

Village of Milan Council Meeting  
Monday, April 3, 2023 - 5:30 P.M.  
Milan Municipal Building

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Mayor Dawson swears in Basil Dudley as a Milan Police Officer
4. Consideration of Council Meeting Minutes of 3/20/2023
5. Consideration of the Administrator's Report
6. Consideration of the Inspector's Report
7. Consideration of the Department Heads' Reports
8. Consideration of the Semi-Monthly and Miscellaneous Bills
9. Consideration of Lexipol Policy Master Service Agreement
10. Consideration of a Recommendation of the Milan Planning Commission(Q.C. Mart Billboard Permit)
11. Consideration to name Parcels 1624105003 & 1624106005 as Surplus Parcels
12. Consideration of Appointments & Reappointments to Committees, Commissions & Boards
13. Committee Reports
14. Citizens Opportunity to Address the Village Board
15. Adjourn

*Roll Cal*

Roll call showed Trustees Doug Humphrey, Harry Stuart, Cassandra Mikaio, Bruce Stickell and Michelle Hubbard present. Trustee Karen Wilson was absent due to a death in the family.

*Pledge of Allegiance*

Attorney Scott led the Pledge of Allegiance.

*Mayor Dawson Swears in Basil Dudley as a Milan Police Officer*

Mayor Dawson asked Mr. Dudley to read his oath of office as a new Milan Police Officer. Mr. Dudley read the oath.

Mayor Dawson and the Village Board welcomed Officer Dudley and congratulated him on becoming a Milan Police Officer.

*Consideration of the Council Meeting Minutes of 3/20/2023*

Mayor Dawson asked if there were any corrections to the minutes of March 20, 2023.

There being none, Trustee Stickell moved to approve the March 20<sup>th</sup> minutes as presented and Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

*Consideration of the Administrator's Report*

Administrator Seiver stated we are in the 11<sup>th</sup> month of the fiscal year and he has been working on the budget for the next year. It is a trying time to estimate

expenditures and revenue. A Motor Fuel Tax Resolution will be presented for maintenance of streets at the next Council meeting. Last year we didn't get any heat treat work done, because normally it is not feasible without other municipalities going in with us to get enough yardage to get a reasonable price on the work. This year we have two years of MFT funds to use, so we can go it alone and get a pretty good price on the work. We plan on getting quite a few roads done.

Administrator Seiver, looking at the spring flooding forecast there is great probability that the Mississippi and Rock Rivers will flood. The worst scenario would be if the Mississippi floods first and backs up into the Rock. The levy was inspected by the Corp of Engineers and it is in good condition, so it is not likely to breach. There is not enough storm water retention to handle much flooding though.

Trustee Mikaio moved to approve the Administrator's report and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

#### *Consideration of the Inspector's Report*

Trustee Stickell stated it was a pretty good report for March. He stated the two things that keep people from building homes and home improvements is the cost of lumber and the increased interest on long term loans.

Inspector Moller stated even with the high interest rates and lumber costs, Milan has three new houses going up in The Conservancy. Blackhawk Bank & Trust on West 4<sup>th</sup> Street will be doing some inside remodeling by turning some upstairs space into offices.

There being no further discussion on the Inspectors Report, Trustee Stickell moved to approve the report as presented. Trustee Hubbard seconded the motion. All Trustees voted "Aye". Motion carried.

#### *Consideration of the Department Heads' Reports'*

Kevin Farrell, W/S Superintendent, stated they had a quiet season for watermain breaks, we had just a few. Mr. Farrell stated Nathan McKay received his Class 1 Sewer Rate License.

Steve Gibson, Public Works Superintendent, stated the village only had a couple of larger snowstorms this year. We did have some high winds last week, so we have been busy picking up branches around town. In road maintenance, he has submitted a plan to have a grind down & overlay on W. 4<sup>th</sup> Street, south of the tracks to W. 10<sup>th</sup> Avenue. He estimates approximately 40,000 square yards of heat in place recycle will be done on various streets around town this summer. In other work, they are rebuilding the street sweeper hopper and lid, running and checking daily, the portable pump on 13<sup>th</sup> Street West, finished a watermain break patch by opening up the road at E. 4<sup>th</sup> Street and E. 4<sup>th</sup> Avenue.

