

## Village of Milan Council Meeting

Monday, June 5, 2023 - 5:30 P.M.  
Milan Municipal Building

### AGENDA

1. Roll Call
2. Pledge of Allegiance
3. Consideration of the Council Minutes of May 15, 2023
4. Consideration of the Administrator's Report
5. Consideration of the Inspector's Report
6. Consideration of the Department Heads' Reports
7. Consideration of the Semi-Monthly and Miscellaneous Bills
8. Consideration of a Restaurant License/Fredrick Smith
9. Consideration of a Bid for Hot in-Place Recycling & Micro Surfacing
10. Consideration of an Ordinance to Rescind Ordinance #1765 approving the execution of a TIF District Redevelopment Agreement
11. Consideration of Filling the 3<sup>rd</sup> Clerk Position in the Accounting Department
12. Committee Reports
13. Citizens Opportunity to Address the Village Board
14. Adjourn

### Roll Call

Roll call showed present Trustees Karen Wilson, Bruce Stickell, Doug Humphrey, Harry Stuart and Cassandra Mikaio. Michelle Hubbard was absent.

### Pledge of Allegiance

Attorney Scott led the Pledge of Allegiance.

### Consideration of the Council Minutes of May 15, 2023

Mayor Dawson asked if there were any corrections to the minutes of May 15, 2023. There being none he asked for a motion.

Trustee Humphrey moved to accept the minutes as written and Trustee Stickell seconded the motion. All Trustees voted "Aye". Motion carried.

### Consideration of the Administrator's Report

Administrator Seiver stated the village will be awarded a \$40,000 Grant to be used for the Lead Service Project, mandated by IEPA for the removal and replacement of all lead water pipes running from the water main to the homes of all Milan residents. Mr. Seiver stated provision has been made for the survey of the downtown area, which will cost over \$40,000. At this time no one knows how much the entire project will cost.

Mr. Seiver stated the village is in line to receive a significant grant from state funding. The money will be used to make improvements at Camden Park, Dickson Park and the smaller parks. Improvements will include some update of equipment.

Bi-State has coordinated a corridor grant study for Andalusia and Indian Bluff Roads, from Turkey Hollow Road on the west to US 150 on the east. The grant will be \$160,000 of federal monies, with the Village of Milan paying \$12,740 of the local match to the Bi-State Regional Commission. The remaining local match will come from the Cities of Rock Island, Moline and from Rock Island County.

There being no questions on the Administrator's Report, Trustee Stuart moved to approve the report as presented and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried.

### Consideration of the Inspector's Report

Trustee Stickell stated May was a good month for building permits.

Inspector Moller stated he wanted to commend the Milan Police Officers and the Public Works Crew for all the help they have put in helping him and Rob Schroder with several clean up areas in town. His department has cleaned up several areas with code violations and improved the looks of the town, due to their willingness to help his department.

Trustee Karen Wilson stated she would like to give thanks to Mr. Moller for quick responses to her calls. She also thanked the Police Department and Public Works. They all do a good job for Milan.

There being no further discussion, Trustee Stickell moved to approve the Inspector's Report as presented and Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Department Heads' Reports

Mayor Dawson called on Chief Chris Johnson for his Police Report.

Chief Johnson stated for the last two - three weeks he has been receiving several calls regarding the legality of driving golf carts, scooters and electric bikes on the roads. He said it is not legal.

He has heard that people are saying there are cameras on top of the new traffic lights to watch for traffic violations. This is false. The police do not have traffic cameras on the traffic signals.

Vehicle thefts are still ongoing in all municipalities in Illinois and Iowa, this includes Milan.

Public Works Superintendent, Steve Gibson stated mowing has slowed down due to no rain. He stated his crew has done several concrete tear outs and replacements. Here are a few examples; due to a watermain break at 221 12<sup>th</sup> Ave W. was torn out and repoured, tore out and replaced the sidewalk between Bruce and 17<sup>th</sup> Avenue and two catch basins and a culvert were replaced.

Mayor Dawson stated there have been two parttime employees hired for his department. Will you need any more?

Mr. Gibson stated he currently has three hired and expects he will need three or four more when the work to replace parts of West Fourth Street begins.

Mayor Dawson asked how things were going at the W/S Department?

W/S Superintendent, Kevin Farrell stated a Submersible Pump was replaced at Well 4 and he is waiting for IEPA approval. He had Certified Balance & Scale Corp clean and calibrate the labs test meters, completed the Annual Water Quality Report, which is being sent out with the water bills. Finishing up the water main break at the corner of RT67 and 3<sup>rd</sup> Street by the Fire Station, while Phoenix is replacing the Hydrant there.

