for the Village Board to consider at the November 21st Council Meeting.

Mayor Dawson stated there will be no action on this agenda item this evening.

Consideration of LBR Cameras Purchase and Service Agreement

Mayor Dawson stated Chief Chris Johnson gave a presentation on these cameras at the October 17th meeting. He has presented us with a list of fees the village would pay to adopt the use of LPR (license plate reader) cameras.

Chief Johnson stated the list of charges to be paid to Falcon, is for 1st year cost for the cameras, poles and installation and the 2023 annual service cost of \$22,500. The total amount of their invoice is \$49,750.

Administrator Seiver stated these cameras are not being used as a speed trap.

Chief Johnson stated their main function is to read license plates and to get a description of the vehicle. They do not take pictures of people in the vehicle. The information we gather is forwarded to our squads and any other municipality with the cameras. Moline is the only surrounding municipality not currently on the system.

Administrator Seiver's gave his recommendation to pay the invoice total of \$49,750, as the funds are available in the Police Department budget.

Trustee Hubbard moved to purchase the cameras, the installation and annual recurring payment in the amount of \$49,750. Trustee Wilson seconded the motion. Roll call vote showed Trustees Hubbard, Zimmerman, Stuart, Mikaio, Wilson and Stickell voted "Aye". Motion carried.

Consideration of an Ordinance Authorizing a Redevelopment Agreement between the Village of Milan and Subsero Illinois Grow RE, LLC

Administrator Seiver stated this is a standard TIF Redevelopment Agreement lasting 20 years and is in TIF V. Mr. Seiver stated the Finance Committee was involved in the process of the agreement. Jacob & Kline TIF attorneys for the village and Subsero Capital attorneys have approved the contract. There is no immediate cash outlay of tax money from the village. Subsero's project will add 50 employees, plus additional property tax, sales tax and revenue from other sources.

Trustee Zimmerman moved to pass Ordinance NO. 1765 and Trustee Stickell seconded the motion. Roll call vote showed Trustees Zimmerman, Stuart, Mikaio, Wilson, Stickell and Hubbard voted "Aye". Motion carried.

Consideration of an Ordinance regarding Abandoned Vehicles

Mayor Dawson stated the Board has discussed the need for this ordinance and has directed Attorney Scott to prepare it.

Mr. Scott stated this ordinance directs the village in the legal process of towing derelict vehicles from private properties.

Trustee Mikaio moved to pass Ordinance No. 1766 and Trustee Stuart seconded the motion. Roll call vote showed Trustee Stuart, Mikaio, Wilson, Stickell, Hubbard and Zimmerman voted "Aye". Motion carried.

Consideration of a Proposal for GIS and Data Support Services from QCGIS Consulting

Administrator Seiver presented the Board with a draft contract for GIS and DATA Support from QCGIS. He has discussed with Joseph Miller, President and Lisa Miller the work they would supply listed in the contract. Their services will be on a monthly basis and will not exceed \$1,350.

Mr. Seiver stated QCGIS has done work for Milan in the past by updating census addresses, boundary and annexation surveying, new construction programming and prepared the Initial Boundary Validation Program work. They will be able to assist in mapping for the Water and Sewer Department and assist the Police Department with locations of accidents and other incidents. Mr. Seiver is confident in their ability to support and supply all the village's need for all GIS and Data needs.

Trustee Hubbard moved to accept the contract with QCGIS for services as listed in the contract not to exceed \$1,350 per month. Trustee Stuart seconded the motion. Roll call vote showed Trustees Mikaio, Wilson, Stickell, Hubbard Zimmerman and Stuart voted "Aye". Motion carried.

Committee Reports

Trustee Stuart stated the village's "caller ID" phone service is still not working properly. He would like to know the status to getting it fixed.

Administrator Seiver stated he has the new phone company working on it, they do not know why the caller ID isn't working properly, but is working on it.

Trustee Stuart asked when the Camden Centre will be receiving \$80,000 which was stated as their share of the ARPA funds.

Administrator Seiver stated he would have a Resolution prepared for next meeting transferring the money into the Camden Centre account.

Citizens Opportunity to Address the Village Board

Mr. Jack Thurman, AFSCME Local 1132A member, stated the Public Works employees are front line workers even if we aren't first responders and he hopes the Board will take their request seriously.

Mayor Dawson stated the Board has received their request and will consider it seriously, as is done with all requests. The Village Board will consider it with the Finance Committee's recommendation and make a decision.

Trustee Zimmerman stated the request was more inflationary than the first responders.

Mayor Dawson asked if anyone else would like to speak from the audience.

Ms. Betty Boltz, president of MIP stated after about fifty-one years of hosting the MIP Craft Fair, MIP will not be holding it from now on due to the lack of vendors. This makes it financially unfeasible to continue. Over the years MIP has donated over one million dollars to various causes of the Village. MIP will hold a last meeting to discuss how we will be disbanding MIP's commitment to the craft fair.

Mayor Dawson stated he is sorry to hear this. He would like to know when this meeting will take place so he can attend and thank the members for their work and contributions to the village.

Mayor Dawson asked if there was anyone else who would like to speak from the audience.

Ms. Linda Hocker would like to invite the council members to walk with the various Guardian Groups and observe the number of cars parked in yards, as well as how many syringes are lying in the sidewalks, streets and ditches.

Trustee Stickell stated it has been brought up to have neighborhood volunteers clean up their neighborhoods.

Ms. Nancy Kisner stated she wouldn't volunteer to clean up syringes. We live in the lower class of neighborhoods, so we don't get taken care of the same as other parts of town.

Mayor Dawson stated every neighborhood receives the same services and are not treated differently.

Trustee Zimmerman wanted to thank all of the neighbors who have been determined to get their neighborhoods cleaned up. Tonight, an Ordinance was passed to allow us to get junk cars removed from private property in the legal way in order to make the appearance of your neighborhood and others look much nicer.

Closed Session

Mayor Dawson asked for a roll call vote to adjourn the meeting into closed session to discuss personnel.

Trustee Wilson moved to enter into closed session and Trustee Stickell seconded the motion. Roll call vote showed Trustees Wilson, Stickell, Hubbard, Zimmerman, Stuart and Mikαιο voted "Aye". Motion carried.

The meeting adjourned into closed session at 7:00 p.m..

Open Meeting from Closed Session

Mayor Dawson asked for a motion to return the meeting into open session.

Trustee Karen Wilson moved to open the meeting and Trustee Stickell seconded the motion. Roll call vote showed Trustees Stickell, Hubbard, Zimmerman, Stuart, Mikaio and Wilson voted "Aye". Motion carried. The meeting reopened at 8:09 p.m.

Action from Closed Session

Mayor Dawson stated there was no action to act on from closed session.

Adjourn

Trustee Stickell moved to adjourn the meeting. Trustee Wilson seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 8:10 p.m.

Barbara L. Lee, Certified Municipal Clerk