He stated he hasn't advertised for summer employees yet.

Mayor Dawson stated Jeanne Beuseling, Camden Centre Director, left her report for March. It looks like it was a very busy month. The Centre is finally coming back from being closed during COVID.

There being no questions on the reports, Trustee Stickell moved to approve the Department Heads' Reports as presented and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

#### *Consideration of the Semi-Monthly and Miscellaneous Bills*

Trustee Humphrey, Chairperson of the Finance Committee, stated the five largest bills to be approved this evening are; \$10,401 to Attorneys Eagle and Eagle for the purchase of 701 W. 11<sup>th</sup> Avenue, \$6,405 to Illinois Public Risk Fund for Workers Compensation, \$3,402.21 to Eriksen Chevrolet for a radiator repair, \$3,046.48 to Tyler Technologies for the annual fee for support and host the village website and \$2,803.88 to W/S for Village water fees from the various departments. There was a \$1,403.00

reimbursement for eye and dental claims. The total bills for approval this evening is \$58,157.38. Trustee Humphrey asked if there were any questions regarding the bills for approval.

There being no questions, Trustee Humphrey moved to approve payment of the bills in the amount of \$58,157.38. Trustee Mikaio seconded the motion. Roll call vote showed Trustees Stuart, Mikaio, Stickell, Hubbard and Humphrey voted "Aye". Motion carried. The bills will be paid from the following accounts;

General	\$ 42,635.57
Garbage	677.65
Camden Centre	3,143.49
Water/Sewer	<u>11,700.67</u>
TOTAL	<u>\$ 58,157.38</u>

#### *Consideration of Lexipol Policy Master Service Agreement*

Administrator Seiver stated the village has hired Lexipol to establish a manual training policy in the Police Department. Mr. Seiver would like to sign an agreement with Lexipol as a source of establishing a Local Government Administration Policy Manual. They will supply daily training bulletins, Publication Services throughout the year and will receive a full library of Local GovU with inventory management.

The contract states, Local Government Administration Full Implementation, setup and subscriptions for the first year will cost \$14,748.37 and an Annual Subscription fee of \$4,861.17. The agreement will begin May 1, 2023.

Trustee Humphrey moved to sign the Lexipol Master Service Agreement with Lexipol for the implementation of Local Government Administration services as presented. Trustee Hubbard seconded the motion. Roll call vote showed Trustees Mikaio, Stickell, Hubbard, Humphrey and Stuart voted "Aye". Motion carried.

#### *Consideration of a Recommendation of the Milan Planning Commission (Q.C. Mart Billboard Permit)*

Mayor Dawson stated he was unaware that the digital sign would be advertising for any business not just their own business. They were asking for a 10X20 ft. sign, which would be a violation of the HCOD. The HCOD also states there could only be one billboard sign on a single property and Q.C. Mart already has a billboard. Mayor Dawson stated the Planning Commission recommended not to issue the permit per these rules set by HCOD.

Mr. David Krouth, Planning Commission Chairman, stated they have given much consideration on the request and it just doesn't fit.

Building and Zoning Director, Steve Moller stated he felt the Planning Commission was being fair in working with Mr. Bill Ernst, owner of Q.C. Mart.

Mayor Dawson stated the village tries to work with the business community, but we must stick to the regulations and be consistent with all businesses.

Trustee Stickell moved to take the recommendation of the Planning Commission and not issue the permit for the sign. Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

#### *Consideration to name Parcels 1624105003 & 1624106005 as Surplus Real Estate/Resolution 23-2*

Attorney Scott stated he has drawn Resolution No. 23-2 with the legal description of the two parcels 1624105003 & 1624106005. The Resolution states that

the Council found that the two properties were no longer necessary, appropriate, or required for the use of, profitable to or held in the best interest of the Village of Milan, and the cost of maintaining the property no longer can be justified by the use.

Trustee Mikaio moved to pass Resolution 23-2 and Trustee Stuart seconded the motion. Roll call vote showed Trustees Stickell, Hubbard, Humphrey, Stuart and Mikaio voted "Aye". Motion carried.