There being no further discussion on the Department Heads' reports, Mayor Dawson asked for a motion.

Trustee Stickell moved to approve the Department Heads' reports as presented and Trustee Mikaio seconded the motion. All Trustees voted "Aye". Motion carried.

Consideration of the Semi-Monthly and Miscellaneous Bills

Trustee Humphrey stated the bills for approval tonight consist of 2022 and 2023 bills. This is the third payables for approval consisting of two fiscal year bills. This may be the final one we will have split like this.

He stated Regular Payables for FY23 were \$36,463.09 and eye and dental was \$3,598.14. Regular Payables for FY24 were \$174,347.46 and eye and dental for \$2,563.62. The total amount for approval is \$216,972.31.

The five largest bills will be to the Illinois Quad Cities Communication Center for our contribution, \$75,684.00, Tyler Technologies, Inc. for yearly maintenance, \$43,171.28, Carpentier, Mitchell, Goddard for FYE 2022 Audit \$35,600 and Meritain Health for medical premiums and administration, \$20,894.54.

There being no questions on the bills, Trustee Humphrey moved to pay them in the total amount of \$216,972.31. Trustee Mikaio seconded the motion. Roll call vote showed Trustees Stickell, Humphrey, Stuart, Mikaio and Wilson voted "Aye". Motion carried.

The bills will be paid out of the following accounts:

General	\$129,635.69
Garbage	7,152.87
Camden Centre	3,172.13
TIF I	2,600.00
TIF II	4,758.56
TIF III	1,297.57
TIF IV	821.71
Insurance Reserve	20,894.54
Water/Sewer	46,639.24
TOTAL	<u>\$216,972.31</u>

Consideration of a Restaurant License/Fredrick Smith

Mayor Dawson stated a Restaurant License Application was considered at the May 15, 2023 meeting. There were a few questions from the Board requesting more information on the application. The license was tabled until tonight's meeting. In checking the ordinance on issuing a Restaurant License. it was discovered that Mr. Smith did not meet all the criteria needed for a license. Mayor Dawson asked for a motion on the license.

Trustee Stickell moved to reject the license and Trustee Stuart seconded the motion. All Trustees voted "Aye". Motion carried.

### Consideration of a Bid for Hot in-Place Recycling & Micro Surfacing

Administrator Seiver stated the bid opening was held May 31, 2023 at 10:00 a.m. at the Milan Council Chambers. Three bids were received. The Engineer's estimate for the total bid was \$442,050.74. The following bids were received; Struck & Irwin Paving, Inc. \$366,867.69, Micro-Surfacing Contractors, LLC \$459,147.73 and AC Pavement Striping CO. \$465,593.63.

If the village chooses the low bid from Struck & Irwin Paving, Inc. they are fully qualified to perform the Micro-Surfacing, Single Pass, Mixture C work as required by the bid documents. The other bid items will be performed by a qualified subcontractor. Struck & Irwin Paving meets Section 108 requirements as the contractor will be performing 50% or more of the contract and the sub-contractor completing the rest.

Superintendent Gibson gave a few specific areas of the 28 areas to have work performed on.

Administrator Seiver stated the bid allows for up to 25% more work to be added to the contract if we desire to. He would ask that only 20% be used as an addition of work to the contract since it is such a large amount of work and cost.

Trustee Bruce Stickell moved to accept the low bid of \$366,867.69 from Struck & Irwin Paving, Inc. and allow up to 20% extended work to the contract. Trustee Karen Wilson seconded the motion. Roll call vote showed Trustees Humphrey, Stuart, Mikaio, Wilson and Stickell voted "Aye". Motion carried.

### Consideration to Rescind Ordinance #1765 Approving the Execution of a TIF District Redevelopment Agreement

Administrator Seiver stated on November 7, 2022 the Council Passed Ordinance #1765 approving and authorizing the Execution of a TIF Agreement with the companies of Sub-Zero. They were not able to start the project referred to in the Ordinance. They are asking the Council to rescind Ordinance #1765. They are planning a different project in the near future and will be proposing the Council consider a new TIF Ordinance for the new project.

Trustee Mikaio moved to rescind Ordinance #1765 and Trustee Humphrey seconded the motion. Roll call showed Trustees Stuart, Mikaio, Wilson, Stickell and Humphrey voted "Aye". Motion carried

### Consideration of Filling the 3<sup>rd</sup> Clerk's Position in the Accounting Department

Administrator Seiver stated it has become necessary to hire a 3<sup>rd</sup> Clerk in the Accounting Department. This position in the past has been parttime, but with one person taking extended time off this fall and the other two employees having several paid days off, it would be rather impossible to perform all the duties necessary to run the department.