Administrator Seiver stated Habitat for Humanity has shown an interest in the properties. He said the village owns the property and currently it has no buildings on it. At this time, Habitat has no specific date, but would like to build a house on the lot and place a low-income family in the property. The house would be built in honor of retired CEO/Executive Director, Kristi Crafton.

Mr. Seiver stated if a connecting neighbor wanted parcel #1624105003 we could sell it separately. No one would be interested in it as a separate lot if it didn't connect to their property as it would be land locked. If no neighbor wanted it, he would recommend it be attached to parcel #1624106005 making one lot.

#### *Consideration of Appointments & Reappointments to Committees, Commissions & Boards*

Mayor Dawson presented the following people to be appointed and reappointed to the various commissions and boards;

Planning Commission-Dick Stone, Jerry Mader and Betty Boltz all to serve 3 year terms to May 1, 2026, Zoning Board of Appeals-Ed Weinert and Jerry Mader both to serve 5 year terms to May 1, 2028, Police Commission-Michael Wynn to serve a 3 year term to May 1, 2026, Police Pension Board-Arion Cox to serve a

year term to May 1, 2025 and Representative to Rock Island County Metropolitan Mass Transit District Board-David Krouth to serve a 4 year term to 2027.

Mayor Dawson stated he talked with the Trustees about what committees they wanted to be on and the only changes will be to add Trustee Humphrey to the following committees, Street, Finance, License & Ordinance and Police. I will be adding Trustee Wilson to the Water/Sewer Committee and removing Trustee Stuart. I will be eliminating the Economic Development Committee and the Flood Committee. We will hold a Committee of the Whole meeting on these subject matters. All other Committee members will remain on their previous committees. Could I get a consensus vote on these appointments, re-appointments and eliminations.

Trustee Hubbard move to approve the recommendations of the Mayor and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

#### *Request to hold Poppy Day from the Milan American Legion Auxiliary*

Mayor Dawson stated he received a letter from the Milan American Legion Auxiliary asking permission to hold their annual Poppy Days on May 19<sup>th</sup> and 20<sup>th</sup> at several Milan Businesses.

Trustee Stuart moved to approve the request for Poppy Days and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

#### *Committee Reports*

Trustee Mikaio stated she would be holding the Parks Committee meeting at a later date. She would post the agenda and let everyone know when and where it will be held.

Trustee Stickell reported a complaint about trash being littered in front of the 1405 East 1<sup>st</sup> Street. Building Inspector Moller stated Mr. Schroeder has sent a letter to them regarding the problem.

### *Citizens Opportunity to Address the Village Board*

Mr. Chuck Henson would like to know how the new website is coming. He would also like to have better notification of elections. Has any plans been made for the small parks in town.

Mr. Seiver stated the website should be ready this spring and the election notice will be posted on it as well as other pertinent information.

Mayor Dawson stated we have been discussing the smaller parks situations. Trustee Mikaio will be having an open meeting regarding the upgrading of them sometime soon.

Ms. Debra Kunst wanted to know if the alert service will be working soon. She couldn't hear the sirens.

Administrator Seiver stated at the last meeting it was approved to purchase Code Red Alert Service. If any situation would occur, which would be harmful to life or property this service will go to any phone in the area. The sirens are purposely made to alert persons outdoors to take shelter.

Ms. Melanie Hesse from the Milan Pub, asked the process to get a permit to hold an outside event with a band on June 10<sup>th</sup>. She is also requesting to block off West Third Street between the Pub and the American Legion. She has asked the neighbors if the band would be a problem for them, but they had no problem with it.

Mayor Dawson stated usually the Board receives a letter stating what is being requested. If streets are being blocked off you need to discuss that with Chief Chris Johnson. He may want you to have a police officer at the event for security.

Malanie thanked the Board and she would talk to Chief Johnson and the write the letter.

### *Adjourn*

Mayor Dawson called for a motion to adjourn the meeting as all business of the Board was finished.

Trustee Hubbard moved to adjourn the meeting and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:35 p.m.

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Barbara L. Lee, Certified Municipal Clerk