Trustee Wilson asked what wage would the new employee start at, as she is concerned the department is already at \$260,000 for wages.

His or her scale will be lower than the other clerk's scale, but at this moment he doesn't know what that is. He can let you know when he checks the AFSCME contract.

Trustee Humphrey moved to approve hiring another clerk in the Accounting Department and Trustee Stickell seconded the motion. Roll call vote showed Trustees Mikaio, Wilson, Stickell, Humphrey and Stuart voted "Aye". Motion carried.

### Committee Reports

Trustee Mikaio stated plans have been started for the updating of the parks. There will be many improvements.

### Citizens Opportunity to address the Village Board

Ms. Debra Kunst would like an update on the warning notification system.

Assistant Administrator Johnson stated he is having a meeting with the On Solve people regarding the Code Red system we have purchased from them. They have set the boundaries of the village as anyone with a 61264 zip code would be included. This of course is not correct. Hopefully this problem will be resolved quickly and our system will be ready to go.

Ashley representing the Girls Softball stated with the Harvest Festival using the softball areas, has created quite a lot of damage to the fields. For instance, they have had to replace the broken tubes that hold the bases in place and boards in the dug out are broken. There is just too much traffic on the ball diamonds.

Superintendent Gibson stated he has hauled dirt in last year and this year for the diamonds and softball members will level it out.

Are you sure the damage was done by the festival?

Ashley stated ball season was over at the time of the festival.

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Suggestion was to replace the plastic tubes with metal ones.

Mayor Dawson asked if the girls were playing softball this year. He heard they were having trouble getting players.

Ashley stated they are playing softball this year. They combined teams from other areas and they have about 100 players.

Mayor Dawson stated that is good to hear. He is glad the diamonds are being used. Maybe the Festival has some responsibility to get the diamonds back in good shape after they close the festival. His suggestion would be to have a meeting with Kevin Nolan, festival chairperson, Jeanne, Park Director, someone from the Village Park Committee and a representative from Girls Softball. They could discuss problems and what they could do about it.

Trustee Mikaio stated they should walk the fields before and after the festival.

John Holgren, resident of 307 17<sup>th</sup> Ave E. in Highcliff Estates, stated there are six fire hydrants in the trailer park, but none work. If a trailer catches fire he is afraid the many more could also catch fire. There are approximately 150 trailers occupied. He would like to see if the village could make the owner of the park get them fixed. There are several dilapidated trailers being used by vagrants who could be using them for illegal uses. He thinks if the trailer license issued by the village were taken away, the owner would have to bring it up to code.

Mayor Dawson stated this is private property so there are limitations as to what the village can do. The key to having a nice park is to have a good manager. If the village would pull their license, he doesn't know the legality of persons being able to live there.

Zoning Officer, Steve Moller stated he has checked the statute on trailer parks and there are no requirements for them. He suggests a call to the State Fire Marshal.

Mayor Dawson asked Attorney Scott, Inspector Moller and Administrator Seiver to call the State Fire Marshall and see what the village can do about the problems.

Mr. John Hensen stated since the State put in new traffic signals, he has received several complaints about the timing on them.

Mayor Dawson stated he has spoken to the DOT and when all the lights are replaced, they will come back and due a study on timing and set they accordingly.

Mr. Hensen asked why the spray Pak is not open.

Mayor Dawson stated the Village Board voted to close it in 2020 due to rather expensive repairs and maintenance plus payroll.

Trustee Stickell stated this was the first water project the village had and it was a learning experience.

Mayor Dawson stated there may be an unsupervised splash pad in the upgrade to the parks this year. We are checking insurance before a decision on that is made.

Mr. Dave Krouth stated the people with complaints should come to the Board meetings and talk directly to the people that can help them.

Mrs. Hensen had complaints about traffic and parking at Jim's Knoxville Tap. It would help if there were yellow lines on the entrance.

Mayor Dawson stated that business is not in Milan and the entrance is gravel.

### Adjourn

Mayor Dawson asked for a motion to adjourn the meeting as all the Agenda items have been discussed.

Trustee Wilson so moved and Trustee Humphrey seconded the motion. All Trustees voted "Aye". Motion carried. The meeting adjourned at 6:40 p.m.

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Barbara L. Lee, Certified Municipal Clerk